



**Edward Hynes Charter School
Board Meeting
Agenda**

December 8, 2025

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, December 08, 2025, at 5:00 PM
Edward Hynes Charter School- UNO
1901 Leon C. Simon
New Orleans, Louisiana 70122

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. October 20, 2025 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO's Report
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison.
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business

- a. Motion to accept the Hynes Charter School Corporation audit fiscal year 2025.
- b. Motion to accept the 2024-2025 HCSC Form 990.
- c. Motion to approve the Hynes Charter School Corporation SPED Camera Policy.
- d. Motion to approve a board resolution for the approval of the revised Hynes Charter School Corporation Family Engagement Policy.
- e. Motion to approve a multi-year contract with Power School for the inclusion of the Enrollment Express component.
- f. Motion to approve the 2025-2026 Caveon contract for required state testing monitoring for one day at each campus.
- g. Motion to approve electronic payments of the January- June 2026 supplemental insurance premiums to **APL**. These payments will be processed through the vendor's portal. These payments are for employee-paid premiums.
- h. Motion to approve electronic payments of the January- June 2026 short- and long-term disability insurance premiums to **Equitable**. These payments will be processed through the vendor's portal. This insurance is an employer-paid benefit provided by Hynes Charter School Corporation.
- i. Motion to approve electronic payments of the January- June 2026 health, dental and vision insurance premiums to **Blue Cross Blue Shield of Louisiana**. These payments will be processed through the vendor's portal. The payments will include both the employee and employer portions of the premiums.
- j. Motion to approve the electronic payment of Hynes Corporation's January – June 2026 contributions to the **Teachers Retirement System of Louisiana**. This

payment represents both the employer and employee portions. The payments will be made by bank draft initiated in our banking portal.

3. Adjournment



**Edward Hynes Charter School
Board Meeting
Minutes**

October 20, 2025



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, October 20, 2025

Board Members Present: Alvin C. Miester, III, Bill Chauvin, Barbara Richard, Curtis Pellerin, Jan Janz, and Helene Derbigny.

Board Members Absent: Cassandra Youmans.

Others Present: Michelle Douglas, Anne Kramer, John Starr, Earl Cager, Brandi Huling, Celine Godfrin, Shawne Favre, Brittany Smith, Terri Williams, Dawn Lobell, Tiffany Vega, Dana Clark-Williams, Ashlyn Williams, and Margo Johnson.

Alvin Miester, III, Board President, called the meeting to order at 5:07 pm and proceeded with the agenda.

1. **Approval of agenda.** Curtis Pellerin made a motion to approve the October 20, 2025, meeting agenda as was circulated. Jan Janz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Approval of minutes.** Jan Janz made a motion to approve the minutes from the Board Meeting on September 15, 2025. Cassandra Youmans seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** None.
4. **CEO's report.** Michelle Douglas – see reporting documents.
5. **Facilities update.** Earl Cager – see reporting documents.
6. **Legal committee report.** None.
7. **Financial report.** Shawne Favre – see reporting documents.
 - a. Representatives from Bourgeois Bennett presented the draft of the audit of the financials up to June 30, 2025.
 - b. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network.

8. **HR report.** None.
9. **Friends of Hynes Report.** Bill Chauvin gave an update on the status of the plans for the multipurpose building.
10. **Old business.** None.
11. **New business.**
 - a. Bill Chauvin made a motion to defer the Hynes Charter School Corporation audit for fiscal year 2025. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - b. Curtis Pellerin made a motion to approve the contract to The Cannery for the 2025 Hynes Faculty/Staff holiday party. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - c. Helene Derbigny made a motion to adopt the state appropriated Certified and Support Staff stipends. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - d. Jan Janz made a motion to approve the 2025-2026 Hynes Charter School Corporation Pupil Progression Plan. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - e. Barbara Richard made a motion to approve the rental of Hynes-Lakeview gym by GNOCCS for the Student Recruitment Fair on November 12 and Teacher/Job Recruitment Fair on March 14th. Jan Janz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - f. Jan Janz made a motion to approve the MOU with NOLA PS for contracted SPED services totaling \$594,504.75. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - g. Board received the draft of the SPED camera policy for review.

With no further business to discuss, a motion to adjourn was made by Helene Derbigny, seconded by Curtis Pellerin, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:30 pm.



**Edward Hynes Charter School
Board Meeting
Reporting Documents**

December 8, 2025

**Hynes Charter School Corporation
CEO Report
December 8, 2025**

Students & Academic

1. Students of the Year have been selected, and they will be introduced to the Board in January.
2. The second quarter ends on December 18, 2025. Faculty and Staff will observe records day on December 19th and then enjoy the holiday break.
3. Middle of the Year assessments are underway: Reading Quarter 2, DIBELS, and KITE. Results will be used with other measures and indicators to drive the Quarter 3 goals.
4. Hynes Schools, in partnership with LDOE, are implementing Zearn to support K-8 on-level mathematics instruction. Together, our students have completed 47,000 grade level lessons performing on or above their level, which averages about 26 lessons per student. The research shows that if students finish 90 lessons per year, the effect size is 1.2 which is very large or substantially meaningful in statistics or a 6-point increase in LEAP.
5. Extended School Year (ESY) for diverse learners who qualify for the program will be May 25-June 3, 2026.

Faculty, Staff, and Administration

1. Network and Principals comprise the Hynes steering committee for the La Strong School Strategic Plan. During this year, we are generating a five-year strategic plan which will guide actions for the network and school leadership teams.
2. In November, our Executive Director of Special Education conducted professional learning on generating Functional Behavior Analysis (FBA) plans.
3. Our Lakeview and UNO leaders attended the CODOFIL conference in Lafayette, which is a convening of language immersion administrators and opportunities for professional learning.
4. School and network leaders will receive high quality professional learning in January on these topics:
 - a. Title IX Policy and Procedures
 - b. Special Education Classroom Cameras
 - c. LDOE Diverse Learner Playbook
 - d. Success for All conference in New Orleans
5. The next two Impact Days for faculty/staff are January 26-27, 2026. Some will attend a reading conference, and some will work at the school site.
6. Planning for the 2026-27 school calendar is underway. We do not anticipate the calendar being very different from this year's calendar.

Family and Community Involvement

1. Open enrollment through One App is currently underway. Our schools have hosted tours during the daytime. We partnered with a local media company to generate six reels to be used on social media. As of Friday, the demand is higher for this year compared to last year at this time.
2. Congratulations to our school leaders and students!
 - a. Hynes-Parkview will be granted an eight (8) year charter extension as a result of the renewal process, student progress, and overall compliance with our charter operating agreement.
 - b. Hynes-Parkview was awarded a \$30,000 grant from NOLA-PS to support increase in student attendance using a Math tutoring program, PBIS incentives, two family nights, and other appropriate in-school celebrations which do not detract from instructional minutes.
 - c. Hynes-UNO chorus hosted a lovely Fall concert in partnership with New Voices New Orleans.

Operations and Facilities

1. The Louisiana Legislature updated the law on cameras in specific classrooms for Special Education students. Once adopted tonight, we will proceed with the procurement and installation of the cameras. By mid-January, these cameras will be installed and activated.
2. Hynes-Lakeview's shade structure should be completed by the end of December. Special thanks to the PTO for realizing this goal.

Edward Hynes Charter Schools
Facilities Report
December 8, 2025

UNO:

- The Water Line installation project is 90 percent complete. The pressure test that SW&B requested failed last week. The contractor is preparing for another test with the SW&B inspector.
- Deferred maintenance report is scheduled to be sent early this week.
- Lemoine and the subcontractor will repaint all defective stairwell handrails over the winter break. We also selected a darker color for maintenance purposes.

Lakeview:

- Installation of the PTO funded shade structure is to start over the winter break.

Parkview:

- The replacement of the two RTUs is tentatively scheduled for the winter break.



Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

December 8, 2025

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of September 30, 2025. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Shawne B. Favre
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of September 30, 2025

ASSETS

Current Assets

Cash and cash equivalents	\$ 8,552,584
Investments	\$ 13,324,078
Grants and other receivables:	
NOLAPS / LADOE /Federal / ERATE	\$ -
Other receivables	<u>51,127</u>
Total grants and other receivables	51,127
Prepaid expenses	176,249
Total Current Assets	<u>22,104,038</u>
<u>Other Assets</u>	
Deposits	17,400
Total Other Assets	17,400
<u>Fixed Assets</u>	
Leasehold improvements	\$ 61,161
Equipment	\$ 1,439,004
Total Fixed Assets	1,500,163
Accumulated depreciation	<u>(239,824)</u>
Total Fixed Assets, net	1,260,340
TOTAL ASSETS	<u>\$ 23,381,778</u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ 147,000
Other Accounts payable	379,246
Accrued payroll liabilities	257,471
Other Liabilities	310,798
Deferred Revenues	<u>15,298</u>
Total Current Liabilities	\$ 1,109,812

Net Assets

Net assets, beginning of this fiscal year	21,666,166
Current year increase (decrease) in net assets	<u>605,800</u>
Net Assets, end of this period	22,271,965

TOTAL LIABILITIES AND NET ASSETS

\$ 23,381,778

Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	For the Three Months Ended September 30, 2025			Annual
	Actuals	Budget	Variance	Budget
Revenues and Other Support				
State and Local MFP	-	-	-	\$ 6,171,00
Federal Grants	-	-	-	430,00
Donations	-	-	-	-
Other income	127,529	112,500	15,029	130,00
Total Revenues and Other Support	\$ 127,529	\$ 112,500	\$ 15,029	A \$ 6,731,00
Expenses				
Employee Salaries	264,658	276,861	12,203	3,079,00
Employee Benefits	69,684	84,845	15,160	1,108,00
Administrative fee	-	-	-	119,00
Depreciation Expense	-	-	-	8,00
Disposal services	-	-	-	10,00
Due and fees	9,909	13,750	3,841	7,00
EMO Charge	(419,000)	(396,500)	22,500	441,00
Equipment rental	-	-	-	18,00
Food Service Management	-	-	-	8,00
Information technology services	18,818	17,500	(1,318)	118,00
Insurance	-	-	-	160,00
Materials and supplies	8,428	5,000	(3,428)	229,00
EA (additional services)	-	-	-	173,00
Professional Development	-	2,000	2,000	50,00
Professional services	49,342	32,500	(16,842)	149,00
Repairs and maintenance	-	-	-	490,00
Textbooks	-	-	-	71,00
Transportation	-	-	-	448,00
Travel	1,078	66,000	64,922	15,00
Utilities	-	-	-	135,00
Total Expenses	\$ 2,917	\$ 101,955	\$ 99,039	B \$ 6,836,00
CHANGE IN NET ASSETS	\$ 124,612	\$ 10,545	\$ 114,068	\$ (105,00)

**Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets**

	<u>For the Three Months Ended September 30, 2025</u>			Annual
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>
Revenues and Other Support				
State and Local MFP	2,064,480	2,101,750	(37,270)	8,407,00
Federal Grants	-	81,750	(81,750)	327,00
State Grants	-	30,000	(30,000)	120,00
Other Grants	7,380	-	7,380	-
Donations	9,700	25,000	(15,300)	100,00
Other income	144,422	80,000	64,422	320,00
Total Revenues and Other Support	\$ 2,225,981	\$ 2,318,500	\$ (92,519)	A \$ 9,274,00
Expenses				
Employee Salaries	850,135	965,189	115,054	4,766,00
Employee Benefits	280,420	347,468	67,049	1,716,00
Administrative fee	39,145	42,000	2,855	168,00
Depreciation Expense	5,429	6,000	571	18,00
Disposal services	2,935	3,000	65	12,00
Dues and fees	4,254	1,250	(3,004)	5,00
CMO Charge	156,500	156,500	-	626,00
Equipment rental	5,320	6,000	680	24,00
Food Service Management	2,750	2,200	(550)	11,00
Information technology services	47,066	37,750	(9,316)	151,00
Insurance	47,452	55,750	8,298	223,00
Materials and supplies	239,560	331,200	91,640	552,00
EA (additional services)	38,750	38,750	-	155,00
Professional Development	7,181	11,750	4,569	47,00
Professional services	29,429	56,250	26,821	225,00
Repairs and maintenance	82,983	60,500	(22,483)	242,00
Textbooks	59,217	49,000	(10,217)	70,00
Transportation	18,300	24,699	6,399	122,00
Travel	-	-	-	2,00
Utilities	61,217	52,216	(9,001)	214,00
Total Expenses	\$ 1,978,044	\$ 2,247,473	\$ 269,429	B \$ 9,349,00
CHANGE IN NET ASSETS	\$ 247,937	\$ 71,027	\$ 176,910	\$ (75,00)

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Three Months Ended September 30, 2025			Annual
	Actuals	Budget	Variance	Budget
Revenues and Other Support				
State and Local MFP	2,236,966	2,101,750	135,216	9,118,00
Federal Grants	-	81,750	(81,750)	355,00
State Grants	-	30,000	(30,000)	-
Other Grants	4,753	-	4,753	-
Donations	-	12,500	(12,500)	50,00
Other income	154,261	96,250	58,011	175,00
Total Revenues and Other Support	\$ 2,395,980	\$ 2,322,250	\$ 73,730	A \$ 9,698,00
Expenses				
Employee Salaries	746,476	822,532	76,056	4,067,00
Employee Benefits	230,012	296,112	66,099	1,464,00
Administrative fee	40,257	41,000	743	164,00
Depreciation Expense	20,223	21,000	777	84,00
Disposal services	2,156	2,500	344	10,00
Due and fees	4,063	500	(3,563)	2,00
EMO Charge	152,250	152,250	-	609,00
Equipment rental	4,666	5,500	834	22,00
Food Service Management	2,750	2,200	(550)	11,00
Information technology services	39,035	25,250	(13,785)	101,00
Insurance	9,135	112,500	103,365	450,00
Materials and supplies	258,140	236,400	(21,740)	394,00
EA (additional services)	57,500	57,500	-	230,00
Raise	255,000	315,000	60,000	1,260,00
Professional Development	756	8,750	7,994	35,00
Professional services	51,266	56,250	4,984	225,00
Repairs and maintenance	37,916	38,000	84	152,00
Textbooks	67,212	53,900	(13,312)	77,00
Transportation	18,300	24,699	6,399	122,00
Travel	-	-	-	7,00
Utilities	23,073	42,700	19,627	175,00
Total Expenses	\$ 2,020,186	\$ 2,314,543	\$ 294,357	B \$ 9,661,00
CHANGE IN NET ASSETS	\$ 375,794	\$ 7,707	\$ 368,087	\$ 37,00

**Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets**

	For the Three Months Ended September 30, 2025			Annual
	Actuals	Budget	Variance	Budget
Revenues and Other Support				
State and Local MFP	1,550,276	1,542,750	7,526	\$ 6,171,00
Federal Grants	-	107,500	(107,500)	430,00
State Grants	-	-	-	-
Other Grants	842	5,000	(4,159)	20,00
Donations	53,931	-	53,931	-
Other income	41,459	32,500	8,959	130,00
Total Revenues and Other Support	\$ 1,646,507	\$ 1,687,750	\$ (41,243)	A \$ 6,751,00
Expenses				
Employee Salaries	568,848	614,709	45,861	3,079,00
Employee Benefits	182,359	221,295	38,937	1,108,00
Administrative fee	30,029	29,750	(279)	119,00
Depreciation Expense	2,604	6,000	3,396	8,00
Disposal services	2,141	2,500	359	10,00
Dues and fees	1,633	1,750	117	7,00
EMO Charge	110,250	110,250	-	441,00
Equipment rental	3,776	4,500	724	18,00
Food Service Management	2,000	1,600	(400)	8,00
Information technology services	38,774	29,500	(9,274)	118,00
Insurance	33,317	40,000	6,683	160,00
Materials and supplies	93,702	137,400	43,698	229,00
EA (additional services)	43,250	43,250	-	173,00
Professional Development	2,731	12,500	9,769	50,00
Professional services	31,322	37,250	5,928	149,00
Repairs and maintenance	122,579	122,500	(79)	490,00
Textbooks	3,934	49,700	45,766	71,00
Transportation	67,656	90,699	23,043	448,00
Travel	-	-	-	15,00
Utilities	38,146	32,940	(5,206)	135,00
Total Expenses	\$ 1,379,050	\$ 1,588,094	\$ 209,044	B \$ 6,836,00
CHANGE IN NET ASSETS	\$ 267,457	\$ 99,656	\$ 167,801	\$ (85,00)

Hynes Charter School Corporation
Statement of Cash Flows
For the three months ended September 30, 2025

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	605,800
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	28,256
<i>Changes in operating assets:</i>	
Grants and other receivables	90,029
Prepaid expenses	(8,323)
Other assets	-
<i>Changes in operating liabilities:</i>	
Accounts payable	(80,191)
Accrued payroll liabilities	(1,144,981)
Other Liabilities	306,451
Deferred Revenues	(156,266)
Net cash provided by (used in) operating activities	(359,223)

CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS **(359,223)**

Cash and cash equivalents - Beginning of the year
CASH AND CASH EQUIVALENTS - End of this period

22,235,885
\$ 21,876,662

Hynes Charter School Corporation

Selected Information

December 8, 2025

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached September 2025 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached September 2025 financial statements.



**Hynes Charter School Corporation
Video Surveillance of Special Education Settings**

Revised: October 2025

PURPOSE

Hynes Charter School Corporation (HCSC) in compliance with the Louisiana Revised Statute 17:1948 and Act 479, provides the following policy which is intended to promote student safety and protect the rights of students with disabilities. This policy applies only to special education classrooms as defined by statute. All cameras must meet the National Fire Protection Association's Life Safety Code.

DEFINITIONS

Classroom

For the purposes of La. R.S. 17:1948, a "Classroom" refers to either a "Self-Contained Classroom" or an "Other Special Education Setting" as described below. This term does not include environments where students identified as Gifted or Talented under Bulletin 1508—who do not also have a disability under Bulletin 1508—receive services.

Self-Contained Classroom

A "Self-Contained Classroom" is a classroom located on a regular HCSC school campus (serving both general education and special education students), including any room attached to the classroom, where the majority of other regularly attending students receive special education and related services for at least 50 percent of the instructional day.

Designated District Representative

A "Designated District Representative" is an administrator appointed by the HCSC CEO who is responsible for managing the approval or denial of requests to install and operate camera equipment, ensuring compliance with La. R.S. 17:1948, and overseeing the implementation of these procedures.

PARENT OR LEGAL GUARDIAN

A "Parent or Legal Guardian" is an individual whose parental rights have not been terminated and whose child receives special education and related services in one or more Self-Contained Classrooms or Other Special Education Settings within a HCSC's school.

STUDENT PRIVACY AND ACCESS TO RECORDINGS

All video or audio recordings produced or maintained by HCSC schools are confidential to student records. Viewing or listening to these recordings is restricted to the CEO or the CEO's designee. Upon written request, the parent or legal guardian of a student who appears in a recording may review the portion depicting that student. No other disclosure, duplication, or distribution of recordings is permitted unless required by law or court order.

ACCESS TO RECORDINGS AND LIMITATIONS ON VIEWING

A video or audio recording may be viewed only by the parent or legal guardian of a student, the HCSC's CEO or their designee, or law enforcement officials acting within the scope of an official investigation of suspected child abuse, neglect, sexual misconduct, or other violations of state or federal law.

PROCEDURE FOR REQUESTING TO VIEW RECORDINGS

To request to view a video or audio recording an eligible person must submit a written request to the Superintendent or the Superintendent's designee. Requests may only be made in connection with a specific alleged incident or concern involving their student. [School Name] will review the request and, if approved, will arrange for the parent or legal guardian to review the portion of the recording depicting their child in a secure setting. Requests that are not related to a specific incident may be denied. No other disclosure, duplication, or distribution of recordings is permitted unless required by law or court order and approved in writing by the Superintendent.

MANDATED REPORTING

Any person who views a recording made pursuant to La. R.S. 17:1948 and who suspects that the recording shows a violation of Louisiana or federal law is required to report the suspected violation to the appropriate law enforcement agency.

LOCATION AND PLACEMENT OF AUDIO/VIDEO CAMERAS

Cameras shall be affixed to a stationary location to provide a clear, unobstructed, and comprehensive view of the classroom area in which instruction, therapy, or other educational services are routinely provided. No camera may be installed in, nor may its field of view include any restroom, locker room, changing area, or any other space in which a student or staff member has a reasonable expectation of privacy. If a self-contained classroom contains a restroom, changing alcove, or other partitioned area for personal hygiene or medical care, the camera angle shall be adjusted, and privacy shields shall be employed if necessary, to ensure that no audio or video recording occurs in that portion of the room.

NOTIFICATION OF CAMERAS

Written notice must be provided to all individuals entering a classroom with an installed camera, including teachers, other school employees, enrolled students, the students' parents or legal guardians, and any authorized visitors.

RECORDING RETENTION, STORAGE, AND DISPOSAL

All audio and video recordings shall be retained, stored, and disposed of in compliance with state law. Recordings must be stored securely to prevent unauthorized access, tampering, or disclosure. Each recording shall be kept for a minimum of one month from the date of creation, after which it will be permanently deleted or destroyed unless a request for viewing or preservation is pending under applicable procedures. Hynes School will ensure that all retention, storage, and disposal practices protect the confidentiality and privacy of students and staff.

TRAINING

Hynes Charter Corporation shall ensure that any teacher or other school employee assigned to a classroom equipped with audio and/or video recording equipment receives training on all applicable legal, regulatory, and policy requirements governing the operation, confidentiality, and access to such recordings. This training shall be provided prior to the employees' assignment in the classroom and repeated as necessary to maintain compliance with current laws, regulations, and Hynes Charter School Corporation policy.

PURPOSE

Hynes Charter Schools recognize that strong partnerships between families and the school community are essential for student success. This Parent & Family Engagement Policy outlines expectations, commitments, and practices designed to promote meaningful collaboration among parents/guardians, school staff, and community partners to support the academic, social, and emotional development of all students.

DEVELOPMENT AND FAMILY INPUT

Hynes actively engages parents and community members through PTO meetings, the school leadership team, annual surveys, newsletters, and our school communication platforms. We value the voice of our stakeholders and recognize that they play a critical role in the success of our school. Ensuring that every child reaches their full potential requires a collaborative effort from all individuals involved in that child's educational journey. Parents are our most valued and essential partners in this process.

The School and Family Involvement Committee at each site ensures that parents are aware of these resources and feel empowered to use them effectively. By fostering open communication, promoting active family engagement, and strengthening partnerships between home and school, the committee helps create a collaborative environment where every family is equipped to contribute meaningfully to their child's academic success.

This committee works to engage, educate, and empower families so they can confidently support their child's academic growth. Throughout the school year, families are provided with a variety of resources—such as educational flyers, school-produced informational videos, and targeted communication tools—that reinforce academic expectations and school-wide goals. These supports are shared during key family engagement events and campus-wide activities.

ROLE OF THE PARENT LIAISONS

Our Parent Liaisons champion family engagement by serving as a vital bridge between home and school. They build meaningful relationships with families, support communication with school leadership, and collaborate with student support teams to ensure every family feels informed, connected, and empowered to play an active role in their child's educational success. In addition, Liaisons play an important role in supporting and monitoring student attendance by partnering with families to address barriers and promote consistent, on-time school participation.

COMMUNICATION WITH FAMILIES

Hynes Charter Schools ensure that families receive ongoing, accessible information through:

- Annual orientation sessions outlining curriculum, assessments, and achievement expectations.
- Regular communication via the school website, newsletters, and direct outreach.
- Invitations to community-building events such as Back-to-School BBQ, City Park Night, and Spooktacular.
- Opportunities during open houses and parent-teacher conferences to discuss student progress and schoolwide goals.

OPPORTUNITIES FOR ENGAGEMENT

- Families are encouraged to actively participate by:
- Attending quarterly PTO meetings, four parent-teacher conferences per year, and campus open houses.
- Participating in annual feedback surveys that help guide opportunities for improvements.
- Sharing ideas for school activities, events, and additional resources.
- Engaging in workshops, information sessions, and presentations related to student performance data, curriculum, and assessments.
- Volunteering in classrooms, extracurricular programs, and schoolwide events.
- Supporting the home-school compact by reinforcing learning and school expectations at home.

REVIEW AND EVALUATION

This Parent & Family Engagement Policy is reviewed annually through:

- Input from families via surveys, PTO feedback, and focused conversations.
- End-of-year surveys that assess policy effectiveness and identify areas for improvement.
- Sharing of feedback with school leadership, PTO, and the broader school community.

SCHOOL COMMITMENTS

Hynes Charter Schools commit to:

- Engage, educate, and empower parents as essential partners in their child's academic journey.
- Provide opportunities for parents to participate in school-level decision-making.
- Ensure communication with families is consistent, clear, respectful, and inclusive.
- Partner with families to support the academic, social, and emotional success of all students.



PARENT/GUARDIAN COMMITMENT

Parent/guardian of a Hynes Charter Schools student are encouraged to commit to:

- Supporting their child's learning through regular attendance, on-time arrival, and monitoring homework completion.
- Participating in parent-teacher conferences, school events, and PTO activities when possible.
- Maintaining open and respectful communication with teachers, staff, and administrators.
- Encouraging respect, responsibility, and a love of learning at home.

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