



Edward Hynes Charter School

Board Meeting

Agenda

September 15, 2025

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, September 15, 2025, at 5:00 PM
Edward Hynes Charter School-UNO
1901 Leon C. Simon Blvd.
New Orleans, Louisiana 70122

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. August 18, 2025 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO's Report
 - a. CEO report
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business

- a. Motion to approve the 2025-2026 contract with Crane Rehab Center for services provided for students.
- b. Motion to approve the contract with Dyna Play for the construction of a shade structure at Hynes-Lakeview
- c. Motion to move into executive session to review the professional competencies of the CEO.

3. Adjournment



Edward Hynes Charter School
Board Meeting
Minutes

August 18, 2025



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, August 18, 2025

Board Members Present: Alvin C. Miester, III, Bill Chauvin, Barbara Richard, Cassandra Youmans, Curtis Pellerin, Jan Janz, and Helene Derbigny.

Board Members Absent: none.

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, John Starr, Earl Cager, Brandi Huling, Celine Godfrin, Shawne Favre

Alvin Miester, III, Board President, called the meeting to order at 5:04 pm and proceeded with the agenda.

1. **Approval of agenda.** Barbara Richard made a motion to approve the August 18, 2025, meeting agenda as was circulated. Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Approval of minutes.** Helene Derbigny made a motion to approve the minutes from the Budget Hearing of June 9, 2025, Board Meeting on June 9, 2025, and the Special Board Meeting on August 4, 2025. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** None.
4. **CEO's report.** Michelle Douglas – see reporting documents.
5. **Facilities update.** Earl Cager– see reporting documents.
6. **Legal committee report.** None.
7. **Financial report.** Shawne Favre– see reporting documents.
 - a. Presented the adjusted 2025-2026 Hynes Charter School Corporation annual budget.
8. **HR report.** None.
9. **Friends of Hynes Report.** None.

10. Old business. None.

11. New business.

- a. Bill Chauvin made a motion to approve the 2025-2026 Hynes Charter School Corporation annual budget. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- b. Barbara Richard made a motion to approve the Educational Services Agency agreement between Hynes Charter School Corporation and NOLA Public Schools. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- c. Curtis Pellerin made a motion to complete and submit the intent to renew form to NOLA Public Schools for the Hynes-Parkview renewal process. Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Bill Chauvin, seconded by Cassandra Youmans, and passed unanimously by a vote of board members present. The meeting was adjourned at 5:57 pm.



Edward Hynes Charter School

Budget Hearing

Reporting Documents

September 15, 2025

**Hynes Charter School Corporation
CEO Report
September 15, 2025**

Celebration!

1. The Hynes finance team deserves recognition and appreciation for a successful migration to a new pay system and for the timely and accurate submission of records to comply with Act 370.
2. This year we adopted a network-wide approach to attendance, student master scheduling and the preparation of grading reports. Special thanks to our Data and Accountability team members for their entrepreneurial and solutions-oriented approach to streamlining our processes.
3. Hynes-Parkview hosted NOLA-PS accountability staff on an official visit on September 9, 2025. The school was audited on academics, general compliance matters, and SPED. The visitors gave positive feedback, and there are no outstanding matters. Special thanks to the network and school-based leaders for ensuring that our processes and procedures comply with expectations.
4. This week the Teachers of the Year for 2027 will be announced this week at the Impact Day assembly on Wednesday, September 17, 2025.

Students & Academic

1. The beginning of the year assessments have been administered, and these data will be used as a guide to set goals, measure progress, and determine if a student needs more support through High Dose Tutoring.
2. This is week five of the first quarter. Progress reports will be issued to all students in grades 1-8 on Thursday. BOY DIBELS Home Connect Reports will be sent home with all K-3 grade students.
3. The LDOE requires a numeracy screener this year for K-3. This secure assessment is the KITE screener that is designed to identify students who may be at-risk for math difficulties and to measure foundational math skills.

Faculty, Staff, and Administration

1. The total enrollment at Parkview is 488, Lakeview 709, and UNO 670. These numbers are reflective of trends in New Orleans. NSNO reported that there are 1600 extra elementary seats.
2. Hynes-UNO is fully staffed. There is one middle school ELA vacancy at Hynes-Parkview and a special circumstances paraprofessional. A plan is in place for delivery of content.
3. Our staff is reviewing procedures for emergency drills and taking the fire extinguisher safety course.
4. The first quarter ends October 9th; fall break is October 10th-13th. The second quarter begins on October 14th. Report cards are being distributed during the week of October 20th.
5. Each Instructional Leadership Team has a quarter one long rang plan (LRP) in place for professional learning, instructional supervision, and positive adult culture. These priorities are determined from a needs assessment and analysis of cognitive, affective, and observational data.

Family and Community Involvement

1. The Hynes Special Education Advisory Committee (SEAC) hosted a family meet and greet for all campuses at the Hynes-LV campus gym from 5-7PM on Thursday, August 28, 2025. Approximately 30% of our families enrolled in DL programs attended. There were about 12-15 external partners who attended. The next SEAC meeting is at 5PM September 24th at Hynes-Parkview.
2. Congratulations to our three PTOs for hosting well-attended BBQs. There are several opportunities this fall for family engagement. Grandparents' / Specials Guests Days and reading class open houses are also scheduled at each school.
3. School Tours will take place on Thursdays at 8AM on November 13, November 20, and December 4th. Registration and photo ID are required.

Operations and Facilities

1. The Pupil Progression Plan for 2025-26 is in draft form today. We will bring forth the final version to the October board meeting. There were no major changes. We reorganized and simplified the 1st grade Reading weights to match the revisions to the actual program.

Edward Hynes Charter Schools
Facilities Report
September 15, 2025

UNO:

- Water Line/Water Meter: C.T. Traina, our licensed plumber, filed for the water card. SW&B also requested that they file for the water meter installation permit when obtaining the water card. This process took close to two weeks to complete. SW&B is currently working to issue the utility contractor's work permit, which the contractor will have in the next few days. Work will start once the final permit is issued.
- Currently, pricing for a yearly facility inspection and capital outlook vendor is ongoing.
- Pricing a restoration company to be on standby is ongoing. This is due to the emergency we experienced at Parkview last week.

Lakeview:

- The NOLA PS Phase 4 capital improvement project is complete. The punch list is ongoing. NOLA PS is preparing for phase 5, which will involve replacing several RTUs.
- Shade Structure Quotations. See attached.
Bid Tabulations
Dyna Play \$66,530.00
Swift Recreation \$69,985.00
Pelican Playgrounds \$74,985.00

Parkview:

- NOLA PS replacement of the 2 RTUs is pending due to the lead time on the equipment.
- Last week, during a repair of a broken sprinkler head. Our vendor, Austin Fire, caused a significant leak in the gym location. The leak was caused by human error. The vendor did not turn off the water to this location properly. No significant damages to materials were caused. However, I had to dispatch the NOLA PS restoration contractor to come in to assist. One of the booster pumps did get burned up. Austin Fire is handling the cost for the restoration contractor, janitorial contractor, and the repair/replacement of the booster pump.



Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

September 15, 2025

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of June 30, 2025. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Shawne B. Favre
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of June 30, 2025

ASSETS

Current Assets

Cash and cash equivalents		\$ 9,028,219
Investments		\$ 13,207,666
Grants and other receivables:		
NOLAPS / LADOE /Federal / ERATE	\$ 79,033	
Other receivables	62,123	
Total grants and other receivables		141,156
Prepaid expenses		167,926
Total Current Assets		22,544,967

Other Assets

Deposits	17,400	
Total Other Assets		17,400

Fixed Assets

Leasehold improvements	\$ 61,161	
Equipment	\$ 1,439,004	
Total Fixed Assets		1,500,163
Accumulated depreciation	(211,568)	
Total Fixed Assets, net		1,288,596

TOTAL ASSETS		\$ 23,850,963
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LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ -	
Other Accounts payable	610,784	
Accrued payroll liabilities	1,402,451	
Deferred Revenues	171,563	
Total Current Liabilities		\$ 2,184,798

Net Assets

Net assets, beginning of this fiscal year	19,345,461	
Current year increase (decrease) in net assets	2,320,705	
Net Assets, end of this period		21,666,165

TOTAL LIABILITIES AND NET ASSETS		\$ 23,850,963
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Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	<u>For the Twelve Months Ended June 30, 2025</u>			<u>Annual</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>
<u>Revenues and Other Support</u>				
State and Local MFP			-	-
Federal Grants	-	-	-	-
State Grants	-		-	-
Other Grants	30,000		30,000	-
Donations	26,960		26,960	-
Other income	517,419	-	517,419	-
Total Revenues and Other Support	\$ 574,379	\$ -	\$ 574,379	A \$ -
<u>Expenses</u>				
Employee Salaries	1,361,844	1,385,000	23,156	1,385,000
Employee Benefits	394,903	420,000	25,097	420,000
Administrative fee			-	-
Depreciation Expense			-	-
Disposal services			-	-
Dues and fees	61,314	55,000	(6,314)	55,000
CMO Charge	(1,961,667)	(2,140,000)	(178,333)	(2,140,000)
Equipment rental			-	-
Food Service Management			-	-
Information technology services	21,409	70,000	48,591	70,000
Insurance			-	-
Materials and supplies	10,437	25,000	14,563	25,000
LEA (additional services)	-		-	-
Professional Development	61,846	10,000	(51,846)	10,000
Professional services	125,946	100,000	(25,946)	100,000
Repairs and maintenance			-	-
Textbooks			-	-
Transportation			-	-
Travel	74,901	75,000	99	75,000
Utilities		-	-	-
Total Expenses	\$ 150,933	\$ -	\$ (150,933)	B \$ -
CHANGE IN NET ASSETS	\$ 423,446	\$ -	\$ 423,446	\$ -

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Twelve Months Ended June 30, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	8,309,543	8,113,000	196,543	8,113,000
Federal Grants	612,982	508,000	104,982	508,000
State Grants	347,439	-	347,439	-
Other Grants	8,976	-	8,976	-
Donations	26,588	20,000	6,588	20,000
Other income	439,765	125,000	314,765	125,000
Total Revenues and Other Support	\$ 9,745,293	\$ 8,766,000	\$ 979,293	A \$ 8,766,000
<u>Expenses</u>				
Employee Salaries	4,157,692	3,821,000	(336,692)	3,821,000
Employee Benefits	1,347,134	1,294,000	(53,134)	1,294,000
Administrative fee	142,940	162,000	19,060	162,000
Depreciation Expense	66,337	50,000	(16,337)	50,000
Disposal services	9,835	12,000	2,165	12,000
Dues and fees	12,319	15,000	2,681	15,000
CMO Charge	647,167	706,000	58,833	706,000
Equipment rental	22,972	22,000	(972)	22,000
Lease	935,000	1,000,000	65,000	1,000,000
Food Service Management	8,655	9,000	345	9,000
Information technology services	149,484	107,000	(42,484)	107,000
Insurance	441,265	360,000	(81,265)	360,000
Materials and supplies	645,375	337,000	(308,375)	337,000
LEA (additional services)	206,264	193,000	(13,264)	193,000
Professional Development	36,507	64,000	27,493	64,000
Professional services	215,283	61,000	(154,283)	61,000
Repairs and maintenance	103,591	74,000	(29,591)	74,000
Textbooks	77,382	71,000	(6,382)	71,000
Transportation	200,793	200,000	(793)	200,000
Travel	6,449	11,000	4,551	11,000
Utilities	126,952	152,000	25,048	152,000
Total Expenses	\$ 9,559,396	\$ 8,721,000	\$ (838,396)	B \$ 8,721,000
CHANGE IN NET ASSETS	\$ 185,896	\$ 45,000	\$ 140,896	\$ 45,000

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Twelve Months Ended June 30, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	9,036,107	8,960,000	76,107	8,960,000
Federal Grants	519,151	387,000	132,151	387,000
State Grants	217,571	20,000	197,571	20,000
Other Grants	50,424	14,000	36,424	14,000
Donations	122,847	25,000	97,847	25,000
Other income	519,540	280,000	239,540	280,000
Total Revenues and Other Support	\$ 10,465,640	\$ 9,686,000	\$ 779,640	A \$ 9,686,000
<u>Expenses</u>				
Employee Salaries	4,942,954	4,753,000	(189,954)	4,753,000
Employee Benefits	1,662,301	1,745,000	82,699	1,745,000
Administrative fee	164,081	179,000	14,919	179,000
Depreciation Expense	18,058	18,000	(58)	18,000
Disposal services	12,476	15,000	2,524	15,000
Dues and fees	23,307	8,000	(15,307)	8,000
CMO Charge	783,750	855,000	71,250	855,000
Equipment rental	22,773	20,000	(2,773)	20,000
Food Service Management	10,545	11,000	455	11,000
Information technology services	143,969	135,000	(8,969)	135,000
Insurance	201,730	350,000	148,270	350,000
Materials and supplies	403,328	503,000	99,672	503,000
LEA (additional services)	143,308	170,000	26,692	170,000
Professional Development	73,313	143,000	69,687	143,000
Professional services	167,111	91,000	(76,111)	91,000
Repairs and maintenance	297,123	259,000	(38,123)	259,000
Textbooks	72,063	92,000	19,937	92,000
Transportation	110,327	75,000	(35,327)	75,000
Travel	66,504	35,000	(31,504)	35,000
Utilities	224,664	185,000	(39,664)	185,000
Total Expenses	\$ 9,543,683	\$ 9,642,000	\$ 98,317	B \$ 9,642,000
 CHANGE IN NET ASSETS	 \$ 921,957	 \$ 44,000	 \$ 877,957	 \$ 44,000

Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets

	For the Twelve Months Ended June 30, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	6,815,985	6,706,000	109,985	6,706,000
Federal Grants	704,262	482,000	222,262	482,000
State Grants	155,774	-	155,774	-
Other Grants	18,233	-	18,233	-
Donations	19,919	20,000	(81)	20,000
Other income	133,803	100,000	33,803	100,000
Total Revenues and Other Support	\$ 7,847,975	\$ 7,308,000	\$ 539,975	A \$ 7,308,000
<u>Expenses</u>				
Employee Salaries	3,208,002	3,200,000	(8,002)	3,200,000
Employee Benefits	1,093,515	1,084,000	(9,515)	1,084,000
Administrative fee	125,666	134,000	8,334	134,000
Depreciation Expense	7,733	8,000	267	8,000
Disposal services	8,532	10,000	1,468	10,000
Dues and fees	4,649	11,000	6,351	11,000
CMO Charge	530,750	579,000	48,250	579,000
Equipment rental	17,569	15,000	(2,569)	15,000
Food Service Management	7,350	8,000	650	8,000
Information technology services	108,917	109,000	83	109,000
Insurance	140,985	344,000	203,015	344,000
Materials and supplies	289,370	222,000	(67,370)	222,000
LEA (additional services)	160,718	160,000	(718)	160,000
Professional Development	34,712	48,000	13,288	48,000
Professional services	146,105	105,000	(41,105)	105,000
Repairs and maintenance	487,832	451,000	(36,832)	451,000
Textbooks	20,525	81,000	60,475	81,000
Transportation	524,930	550,000	25,070	550,000
Travel	5,172	9,000	3,828	9,000
Utilities	135,536	158,000	22,464	158,000
Total Expenses	\$ 7,058,569	\$ 7,286,000	\$ 227,431	B \$ 7,286,000
CHANGE IN NET ASSETS	\$ 789,406	\$ 22,000	\$ 767,406	\$ 22,000

Hynes Charter School Corporation
Statement of Cash Flows
30-Jun-25

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	2,320,705
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*Adjustments to reconcile change in net assets to
net cash provided by (used) in operating activities:*

Depreciation	92,128
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Changes in operating assets:

Grants and other receivables	655,732
Prepaid expenses	(61,312)
Other assets	-

Changes in operating liabilities:

Accounts payable	(1,286,220)
Accrued payroll liabilities	181,371
Deferred Revenues	15,314

Net cash provided by (used in) operating activities	1,917,718
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CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	(515,721)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	1,401,997
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Cash and cash equivalents - Beginning of the year	20,833,888
CASH AND CASH EQUIVALENTS - End of this period	\$ 22,235,885

Hynes Charter School Corporation

Selected Information

September 15, 2025

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached June 2025 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached June 2025 financial statements.