



Edward Hynes Charter School

Budget Hearing

Agenda

August 18, 2025

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, August 18, 2025, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. June 9, 2025 – Budget Hearing
 - b. June 9, 2025 – Board Meeting
 - c. August 4, 2025 – Special Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO's Report
 - a. CEO report
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Presentation of the 2025-2026 Hynes Charter School Corporation budget
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business

- a. Motion to approve the 2025-2026 Hynes Charter School Corporation budget.
- b. Motion to approve the Educational Services Agency agreement between Hynes Charter School Corporation and NOLA Public Schools regarding outside services.
- c. Motion to complete and submit the Intent to Renew form to NOLAPS for the Hynes-Parkview charter renewal process.

3. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

Budget Hearing- 6/9/2025

Meeting- 6/9/2025

Meeting- 8/4/2025



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Budget Hearing
Monday, June 9, 2025**

Board Members Present: Alvin C. Miester, III, Jan Janz, Bill Chauvin, Barbara Richard, Cassandra Youmans, Curtis Pellerin

Board Members Absent: Helene Derbigny

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, John Starr, Earl Cager, Brandi Huling, Celine Godfrin, Dawn Lobell, Brittany Smith, Leon Mathes, Shawne Favre, Terri Williams

Alvin Miester, Board President, called the meeting to order at 4:37 pm and proceeded with the agenda.

1. **Public comment.** None.

2. **New business.**

- a. Leon Mathes presented the Preliminary Budget for the year ending June 30, 2026, for Hynes Charter School Corporation.

With no further business to discuss, a motion to adjourn was made by Bill Chauvin, seconded by Barbara Richard, and passed unanimously by a vote of board members present. The meeting was adjourned at 4:58 pm.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, June 9, 2025

Board Members Present: Alvin C. Miester, III, Bill Chauvin, Barbara Richard, Cassandra Youmans, Curtis Pellerin, Jan Janz, and Helene Derbigny.

Board Members Absent: none.

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, John Starr, Earl Cager, Brandi Huling, Celine Godfrin, Dawn Lobell, Brittany Smith, Leon Mathes, Shawne Favre, Terri Williams

Alvin Miester, III, Board President, called the meeting to order at 5:00 pm and proceeded with the agenda.

1. **Approval of agenda.** Bill Chauvin made a motion to approve the June 9, 2025, meeting agenda with new business item D- approval of HCSC budget deferred to another meeting. Jan Jaz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Approval of minutes.** Barbara Richard made a motion to approve the April 28, 2025, board meeting minutes with an adjustment to the public comment. Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** Parent of a student at Hynes-UNO spoke.
4. **CEO's report.** Michelle Douglas – see reporting documents.
5. **Facilities update.** Earl Cager– see reporting documents.
6. **Legal committee report.** None.
7. **Financial report.** Leon Mathes – see reporting documents.
 - a. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network.
 - b. Discussed the 2025-2026 property and liability insurance package
8. **HR report.** None.

9. Friends of Hynes Report. None.

10. Old business. None.

11. New business.

- a. Helene Derbigny made a motion to approve the property and liability program for Hynes Charter School Corporation, not to exceed 650,000, for the 2025-2026 school year. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- b. Barbara Richard made a motion to discuss and approve the Hynes Charter School Corporation board of directors meeting dates and locations. Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- c. Bill Chauvin made a motion to elect the Hynes Charter School Corporation board of directors. Cassandra Youmans seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- d. Jan Janz made a motion to approve Bourgeois Bennett to provide audit and tax services for the fiscal year ending in June 30, 2025. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- e. Cassandra Youmans made a motion to approve the removal of Kris Scairono as an official signor and confirm Alvin Miester, Barbara Richard, William Chauvin, and Michelle Douglas will continue as authorized signors for all accounts at Gulf Coast Bank. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- f. Bill Chauvin made a motion to authorize Michelle Douglas, CEO, to sign the extension of service contracts for the 2025-2026 school year, including Green Coast Energy, Fischer's Roofing, Pinnacle, Heritage Service Group, Synergy Building Solutions, LLC, Pinnacle Elevator, Mesalin, Orkin, Kurita USA, First Student, Cintas (AED), Pfefferle, Liquid Environmental, Darryl Coulon, Taylor Sudden Services, and HVAC service/PM vendor for UNO. Jan Janz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Curtis Pellerin, seconded by Cassandra Youmans, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:05 pm.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, August 4, 2025

Board Members Present: Alvin C. Miester, III, Bill Chauvin, Barbara Richard, Curtis Pellerin, Jan Janz, and Helene Derbigny.

Board Members Absent: Cassandra Youmans.

Others Present: Michelle Douglas, Shawn Persick, John Starr, Celine Godfrin

Alvin Miester, III, Board President, called the meeting to order at 5:04 pm and proceeded with the agenda.

1. **Approval of agenda.** Barabara Richard made a motion to approve the August 4, 2025, special board meeting agenda. Curtis Pellerin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Public comment.** Representative shared the new benefits package for the 2025-2026 school year
3. **Old business.** None.
4. **New business.**
 - a. Bill Chauvin made a motion to approve 2025-2026 Employee Benefits package. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Bill Chauvin, seconded by Helene Derbigny, and passed unanimously by a vote of board members present. The meeting was adjourned at 5:20 pm.



Edward Hynes Charter School

Budget Hearing

Reporting Documents

August 18, 2025

**Hynes Charter School Corporation
CEO Report
August 18, 2025**

Celebration!

1. **TOP 10 times 3!** On Thursday, August 21, 2025, at 5:30PM, the Orleans Parish School Board and the NOLA-PS administration will recognize LEAP achievement for schools who topped the charts in the district for performance or growth. Hynes-Lakeview, Hynes-UNO, and Hynes-Parkview will be among the schools that are honored.

Students & Academic

1. ***Saddle Up for Success*** is the theme for the 2025-26 school year. Our students in grades 1-8 were welcomed back last week to beautiful learning environments. Clear expectations for student culture were established by our leaders, staff, and at back-to-school climate, culture, and PBiS assemblies.
2. The Getting Along Together (GAT) curriculum is taught throughout the school year. During the first seven days of school, students are instructed in very specific methods that establish routines and procedures for how Hynes does school. Classrooms reflect the norms that are age-appropriate and established consistently throughout our buildings. GAT is also supplemented with Wayfinder, a resource portal that offers specific lessons in areas such as executive functioning, self-regulation, and conflict mitigation.
3. The baseline assessment window is open now. Teachers and leaders will use these data to generate small group targets with actionable steps for student achievement. Students who are new to Hynes will also participate in a reading assessment to guide placement in a reading course. Teachers will also collect baseline data used to generate student learning targets as a measure of growth.
4. The next phase of reacting to the data will be to implement an IASP plans as per the state's guidelines in Bulletin 771- high dosage tutoring and/or interventions for those K-5th graders who are performing below benchmark.
5. Our Kindergarten and PreK students begin school on Wednesday. Teachers have conducted beginning of the year screenings and will have met the families two to three times as part of a positive transition to school.
6. Student supplies, high quality instructional materials, and supplemental resources are in our buildings. Once schedules are synced to our Clever account, all staff and students should have access to all online portals that are affiliated with their grade levels.

Faculty, Staff, and Administration

1. We successfully on boarded over 50 new staff who will serve at our three schools. I want to extend gratitude to our team that worked on recruiting, interviewing, hiring, and planning for meaningful onboarding experiences.
2. Through Cambiar's "Lift All Boats" cohort, our Network Leadership Team and Instructional Leadership Teams built a robust set of cultural norms and specific examples of actions to define what a successful Hynes employee does. These values are being elevated, taught, and exemplified with the goal of them being so clear that they are replicated. These values are reflected in the acronym L.E.A.D. This has transformed many practices including recruiting, interviewing, onboarding, celebrations, and daily interactions. Each quarter, it is our goal to recognize team members who bring L.E.A.D. to life in a surprise video presentation prepared specifically for the person exemplifying the value.
3. The weeks at the end of last year and at the beginning of this year were filled with professional learning opportunities for new and returning staff.
 - a. Hosted a four-day leadership summit with our network leaders and school-based leadership teams (48 attendees) to analyze both academic and non-academic data, identify trends (successes and opportunities) to incorporate in meaningful school-wide goals for the 2025-26 school year.
 - b. Curriculum and content area training for new staff.
 - c. Curriculum and content training for returning staff.
 - d. School-based adult culture, the Hynes Way (Big 4) for all staff.

- e. Annual training that is mandated and delivered asynchronously to all staff that included mandated reported, suicide prevention, general safety, technology and email safety, ethics, de-escalation, concussion.
 - f. Training for teachers who are implementing K-2 Social Studies high quality instructional materials (HQIM) and retraining for 3-8 grade teachers.
 - g. Diverse learner program training with teaching assistants and teachers as first steps to the action plans that were developed by our teams for professional learning.
 - h. Implementation of an online portal for lesson planning.
4. We have a few vacancies that we are working diligently to fill. In the meantime, we have a contingency plan in place to ensure the delivery of high-quality instruction and programming.
 5. The Big Four Rubric- this is the first phase of our instructional leadership where leaders are focusing their initial classroom observations to provide formative feedback to teachers and students in the areas of classroom management, school transitions, and the Getting Along Together program. The anticipated outcome is to have clearly articulated plans to reduce adult variance through clearly articulated expectations.
 6. There are more HQPL opportunities planned and they include: Crisis Prevention and De-escalation (CPI) training, CPR, Student Assistance Team Training, and Functional Behavior Analysis Training, and one-to-one support sessions for teachers to become proficient in quality IEP goal setting, use of our documentation service log portal, and co-planning with general education teachers.
 7. Professional Learning Communities (PLCs) have been built into the master schedules of the three campuses. Driven by the long-range plan of the ILT, each PLC is intended to deepen content knowledge, develop pedagogy, and improve student outcomes through staff development.
 8. Hynes participated in the learning year of the new LDOE evaluation process for teachers and leaders. This year's evaluation cycle is underway and is comprised of observations, goal setting (SLTs), and professional growth plan based on reinforcements and refinements identified through the process.

Family and Community Involvement

1. The Hynes Special Education Advisory Committee (SEAC) will host a family meet and greet for all campuses at the Hynes-LV campus gym from 5-7PM on Thursday, August 28, 2025.
2. The 2025-26 supply boxes were the first fundraiser, and this year's spirit shirts are currently for sale.
 - a. Hynes-Lakeview- Quarter 1 meeting is 8/28/25 and BBQ is 9/5/25
 - b. Hynes-UNO- Quarter 1 meeting is 8/25/25 and the BBQ is 9/5/25
 - c. Hynes-Parkview- Quarter 1 meeting is 8/25/25 and the BBQ is 9/12/25

Operations and Facilities

1. The first phase of the Hynes-UNO ADA play structure was completed this summer.
2. The Hynes Parkview perimeter fencing project was completed this summer.
3. The Hynes-Lakeview shade structure project is in the beginning stages.
4. There are several suggested changes to our policies and processes based upon recent state legislation:
 - a. Act 479 modifies the SPED cameras in the classroom policy
5. The transition from ADP to our new service went extremely well with very few glitches.

Edward Hynes Charter Schools
Facilities Report
August 18, 2025

UNO:

- The installation of the new outdoor playground and surfacing is complete. A state grant and the UNO PTO funded the project.
- Water Line/Water Meter: Road Warriors Construction was selected to complete this work. We obtained three quotations. They were the lowest of the three. All three vendors were selected from the SW&B-approved contractors list. The permitting process is ongoing. Funds will be FOH.
- Roofing Leaks: Leaks from the commons building roof were discovered twice in July. The roofing system manufacturer investigated the leaks last week and identified several other weak locations. The roofing installer immediately repaired them. I also requested that the manufacturer inspect the academic building roof. This will take place in the next few weeks.

Lakeview:

- The NOLA PS Phase 4 capital improvement project is ongoing and expected to be completed in mid-September. The work consists of envelope and HVAC repairs.
- LV PTO has helped fund a shade structure for the outdoor academic location. We are awaiting quotations from vendors.

Parkview:

- The fencing and gate improvement project is completed. We are currently working with NOLA PS to get reimbursement for this project, which was funded through the school's SFFA.
- NOLA PS will be replacing 2 RTUs at Parkview. NOLA PS will handle all the scope for this work. They have issued a contract for this work, and we will begin soon to discuss scheduling. The funds will be paid from the school's SFFA.
- Parkview PTO funded some A/V upgrades to the cafeteria. The work consisted of installing a new projector and two 85-inch flat-screen monitors that are linked to the existing sound system and projection system. The project is completed, but some final loose ends are being worked out.

Hynes Charter School Corporation
Proposed Budget - Consolidated Summary
Fiscal year 2025-26

Enrollment		690	710	500	1900
	Network	UNO	Lakeview	Parkview	Total
<u>Revenues and Other Support</u>					
State and Local MFP	\$ -	\$ 9,118,000	\$ 8,407,000	\$ 6,171,000	\$ 23,696,000
Federal Grants	\$ -	\$ 355,000	\$ 327,000	\$ 430,000	\$ 1,112,000
State Grants	\$ -	\$ -	\$ 120,000	\$ -	\$ 120,000
Other Grants	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Donations	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ 150,000
Other income	\$ 450,000	\$ 175,000	\$ 320,000	\$ 130,000	\$ 1,075,000
Total Revenues and Other Support	\$ 450,000	\$ 9,698,000	\$ 9,274,000	\$ 6,751,000	\$ 26,173,000
<u>Expenses</u>					
Employee Salaries	\$ 1,372,000	\$ 4,067,000	\$ 4,766,000	\$ 3,079,000	\$ 13,284,000
Employee Benefits	\$ 493,920	\$ 1,464,000	\$ 1,716,000	\$ 1,108,000	\$ 4,781,920
Administrative fee	\$ -	\$ 164,000	\$ 168,000	\$ 119,000	\$ 451,000
Depreciation Expense	\$ -	\$ 84,000	\$ 18,000	\$ 8,000	\$ 110,000
Disposal services	\$ -	\$ 10,000	\$ 12,000	\$ 10,000	\$ 32,000
Dues and fees	\$ 55,000	\$ 2,000	\$ 5,000	\$ 7,000	\$ 69,000
CMO Charge	\$ (1,675,920)	\$ 609,000	\$ 626,000	\$ 441,000	\$ 80
Equipment rental	\$ -	\$ 22,000	\$ 24,000	\$ 18,000	\$ 64,000
Food Service Management	\$ -	\$ 11,000	\$ 11,000	\$ 8,000	\$ 30,000
Information technology services	\$ 70,000	\$ 101,000	\$ 151,000	\$ 118,000	\$ 440,000
Insurance	\$ -	\$ 450,000	\$ 223,000	\$ 160,000	\$ 833,000
Materials and supplies	\$ 25,000	\$ 394,000	\$ 552,000	\$ 229,000	\$ 1,200,000
Shared services NOLAPS Crane	\$ -	\$ 230,000	\$ 155,000	\$ 173,000	\$ 558,000
Lease	\$ -	\$ 1,260,000	\$ -	\$ -	\$ 1,260,000
Professional Development	\$ 10,000	\$ 35,000	\$ 47,000	\$ 50,000	\$ 142,000
Professional services	\$ 100,000	\$ 225,000	\$ 225,000	\$ 149,000	\$ 699,000
Repairs and maintenance	\$ -	\$ 152,000	\$ 242,000	\$ 490,000	\$ 884,000
Textbooks	\$ -	\$ 77,000	\$ 70,000	\$ 71,000	\$ 218,000
Transportation	\$ -	\$ 122,000	\$ 122,000	\$ 448,000	\$ 692,000
Travel	\$ -	\$ 7,000	\$ 2,000	\$ 15,000	\$ 24,000
Utilities	\$ -	\$ 175,000	\$ 214,000	\$ 135,000	\$ 524,000
Total Expenses	\$ 450,000	\$ 9,661,000	\$ 9,349,000	\$ 6,836,000	\$ 26,296,000
CHANGE IN NET ASSETS	\$ -	\$ 37,000	\$ (75,000)	\$ (85,000)	\$ (123,000)