



Edward Hynes Charter School

Board Meeting

Agenda

June 9, 2025

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, June 09, 2025, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. April 28, 2025 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO's Report
 - a. CEO report
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Presentation of the property and liability insurance program
 - b. Discussion of financial statements, including budget to actual comparison
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business

- a. Motion to approve the property and liability insurance program for Hynes Charter School Corporation, for the 2025-2026 school year.
- b. Motion to discuss and approve the HCSC Board of Directors meeting dates and locations for the 2025-2026 school year.
- c. Motion to elect the 2025-2026 HCSC Board of Directors.
- d. Motion to approve the HCSC budget for the 2025-2026 school year.
- e. Motion to appoint Bourgeois Bennett to provide audit and tax services for the fiscal year ending June 30, 2025.
- f. Motion to approve the removal of Kris Scairono as an authorized signor and confirm Alvin Miester, Barbara Richard, William Chauvin and Michelle Douglas will continue as authorized signors for all the checking account and certificate of deposit at Liberty Bank.
- g. Motion to approve the removal of Kris Scairono as an authorized signor and confirm Alvin Miester, Barbara Richard, William Chauvin and Michelle Douglas will continue as authorized signors for all accounts at Gulf Coast Bank.
- h. Motion to authorize the CEO to sign the extension of service contracts for our schools for the 2025-2026 school year:
 - Green Coast Energy
 - Fischer's Roofing
 - Pinnacle
 - Heritage Service Group
 - Synergy Building Solutions, LLC
 - Pinnacle Elevator
 - Mesalin
 - Orkin
 - Kurita USA
 - First Student
 - Cintas (AED)
 - Pfefferle
 - Liquid Environmental
 - Darryl Coulon
 - Taylor Sudden Services
 - HVAC service/PM vendor for UNO

3. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

April 28, 2025



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, April 28, 2025

Board Members Present: Alvin C. Miester, III, Bill Chauvin, Barbara Richard, Cassandra Youmans, and Jan Janz, and Helene Derbigny.

Board Members Absent: none.

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, Leon Mathes, Terri Williams, Ashlyn Williams, John Starr, Brandi Huling, Celine Godfrin, Dawn Lobell, Margo Johnson, Brittany Smith, Dana Clark-Williams, Shawne Favre, and Earl Cager.

Alvin Miester, III, Board President, called the meeting to order at 5:07 pm and proceeded with the agenda.

1. **Approval of agenda.** Helene Derbigny made a motion to approve the March 24, 2025, meeting agenda. Jan Jaz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Approval of minutes.** Helene Derbigny made a motion to approve the March 24, 2025, board meeting minutes with an adjustment to the public comment. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.**
4. **CEO's report.** Michelle Douglas – see reporting documents.
5. **Facilities update.** Earl Cager– see reporting documents.
6. **Legal committee report.** None.
7. **Financial report.** Leon Mathes – see reporting documents.
 - a. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network.
 - b. Shared update on the status of the 2025-2026 Budget creation
8. **HR report.** None.

9. **Friends of Hynes Report.** Bill Chauvin shared an update regarding the next phase of construction at the Hynes-UNO campus

10. **Old business.** None.

11. **New business.**

- a. Bill Chauvin made a motion to nominate to elect Curtis Pellerin to replace the seat vacated by Kris Scairono and to serve on the Board of Hynes Charter School Corporation. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- b. Bill Chauvin made a motion to open the process for board elections for the 2025-2026 school year. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- c. At 5:43 pm, Barabara Richard made a motion to move to Executive Session to evaluate the professional competence of the Chief Executive Officer. Jan Janz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Alvin Miester, III, seconded by Barbara Richard, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:10 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

June 6, 2025

**Hynes Charter School Corporation
CEO Report
June 9, 2025**

Students & Academic

1. Math iReady data reflect growth on the end of the year assessment for every grade level.
2. End of year reading assessment data reflect growth for all campuses.
3. LEAP, LEAP Connect, and ELPT were completed at each campus, and we await the data.

Faculty, Staff, and Administration

1. Each school held end of the year ceremonies to recognize the accomplishments of the students.
2. Carla Bringier-Mason was named as a Louisiana Teacher of the Year finalist. She will be recognized tomorrow at the Teacher Leader Summit, and the winner will be announced at the banquet in July.
3. Lift All Boats wrapped, and we are excited to share the work we have been doing with the entire staff.

Family and Community Involvement

1. Give NOLA Day was May 6th, and we raised our highest amount since 2022. We raised \$7,108 during the fundraising drive.

Operations and Facilities

1. The preparation for the 2025-2026 school year is underway at each campus. The crews are doing an exceptional job.

Edward Hynes Charter Schools
Facilities Report
June 9, 2025

Summer Items:

- Yearly summer cleaning and floor care have started at all three buildings.
- Minor touch-up painting and maintenance repairs are also ongoing at all three campuses.

UNO:

- Construction of the new playground system is complete. Punch list items are currently being worked on.
- Water Meter installation. GHC and the Civil Engineer are currently working up a plan for us to proceed with the installation of the meter. Last week, we discussed the location of the water line to the meter. Once the final revisions of the area are approved and the scope is finalized, we will proceed with obtaining three quotes for this work.
- One-year construction warranty period ends on June 24, 2025. This week and next, we will be conducting walk-throughs of the exterior and interior of the buildings to identify any items that need to be added to the GC contractor's warranty log for correction.
- Currently, I am working on obtaining pricing for two vendors for a third-party yearly inspection of the building. Such items include roofing, exterior, MEP, special systems, and various equipment.

Lakeview:

- NOLA PS phase 4 capital improvement project contract was signed. The construction schedule is currently being developed by the general contractor (GC). The project will last 90 days. The GC is planning to mobilize next week. The scope is mainly envelope work to mitigate leaks and some HVAC work.

Parkview:

- The fencing and gate upgrades vendor has been selected, and Amko fencing out of Kenner was selected. Their proposal totaled \$53k. NOLA PS will reimburse these funds. We are currently awaiting approval of the permit from the City of New Orleans.
- The A/V upgrade work is 80 percent complete.
- NOLA PS is working on funding the replacement of both RTU units.

2025-2026 Meeting Dates of the Hynes Charter School Board



Monday, August 18, 2025

Monday, September 22, 2025

Monday, October 27, 2025

Monday, December 8, 2025

Monday, January 12, 2026

Monday, February 9, 2026

Monday, March 23, 2026

Monday, April 27, 2026

Monday, June 8, 2026

Budget Hearing 4:30 PM

All meetings occur at
5PM in the Hynes Library
990 Harrison Avenue



Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

June 9, 2025

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of April 30, 2025. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of April 30, 2025

ASSETS

Current Assets

Cash and cash equivalents		\$ 8,411,077	A
Investments		\$ 13,133,574	B
Grants and other receivables:			
NOLAPS / LADOE /Federal / ERATE	\$ -		C
Other receivables	54,386		D
Total grants and other receivables		54,386	
Prepaid expenses		111,542	E
Total Current Assets		21,710,579	

Other Assets

Deposits	137,229		F
Total Other Assets		137,229	

Fixed Assets

Leasehold improvements	\$ 7,530		G
Equipment	\$ 1,118,037		H
Total Fixed Assets		1,125,565	
Accumulated depreciation		(195,700)	I
Total Fixed Assets, net		929,866	J
TOTAL ASSETS		\$ 22,777,674	K

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ 435,833		L
Other Accounts payable	473,912		M
Accrued payroll liabilities	1,621,740		N
Deferred Revenues	186,508		O
Total Current Liabilities		\$ 2,717,993	

Net Assets

Net assets, beginning of this fiscal year	19,345,461		
Current year increase (decrease) in net assets	714,220		
Net Assets, end of this period		20,059,680	P
TOTAL LIABILITIES AND NET ASSETS		\$ 22,777,674	Q

Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	For the Ten Months Ended April 30, 2025			Annual Budget
	Actuals	Budget	Variance	
<u>Revenues and Other Support</u>				
State and Local MFP			-	-
Federal Grants	-	-	-	-
State Grants	-		-	-
Other Grants	30,000		30,000	-
Donations	4,000		4,000	-
Other income	437,729	-	437,729	-
Total Revenues and Other Support	\$ 471,729	\$ -	\$ 471,729	A \$ -
<u>Expenses</u>				
Employee Salaries	1,127,341	1,165,000	37,659	1,385,000
Employee Benefits	328,436	353,000	24,564	420,000
Administrative fee			-	-
Depreciation Expense			-	-
Disposal services			-	-
Dues and fees	49,195	45,000	(4,195)	55,000
CMO Charge	(1,783,334)	(1,782,000)	1,334	(2,140,000)
Equipment rental			-	-
Food Service Management			-	-
Information technology services	20,028	60,000	39,972	70,000
Insurance			-	-
Materials and supplies	8,474	20,000	11,526	25,000
LEA (additional services)	-		-	-
Professional Development	35,650	6,000	(29,650)	10,000
Professional services	93,798	90,000	(3,798)	100,000
Repairs and maintenance			-	-
Textbooks			-	-
Transportation			-	-
Travel	72,259	71,000	(1,259)	75,000
Utilities		-	-	-
Total Expenses	\$ (48,153)	\$ 28,000	\$ 76,153	B \$ -
 CHANGE IN NET ASSETS	 \$ 519,882	 \$ (28,000)	 \$ 547,882	 C \$ -

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Ten Months Ended April 30, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	6,604,954	6,760,000	(155,046) A	8,113,000
Federal Grants	385,674	400,000	(14,326)	508,000
State Grants	338,034	-	338,034	-
Other Grants	10,659	-	10,659	-
Donations	20,905	17,000	3,905	20,000
Other income	400,988	113,000	287,988	125,000
Total Revenues and Other Support	\$ 7,761,214	\$ 7,290,000	\$ 471,214	\$ 8,766,000
<u>Expenses</u>				
Employee Salaries	3,346,763	3,150,000	(196,763)	3,821,000
Employee Benefits	1,088,755	1,064,000	(24,755)	1,294,000
Administrative fee	119,939	134,000	14,061	162,000
Depreciation Expense	54,768	45,000	(9,768)	50,000
Disposal services	9,258	10,000	742	12,000
Dues and fees	10,691	13,000	2,309	15,000
CMO Charge	588,334	590,000	1,666	706,000
Equipment rental	19,903	20,000	97	22,000
Lease	765,000	832,000	67,000	1,000,000
Food Service Management	8,655	9,000	345	9,000
Information technology services	141,266	90,000	(51,266)	107,000
Insurance	368,415	300,000	(68,415)	360,000
Materials and supplies	514,746	280,000	(234,746)	337,000
LEA (additional services)	160,833	157,000	(3,833)	193,000
Professional Development	31,340	53,000	21,660	64,000
Professional services	185,978	50,000	(135,978)	61,000
Repairs and maintenance	68,616	61,000	(7,616)	74,000
Textbooks	77,382	71,000	(6,382)	71,000
Transportation	156,072	180,000	23,928	200,000
Travel	6,449	9,000	2,551	11,000
Utilities	113,973	126,000	12,027	152,000
Total Expenses	\$ 7,837,137	\$ 7,244,000	\$ (593,137) B	\$ 8,721,000
CHANGE IN NET ASSETS	\$ (75,923)	\$ 46,000	\$ (121,923)	\$ 45,000

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Ten Months Ended April 30, 2025			Annual Budget
	Actuals	Budget	Variance	
<u>Revenues and Other Support</u>				
State and Local MFP	7,202,076	7,466,000	(263,924) A	8,960,000
Federal Grants	305,405	250,000	55,405	387,000
State Grants	204,917	-	204,917	20,000
Other Grants	21,318	-	21,318	14,000
Donations	121,178	20,000	101,178	25,000
Other income	480,738	234,000	246,738	280,000
Total Revenues and Other Support	\$ 8,335,633	\$ 7,970,000	\$ 365,633	\$ 9,686,000
<u>Expenses</u>				
Employee Salaries	4,105,093	3,919,000	(186,093)	4,753,000
Employee Benefits	1,365,895	1,438,000	72,105	1,745,000
Administrative fee	137,113	149,000	11,887	179,000
Depreciation Expense	15,048	17,000	1,952	18,000
Disposal services	11,056	15,000	3,944	15,000
Dues and fees	18,732	8,000	(10,732)	8,000
CMO Charge	712,500	712,000	(500)	855,000
Equipment rental	17,901	18,000	99	20,000
Food Service Management	10,545	9,000	(1,545)	11,000
Information technology services	132,885	114,000	(18,885)	135,000
Insurance	168,719	291,000	122,281	350,000
Materials and supplies	355,787	419,000	63,213	503,000
LEA (additional services)	141,667	140,000	(1,667)	170,000
Professional Development	72,026	120,000	47,974	143,000
Professional services	128,833	77,000	(51,833)	91,000
Repairs and maintenance	278,280	215,000	(63,280)	259,000
Textbooks	72,063	92,000	19,937	92,000
Transportation	79,963	70,000	(9,963)	75,000
Travel	66,052	28,000	(38,052)	35,000
Utilities	177,535	155,000	(22,535)	185,000
Total Expenses	\$ 8,067,693	\$ 8,006,000	\$ (61,693)	\$ 9,642,000
 CHANGE IN NET ASSETS	 \$ 267,939	 \$ (36,000)	 \$ 303,939 B	 \$ 44,000

Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets

	For the Ten Months Ended April 30, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	5,045,829	5,590,000	(544,171) A	6,706,000
Federal Grants	454,116	450,000	4,116	482,000
State Grants	149,234	-	149,234	-
Other Grants	10,659	-	10,659	-
Donations	15,819	12,000	3,819	20,000
Other income	114,934	81,000	33,934	100,000
Total Revenues and Other Support	\$ 5,790,591	\$ 6,133,000	\$ (342,409)	\$ 7,308,000
<u>Expenses</u>				
Employee Salaries	2,549,765	2,640,000	90,235	3,200,000
Employee Benefits	880,425	890,000	9,575	1,084,000
Administrative fee	97,542	113,000	15,458	134,000
Depreciation Expense	6,445	8,000	1,556	8,000
Disposal services	7,670	9,000	1,330	10,000
Dues and fees	4,177	9,000	4,823	11,000
CMO Charge	482,500	481,000	(1,500)	579,000
Equipment rental	14,319	14,000	(319)	15,000
Food Service Management	7,350	8,000	650	8,000
Information technology services	98,524	90,000	(8,524)	109,000
Insurance	117,762	288,000	170,238	344,000
Materials and supplies	278,625	185,000	(93,625)	222,000
LEA (additional services)	133,333	133,000	(333)	160,000
Professional Development	23,250	40,000	16,750	48,000
Professional services	108,659	89,000	(19,659)	105,000
Repairs and maintenance	401,442	379,000	(22,442)	451,000
Textbooks	19,514	81,000	61,486	81,000
Transportation	438,062	500,000	61,938	550,000
Travel	5,172	9,000	3,828	9,000
Utilities	113,733	132,000	18,267	158,000
Total Expenses	\$ 5,788,269	\$ 6,098,000	\$ 309,731	\$ 7,286,000
 CHANGE IN NET ASSETS	 \$ 2,322	 \$ 35,000	 \$ (32,678) B	 \$ 22,000

Hynes Charter School Corporation
Statement of Cash Flows
April 30, 2025

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	714,220
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*Adjustments to reconcile change in net assets to
net cash provided by (used) in operating activities:*

Depreciation	76,261
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Changes in operating assets:

Grants and other receivables	742,502
Prepaid expenses	(4,928)
Other assets	(119,829)

Changes in operating liabilities:

Accounts payable	(987,258)
Accrued payroll liabilities	400,660
Deferred Revenues	30,258

Net cash provided by (used in) operating activities	851,886
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CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	(141,123)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	710,763
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Cash and cash equivalents - Beginning of the year	20,833,888
CASH AND CASH EQUIVALENTS - End of this period	\$ 21,544,651

Hynes Charter School Corporation

Selected Information

June 9, 2025

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached April 2025 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached April 2025 financial statements.

The Net Assets for the period ended April 30, 2025 does not include any restricted funds.