



Edward Hynes Charter School

Board Meeting

Agenda

February 17, 2025

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, February 17, 2025, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

DRAFT AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. January 13, 2025- Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO Report
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

8. Old Business
 - a. None

9. New Business

- a. Motion to approve the HCSC Policy On Interactions with Law Enforcement and Immigration Authorities (ICE)

10. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

January 13, 2025



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, January 13, 2025

Board Members Present: Alvin C. Miester, III, Bill Chauvin, Barbara Richard, Helene Derbigny, and Jan Janz

Board Members Absent: Cassandra Youmans

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, Leon Mathes, Dawn Lobell, Margo Johnson, Brittany Smith, Dana Clark-Williams, Tiffany Dermody, Ashlyn Williams, John Starr, Brandi Huling, Angela Goodley, Celine Godfrin, JB Gervreau, Earl Cager, Pallie Thompson, Heidi LaGarde, Carla Mason, Rep. Stephanie Hilferty, and Yusuf Young

Alvin Miester, III, Board President, called the meeting to order at 5:01 pm and proceeded with the agenda.

1. **Approval of agenda.** Barbara Richard made a motion to approve the January 13, 2025, meeting agenda. Bill Chauvin seconded the motion. With no public comment, the motion carried by vote of board members present.
2. **Approval of minutes.** Helene Derbigny made a motion to waive the reading of and to approve the December 9, 2024, board meeting minutes. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.**
 - a. Representative Stephanie Hilferty presented Hynes Charter Schools with a proclamation from Governor Landry in recognition of being named a Cognia System of Distinction
4. **CEO's report.** Michelle Douglas – see reporting documents.
5. **Facilities update.** Earl Cager – see reporting documents.
6. **Legal committee report.** None.
7. **Financial report.** Leon Mathes – see reporting documents.

- a. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network.

8. **HR report.** None.

9. **Friends of Hynes Report.** Bill Chauvin shared an update regarding the completion of the Hynes-UNO construction project.

10. **Old business.** None.

11. **New business.**

- a. Bill Chauvin made a motion to approve the formation of a committee focused on the possibility of future expansion of Hynes schools. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Bill Chauvin, seconded by Helene Darbigny, and passed unanimously by a vote of board members present. The meeting was adjourned at 5:45 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

February 17, 2025

**Hynes Charter School Corporation
CEO Report
February 17, 2025**

Students & Academic

1. The window for the LEAP Connect and the ELPT has opened, and we project these assessments will last until the end of next week.
2. Schools are currently assessing students for Quarter 3 progress.
3. High Dosage Tutoring has been in full force, and through progress monitoring and flexible staffing of small group tutors, some students have successfully met their targets and have been moved out of HDT.
4. KinderRoots parent/guardian classroom visits will be held at each campus in the coming weeks. The intention behind these meetings is to share end of year Kindergarten goals with families specifically about reading and writing.

Faculty, Staff, and Administration

1. Dr. Wright was named as a Presidential Awards for Excellence in Mathematics and Science Teaching (PAEMST). This distinguished honor is awarded by the National Science Foundation. He will be recognized in Washington, DC.
2. We are currently staffing vacancies at each site. Vacancies include 4th grade, teaching assistant, PE and ELA.

Family and Community Involvement

1. The Superbowl brought a lot of fun opportunities for our schools.
 - a. Parkview received a \$5,000 donation from the NFL Players Association as part of their Play 60/ Service project day.
 - b. Lakeview received a \$1,000 donation from Play 60/ American Heart Association.
 - c. UNO students took part in a Play 60 event at Pan American stadium.
2. The University of New Orleans Federal Credit Union is treating the staff at each school to king cake next week as they continue to develop our partnership.
3. PTOs are holding their quarterly meetings and events:
 - a. Parkview recently elected their new board. They are also holding a Parent/Student Sneaker Ball on March 15th
 - b. UNO is holding their Sweetheart dance on February 22nd.
 - c. Lakeview recently held their "SnowBall" for special guests and students.
4. The Krewe of UNO is having their annual parade on Tuesday, February 25th, and our students at Hynes-UNO Kindergarten students and the Pep Squad have been invited to take part.
5. Hynes will donate 40 meals to support the third district New Orleans Police Department who are protecting the Endymion parade route.
6. Next Special Education Advisory Committee (SEAC) is on April 9th at UNO.
7. Four talented theater students from Hynes-Lakeview introduced keynote speakers at the Plain Talk About Reading conference last week. These students wrote, memorized, and performed introductory skits—they were fabulous and authentic. They introduced Dr. Robert "Bob" Brooks who is known for his seminal work in resilience, motivation, and family relationships on Wednesday. And on Friday,

they introduced Jake Daggett, a social media influencer and expert in phonics and structured literacy.

8. The Hynes-Lakeview 8th grade student of the year has moved on to the regional interview round.

Operations and Facilities

1. Our CFO will provide an update on the NOLAPS budgeting issue.
2. The main round of the NO Common Application Process has closed. The match for the main round will be released on March 31st. The deadline for new matches to register is April 25th.
3. The window for early childhood applications closes on February 21st.
4. Hynes-Lakeview and Hynes-Parkview must make up 75 minutes of instructional time. Hynes-UNO must make up 195 minutes of instructional time.



Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

February 17, 2025

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of January 31, 2025. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of January 31, 2025

ASSETS

Current Assets

Cash and cash equivalents		\$ 7,394,798	A
Investments		\$ 12,975,345	B
Grants and other receivables:			
NOLAPS / LADOE /Federal / ERATE	\$ -		C
Other receivables	30,075		D
Total grants and other receivables		30,075	
Prepaid expenses		264,897	E
Total Current Assets		20,665,115	

Other Assets

Deposits	17,400		F
Total Other Assets		17,400	

Fixed Assets

Leasehold improvements	\$ 7,530		G
Equipment	\$ 1,118,037		H
Total Fixed Assets		1,125,565	
Accumulated depreciation		(171,898)	I
Total Fixed Assets, net		953,667	J

TOTAL ASSETS		\$ 21,636,183	K
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LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ 305,084		L
Other Accounts payable	415,978		M
Accrued payroll liabilities	1,223,747		N
Deferred Revenues	168,652		O
Total Current Liabilities		\$ 2,113,461	

Net Assets

Net assets, beginning of this fiscal year	19,345,461		
Current year increase (decrease) in net assets	177,262		
Net Assets, end of this period		19,522,722	P

TOTAL LIABILITIES AND NET ASSETS		\$ 21,636,183	Q
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Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	<u>For the Seven Months Ended January 31, 2025</u>			<u>Annual</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>
<u>Revenues and Other Support</u>				
State and Local MFP			-	-
Federal Grants	-	-	-	-
State Grants	-		-	-
Other Grants	30,000		30,000	-
Donations	4,000		4,000	-
Other income	268,783	-	268,783	-
Total Revenues and Other Support	\$ 302,783	\$ -	\$ 302,783	A \$ -
<u>Expenses</u>				
Employee Salaries	809,232	835,000	25,768	1,385,000
Employee Benefits	233,374	251,000	17,626	420,000
Administrative fee			-	-
Depreciation Expense			-	-
Disposal services			-	-
Dues and fees	36,856	30,000	(6,856)	55,000
CMO Charge	(1,248,333)	(1,246,000)	2,333	(2,140,000)
Equipment rental			-	-
Food Service Management			-	-
Information technology services	17,443	42,000	24,557	70,000
Insurance			-	-
Materials and supplies	7,906	13,000	5,094	25,000
LEA (additional services)	-		-	-
Professional Development	32,425	6,000	(26,425)	10,000
Professional services	76,708	60,000	(16,708)	100,000
Repairs and maintenance			-	-
Textbooks			-	-
Transportation			-	-
Travel	69,720	71,000	1,280	75,000
Utilities		-	-	-
Total Expenses	\$ 35,331	\$ 62,000	\$ 26,669	B \$ -
CHANGE IN NET ASSETS	\$ 267,452	\$ (62,000)	\$ 329,452	\$ -

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Seven Months Ended January 31, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	4,571,390	4,732,000	(160,610) A	8,113,000
Federal Grants	314,096	200,000	114,096 B	508,000
State Grants	330,924	-	330,924 C	-
Other Grants	10,659	-	10,659	-
Donations	905	2,000	(1,095)	20,000
Other income	238,850	77,000	161,850 D	125,000
Total Revenues and Other Support	\$ 5,466,824	\$ 5,011,000	\$ 455,824	\$ 8,766,000
<u>Expenses</u>				
Employee Salaries	2,332,834	2,160,000	(172,834) C	3,821,000
Employee Benefits	736,549	719,000	(17,549) C	1,294,000
Administrative fee	83,087	92,000	8,913	162,000
Depreciation Expense	37,414	30,000	(7,414)	50,000
Disposal services	6,286	7,000	714	12,000
Dues and fees	8,184	9,000	816	15,000
CMO Charge	411,833	413,000	1,167	706,000
Equipment rental	12,297	14,000	1,703	22,000
Lease	510,000	581,000	71,000	1,000,000
Food Service Management	8,655	6,000	(2,655)	9,000
Information technology services	131,897	63,000	(68,897) E	107,000
Insurance	259,179	210,000	(49,179) F	360,000
Materials and supplies	463,990	196,000	(267,990) B	337,000
LEA (additional services)	112,584	103,000	(9,584)	193,000
Professional Development	22,665	35,000	12,335	64,000
Professional services	142,780	35,000	(107,780) G	61,000
Repairs and maintenance	51,042	42,000	(9,042)	74,000
Textbooks	69,851	71,000	1,149	71,000
Transportation	87,873	110,000	22,127	200,000
Travel	4,966	5,000	34	11,000
Utilities	90,504	87,000	(3,504)	152,000
Total Expenses	\$ 5,584,470	\$ 4,988,000	\$ (596,470)	\$ 8,721,000
 CHANGE IN NET ASSETS	 \$ (117,646)	 \$ 23,000	 \$ (140,646)	 \$ 45,000

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Seven Months Ended January 31, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	5,028,282	5,225,000	(196,718) A	8,960,000
Federal Grants	215,171	125,000	90,171 B	387,000
State Grants	194,538	-	194,538 C	20,000
Other Grants	21,318	-	21,318	14,000
Donations	7,039	15,000	(7,961)	25,000
Other income	330,401	165,000	165,401 D	280,000
Total Revenues and Other Support	\$ 5,796,749	\$ 5,530,000	\$ 266,749	\$ 9,686,000
<u>Expenses</u>				
Employee Salaries	2,874,646	2,668,000	(206,646) C	4,753,000
Employee Benefits	928,563	978,000	49,437	1,745,000
Administrative fee	95,694	104,000	8,306	179,000
Depreciation Expense	10,534	14,000	3,466	18,000
Disposal services	6,864	9,000	2,136	15,000
Dues and fees	12,734	5,000	(7,734)	8,000
CMO Charge	498,750	497,000	(1,750)	855,000
Equipment rental	10,984	12,000	1,016	20,000
Food Service Management	10,545	6,000	(4,545)	11,000
Information technology services	121,536	80,000	(41,536) E	135,000
Insurance	114,924	203,000	88,076	350,000
Materials and supplies	309,440	293,000	(16,440) F	503,000
LEA (additional services)	99,167	98,000	(1,167)	170,000
Professional Development	58,896	84,000	25,104	143,000
Professional services	106,403	56,000	(50,403) B	91,000
Repairs and maintenance	202,562	149,000	(53,562) G	259,000
Textbooks	70,595	92,000	21,405	92,000
Transportation	43,959	45,000	1,041	75,000
Travel	6,124	16,000	9,876	35,000
Utilities	125,959	114,000	(11,959) H	185,000
Total Expenses	\$ 5,708,879	\$ 5,523,000	\$ (185,879)	\$ 9,642,000
CHANGE IN NET ASSETS	\$ 87,870	\$ 7,000	\$ 80,870	\$ 44,000

Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets

	For the Seven Months Ended January 31, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	3,517,879	3,913,000	(395,121) A	6,706,000
Federal Grants	256,320	300,000	(43,680) B	482,000
State Grants	129,486	-	129,486 C	-
Other Grants	10,659	-	10,659	-
Donations	1,636	6,000	(4,364)	20,000
Other income	75,986	54,000	21,986 D	100,000
Total Revenues and Other Support	\$ 3,991,966	\$ 4,273,000	\$ (281,034)	\$ 7,308,000
<u>Expenses</u>				
Employee Salaries	1,772,045	1,790,000	17,955 C	3,200,000
Employee Benefits	595,205	576,000	(19,205) C	1,084,000
Administrative fee	67,995	80,000	12,005	134,000
Depreciation Expense	4,511	6,000	1,489	8,000
Disposal services	4,824	6,000	1,176	10,000
Dues and fees	3,612	6,000	2,388	11,000
CMO Charge	337,750	336,000	(1,750)	579,000
Equipment rental	10,266	8,000	(2,266)	15,000
Food Service Management	7,350	6,000	(1,350)	8,000
Information technology services	92,390	63,000	(29,390) E	109,000
Insurance	80,148	200,000	119,852	344,000
Materials and supplies	243,458	129,500	(113,958) F	222,000
LEA (additional services)	93,334	91,000	(2,334)	160,000
Professional Development	16,300	28,000	11,700	48,000
Professional services	78,026	63,000	(15,026)	105,000
Repairs and maintenance	267,502	266,000	(1,502)	451,000
Textbooks	19,515	81,000	61,485 F	81,000
Transportation	271,412	320,000	48,588	550,000
Travel	4,214	8,000	3,786	9,000
Utilities	82,524	91,000	8,476	158,000
Total Expenses	\$ 4,052,381	\$ 4,154,500	\$ 102,119	\$ 7,286,000
 CHANGE IN NET ASSETS	 \$ (60,415)	 \$ 118,500	 \$ (178,915)	 \$ 22,000

Hynes Charter School Corporation
Statement of Cash Flows
For the Seven Months Ended January 31, 2025

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	177,262
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*Adjustments to reconcile change in net assets to
net cash provided by (used) in operating activities:*

Depreciation	52,459
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Changes in operating assets:

Grants and other receivables	766,813
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Prepaid expenses	(158,283)
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Other assets	-
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Changes in operating liabilities:

Accounts payable	(1,175,942)
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Accrued payroll liabilities	2,666
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Deferred Revenues	12,402
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Net cash provided by (used in) operating activities	(322,622)
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CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	(141,123)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

	(463,745)
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Cash and cash equivalents - Beginning of the year

	20,833,888
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CASH AND CASH EQUIVALENTS - End of this period

	\$ 20,370,143
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Hynes Charter School Corporation

Selected Information

February 17, 2025

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached January 2025 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached January 2025 financial statements.

The Net Assets for the period ended January 31, 2025 include \$10,000 of restricted funds related to the New Schools for New Orleans grant.

Edward Hynes Charter Schools
Facilities Report
February 17, 2025
(Revised in yellow to provide more context)

UNO:

- Hynes-PTO has begun the planning phase of the new playground setup. This is being funded by the allocation from the state legislature

Lakeview:

- The next phase of repair improvements is now in the procurement phase. This is the continuation of the envelope work to address issues from the original construction of the building. This is being funded by NOLA PS.

Parkview:

- Fencing/Gate upgrades are currently still in the procurement phase. NOLA PS is handling the procurement process and funding of this project was awarded through application process.
- Our yearly NOLA PS facilities building walk-through occurred last week, and everything went well.
- Hynes Parkview PTO is currently in the process of funding A/V upgrades to the cafeteria. This will enhance educational events as well as staff/community meetings. This is funded through a donation by the Hynes-Parkview PTO.