



Edward Hynes Charter School

Board Meeting

Agenda

March 24, 2025

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, March 24, 2025, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

DRAFT AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. February 17, 2025- Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO Report
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

8. Old Business
 - a. None

9. New Business

- a. Motion to approve the playground proposals for Hynes-UNO under the Sourcewell cooperative purchasing program.

10. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

February 17, 2025



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, February 17, 2025

Board Members Present: Alvin C. Miester, III, Bill Chauvin, Barbara Richard, Helene Derbigny, and Jan Janz

Board Members Absent: Cassandra Youmans

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, Leon Mathes, Terri Williams, Ashlyn Williams, John Starr, Brandi Huling, Celine Godfrin, Earl Cager, Parent Representatives from Hynes-UNO

Alvin Miester, III, Board President, called the meeting to order at 5:06 pm and proceeded with the agenda.

1. **Approval of agenda.** Barbara Richard made a motion to approve the February 17, 2025, meeting agenda. Jan Janz seconded the motion. With no public comment, the motion carried by vote of board members present.
2. **Approval of minutes.** Jan Janz made a motion to waive the reading of and to approve the January 13, 2025, board meeting minutes. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.**
 - a. Hynes-UNO parents asked questions about staff retention, substitutes, and plan for the vacancy in 4th grade.
4. **CEO's report.** Michelle Douglas – see reporting documents.
5. **Facilities update.** Earl Cager – see reporting documents.
6. **Legal committee report.** None.
7. **Financial report.** Leon Mathes – see reporting documents.
 - a. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network.

8. **HR report.** None.

9. **Friends of Hynes Report.** Bill Chauvin shared an update regarding the completion of the Hynes-UNO construction project.

10. **Old business.** None.

11. **New business.**

- a. Barbara Richard made a motion to approve the HCSC Policy On Interactions with Law Enforcement and Immigration Authorities (ICE). Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Barbara Richard, seconded by Helene Derbigny, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:25 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

March 24, 2025

**Hynes Charter School Corporation
CEO Report
March 24, 2025**

Students & Academic

1. Report cards for the 3rd quarter were distributed last week at UNO and will be distributed on March 27th at PV and LV.
2. Third quarter benchmark assessments provided us with indications that our students are growing, and all three schools are either at their end of year goal or tracking toward it. The number of students needing high dose tutoring is being monitored. HDT is contributing to the growth in reading.
3. There will be no classes during Spring Break, April 14-21, 2025.
4. We are moving quickly through the 4th quarter and gearing up for LEAP testing April 23-30, 2025.
5. The final day for PreK, K, and 8th grade students is Friday, May 16th.
6. Hynes-LV 8th grade Disney trip is May 12th-15th.
7. The final day of school is May 20th.

Faculty, Staff, and Administration

1. Mrs. Carla Bringier-Mason, middle school math teacher at Lakeview, was named a state semi-finalist for 2025 Teacher of the Year.
2. We are in hiring season for 2025-26. Hynes participated in the job fair sponsored by GNOCCS.
3. CEO was named as one of three local finalists for 2025 Remarkable Woman by WGNO TV and Nextstar Media. The winner will be announced on April 1st. The award recognizes women who inspire, lead, and forge the way for other women.

Family and Community Involvement

1. We hosted a Hynes-UNO 4th grade meeting on Tuesday, February 25th from 5-6PM. The topics included staffing, addressing concerns about general home-school communications, communication from teachers regarding the new Social Studies curriculum, and the request for school to give more support to students in executive functioning (i.e. Packing books, writing assignments etc.) The Hynes leaders and teachers set new procedures in motion and are monitoring progress.
2. Hynes-PV PTO hosted a "sneaker ball" for students and their parents/guardians.
3. PTOs are holding their quarterly meetings and events:
 - a. Lakeview Fair Saturday, March 29th and the PTO meeting is May 7th at 6PM.
 - b. UNO PTO meeting on April 3rd at 6PM; a Parent Night Out "Husky Krewe Meet-up" on April 5th at Bayou Beer Garden.
 - c. Parkview PTO Meeting is May 1st at 6PM.
4. Next Special Education Advisory Committee (SEAC) is on April 9th at UNO.

Operations and Facilities

1. Our CFO will provide an update on the NOLAPS budgeting issue.
2. The enrollment match for 2025-26 school year will be released to families on March 27th. All new students have until April 30th to register. Open enrollment begins May 14th through September 14th.
3. The match for our early childhood program will be released to families on April 30th.
4. The instructional minute make-up plan is in effect for all three campuses to meet their required minutes.
5. LDOE monitoring of Title I, Title IV, IDEA and ESSER programs at Hynes Parkview was completed without any areas of non-compliance.

Edward Hynes Charter Schools
Facilities Report
February 17, 2025

UNO:

- No updates.

Lakeview:

- The next phase of repair improvements is still in the procurement.

Parkview:

- Fencing/Gate upgrades are still in the procurement.
- Hynes Parkview PTO has funded A/V updates for the cafeteria location. This work will start in the coming weeks.

July 2025 (0 days)		January 2026 (19 days)	
23 rd	Office Staff Return to Work	1 st – 2 nd	Winter Break
		5 th	Classes Resume- 3 rd Quarter Begins
		19 th	Martin Luther King Holiday (no school)
August 2025 (13 days)		February 2026 (12 days)	
1 st – 5 th	Onboarding Week	2 nd and 3 rd	Staff Impact Days (no school for students)
6 th	Instructional Staff Return to Work	4 th	3 rd Quarter Progress Reports
13 th	Grades 1-6 Begin	12 th	Early Release (12:00 PM; no aftercare)
14 th	Grades 7-8 Begin	13 th - 20 th	Mardi Gras Break
20 th	Pre-K & K Begin		
September 2025 (20 days)		March 2026 (21 days)	
1 st	Labor Day Holiday (no school)	13 th	3 rd Quarter Ends (41 days)
17 th	Staff Impact Day (no school for students)	16 th	4 th Quarter Begins
18 th	1 st Quarter Progress Reports	18 th	Staff Impact Day (no school for students)
October 2025 (21 days)		April 2026 (16 days)	
9 th	1 st Quarter Ends (40 days)	3 rd -10 th	Spring Break
10 th – 13 th	Fall Break	13 th	Classes Resume
14 th	2 nd Quarter Begins	15 th	4 th Quarter Progress Reports
November 2025 (14 days)		May 2026 (13 days)	
12 th	Staff Impact Day (no school for students)	15 th	Last Day for Pre-K, K, and Grade 8
13 th	2 nd Quarter Progress Reports	19 th	Last Day for Students, Grades 1-7
24 th – 28 th	Thanksgiving Holiday		4 th Quarter Ends (40 days)
		20 th – 22 nd	PD & Records Day for Teachers
December 2025 (14 days)		June 2026 (0 days)	
18 th	No Aftercare, 2 nd Quarter Ends (42 days)	12 th	Last Day for Office Staff
19 th	Records/PD Day Staff Only	19 th	Juneteenth Holiday for Facilities Staff
20 th -31 st	Winter Break		

Required Instructional Minutes: 63,720		Instructional Day= 405 minutes	Early Release= 225 minutes
Student Instructional Days: 163		Student Instructional Minutes: 65,835	
		162 days @ 405 and 1 day @ 225	
Student Instructional Days Over: 5.2		Student Instructional Minutes Over: 2,115	



Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

March 24, 2025

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of February 28, 2025. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of February 28, 2025

ASSETS

Current Assets

Cash and cash equivalents		\$ 7,666,112	A
Investments		\$ 13,014,415	B
Grants and other receivables:			
NOLAPS / LADOE /Federal / ERATE	\$ 240,437		C
Other receivables	59,979		D
Total grants and other receivables		300,416	
Prepaid expenses		213,314	E
Total Current Assets		21,194,257	

Other Assets

Deposits	17,400		F
Total Other Assets		17,400	

Fixed Assets

Leasehold improvements	\$ 7,530		G
Equipment	\$ 1,118,037		H
Total Fixed Assets		1,125,565	
Accumulated depreciation		(179,832)	I
Total Fixed Assets, net		945,734	J
TOTAL ASSETS		\$ 22,157,391	K

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ 348,667		L
Other Accounts payable	512,313		M
Accrued payroll liabilities	1,263,245		N
Deferred Revenues	197,141		O
Total Current Liabilities		\$ 2,321,365	

Net Assets

Net assets, beginning of this fiscal year	19,345,461		
Current year increase (decrease) in net assets	490,566		
Net Assets, end of this period		19,836,026	P
TOTAL LIABILITIES AND NET ASSETS		\$ 22,157,391	Q

Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	<u>For the Eight Months Ended February 28, 2025</u>			<u>Annual</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>
<u>Revenues and Other Support</u>				
State and Local MFP			-	-
Federal Grants	-	-	-	-
State Grants	-		-	-
Other Grants	30,000		30,000	-
Donations	4,000		4,000	-
Other income	310,376	-	310,376	-
Total Revenues and Other Support	\$ 344,376	\$ -	\$ 344,376	A \$ -
<u>Expenses</u>				
Employee Salaries	916,185	945,000	28,815	1,385,000
Employee Benefits	264,351	285,000	20,649	420,000
Administrative fee			-	-
Depreciation Expense			-	-
Disposal services			-	-
Dues and fees	40,161	35,000	(5,161)	55,000
CMO Charge	(1,426,667)	(1,424,000)	2,667	(2,140,000)
Equipment rental			-	-
Food Service Management			-	-
Information technology services	17,708	48,000	30,292	70,000
Insurance			-	-
Materials and supplies	7,906	16,000	8,094	25,000
LEA (additional services)	-		-	-
Professional Development	35,650	6,000	(29,650)	10,000
Professional services	81,671	70,000	(11,671)	100,000
Repairs and maintenance			-	-
Textbooks			-	-
Transportation			-	-
Travel	69,267	71,000	1,733	75,000
Utilities		-	-	-
Total Expenses	\$ 6,232	\$ 52,000	\$ 45,768	B \$ -
CHANGE IN NET ASSETS	\$ 338,144	\$ (52,000)	\$ 390,144	\$ -

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	<u>For the Eight Months Ended February 28, 2025</u>			<u>Annual</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>
<u>Revenues and Other Support</u>				
State and Local MFP	5,245,244	5,408,000	(162,756) A	8,113,000
Federal Grants	385,673	200,000	185,673 B	508,000
State Grants	330,924	-	330,924 C	-
Other Grants	10,659	-	10,659	-
Donations	20,905	2,000	18,905	20,000
Other income	265,393	89,000	176,393 D	125,000
Total Revenues and Other Support	\$ 6,258,798	\$ 5,699,000	\$ 559,798	\$ 8,766,000
<u>Expenses</u>				
Employee Salaries	2,680,088	2,490,000	(190,088) C	3,821,000
Employee Benefits	852,846	834,000	(18,846) C	1,294,000
Administrative fee	95,260	106,000	10,740	162,000
Depreciation Expense	43,199	35,000	(8,199)	50,000
Disposal services	7,942	8,000	58	12,000
Dues and fees	8,922	11,000	2,078	15,000
CMO Charge	470,667	472,000	1,333	706,000
Equipment rental	13,908	16,000	2,092	22,000
Lease	595,000	664,000	69,000	1,000,000
Food Service Management	8,655	7,000	(1,655)	9,000
Information technology services	133,260	72,000	(61,260) E	107,000
Insurance	295,591	240,000	(55,591) F	360,000
Materials and supplies	475,703	224,000	(251,703) B	337,000
LEA (additional services)	128,667	121,000	(7,667)	193,000
Professional Development	27,865	41,000	13,135	64,000
Professional services	159,302	40,000	(119,302) G	61,000
Repairs and maintenance	55,846	48,000	(7,846)	74,000
Textbooks	77,382	71,000	(6,382)	71,000
Transportation	104,023	130,000	25,977	200,000
Travel	6,449	6,000	(449)	11,000
Utilities	97,595	100,000	2,405	152,000
Total Expenses	\$ 6,338,170	\$ 5,736,000	\$ (602,170)	\$ 8,721,000
CHANGE IN NET ASSETS	\$ (79,372)	\$ (37,000)	\$ (42,372)	\$ 45,000

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Eight Months Ended February 28, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	5,746,106	5,972,000	(225,894) A	8,960,000
Federal Grants	269,851	125,000	144,851 B	387,000
State Grants	194,538	-	194,538 C	20,000
Other Grants	21,318	-	21,318	14,000
Donations	117,806	15,000	102,806	25,000
Other income	392,103	188,000	204,103 D	280,000
Total Revenues and Other Support	\$ 6,741,722	\$ 6,300,000	\$ 441,722	\$ 9,686,000
<u>Expenses</u>				
Employee Salaries	3,286,824	3,085,000	(201,824) C	4,753,000
Employee Benefits	1,068,802	1,131,000	62,198	1,745,000
Administrative fee	109,371	119,000	9,629	179,000
Depreciation Expense	12,038	15,000	2,962	18,000
Disposal services	9,066	11,000	1,934	15,000
Dues and fees	14,931	6,000	(8,931)	8,000
CMO Charge	570,000	569,000	(1,000)	855,000
Equipment rental	13,166	14,000	834	20,000
Food Service Management	10,545	7,000	(3,545)	11,000
Information technology services	134,517	92,000	(42,517) E	135,000
Insurance	133,411	232,000	98,589	350,000
Materials and supplies	324,242	335,000	10,758 F	503,000
LEA (additional services)	113,333	112,000	(1,333)	170,000
Professional Development	55,078	96,000	40,922	143,000
Professional services	115,178	63,000	(52,178) B	91,000
Repairs and maintenance	230,332	171,000	(59,332) G	259,000
Textbooks	71,943	92,000	20,057	92,000
Transportation	53,662	54,000	338	75,000
Travel	63,687	20,000	(43,687)	35,000
Utilities	141,204	127,000	(14,204) H	185,000
Total Expenses	\$ 6,531,330	\$ 6,351,000	\$ (180,330)	\$ 9,642,000
CHANGE IN NET ASSETS	\$ 210,392	\$ (51,000)	\$ 261,392	\$ 44,000

Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets

	For the Eight Months Ended February 28, 2025			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	4,020,687	4,472,000	(451,313) A	6,706,000
Federal Grants	397,676	300,000	97,676 B	482,000
State Grants	129,486	-	129,486 C	-
Other Grants	10,659	-	10,659	-
Donations	1,636	6,000	(4,364)	20,000
Other income	90,646	63,000	27,646 D	100,000
Total Revenues and Other Support	\$ 4,650,790	\$ 4,841,000	\$ (190,210)	\$ 7,308,000
<u>Expenses</u>				
Employee Salaries	2,033,160	2,075,000	41,840 C	3,200,000
Employee Benefits	689,135	696,000	6,865 C	1,084,000
Administrative fee	77,714	91,000	13,286	134,000
Depreciation Expense	5,156	7,000	1,844	8,000
Disposal services	6,312	7,000	688	10,000
Dues and fees	3,812	7,000	3,188	11,000
CMO Charge	386,000	384,000	(2,000)	579,000
Equipment rental	11,466	10,000	(1,466)	15,000
Food Service Management	7,350	7,000	(350)	8,000
Information technology services	94,547	72,000	(22,547) E	109,000
Insurance	93,041	230,000	136,959	344,000
Materials and supplies	260,559	148,000	(112,559) F	222,000
LEA (additional services)	106,667	105,000	(1,667)	160,000
Professional Development	20,900	32,000	11,100	48,000
Professional services	88,162	72,000	(16,162)	105,000
Repairs and maintenance	311,707	304,000	(7,707)	451,000
Textbooks	19,515	81,000	61,485 F	81,000
Transportation	321,174	380,000	58,826	550,000
Travel	5,172	9,000	3,828	9,000
Utilities	87,839	104,000	16,161	158,000
Total Expenses	\$ 4,629,388	\$ 4,821,000	\$ 191,612	\$ 7,286,000
 CHANGE IN NET ASSETS	 \$ 21,402	 \$ 20,000	 \$ 1,402	 \$ 22,000

Hynes Charter School Corporation
Statement of Cash Flows
For the Eight Months Ended February 28, 2025

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	490,566
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*Adjustments to reconcile change in net assets to
net cash provided by (used) in operating activities:*

Depreciation	60,393
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Changes in operating assets:

Grants and other receivables	496,473
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Prepaid expenses	(106,700)
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Other assets	-
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Changes in operating liabilities:

Accounts payable	(1,036,024)
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Accrued payroll liabilities	42,164
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Deferred Revenues	40,891
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Net cash provided by (used in) operating activities	(12,238)
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CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	(141,123)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(153,361)
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Cash and cash equivalents - Beginning of the year	20,833,888
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CASH AND CASH EQUIVALENTS - End of this period	\$ 20,680,528
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Hynes Charter School Corporation

Selected Information

March 24, 2025

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached February 2025 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached February 2025 financial statements.

The Net Assets for the period ended February 28, 2025 include \$7,786 of restricted funds related to the New Schools for New Orleans grant.