



Edward Hynes Charter School

Board Meeting

Agenda

January 13, 2025

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, January 13, 2024, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

DRAFT AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. December 9, 2024- Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO Report
 - a. Recognition of the Teachers of the Year
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

8. Old Business

a. None

9. New Business

a. To approve the formation of a committee focused on the possibility of future expansion of Hynes schools.

10. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

December 9, 2024



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board of Directors Meeting Minutes
Monday, December 9, 2024

Board Members Present: Alvin C. Miester, III, Cassandra Youmans, Bill Chauvin, Barbara Richard, Helene Derbigny, and Jan Janz

Board Members Absent: none

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, Leon Mathes, Margo Johnson, Brittany Smith, Dana Clark-Williams, Terri Williams, Tiffany Dermody, Ashlyn Williams, John Starr, Brandi Huling, Angela Goodley, and Mike Townsend

Alvin Miester, III, Board President, called the meeting to order at 5:15 pm and proceeded with the agenda.

1. **Approval to amend the agenda.** Barbara Richard made a motion to amend the December 9, 2024, meeting agenda to include an additional action item for new business regarding the HVAC contract for Hynes-UNO. Cassandra Youmans seconded the motion. With no public comment, the motion carried by vote of board members present.
2. **Approval of amended agenda.** Helene Derbigny made a motion to approve the October 21, 2024, meeting agenda. Cassandra Youmans seconded the motion. With no public comment, the motion carried by vote of board members present.
3. **Approval of minutes.** Bill Chauvin made a motion to waive the reading of and to approve the October 21, 2024, board meeting minutes. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
4. **Public comment.**
 - a. Parent (TV) at Hynes-Lakeview, addressed the board regarding the procedure for resolving a school-based concern.
 - b. Christina McCreery, a representative from Cognia, recognized Hynes Charter School Corporation for their achievement of being named a Cognia System of Distinction.
5. **CEO's report.** Michelle Douglas – see reporting documents.

6. **Facilities update.** Mike Townsend on behalf of Earl Cager – see reporting documents.
7. **Legal committee report.** None.
8. **Financial report.** Leon Mathes – see reporting documents.
 - a. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network.
9. **HR report.** None.
10. **Friends of Hynes Report.** Bill Chauvin shared an update regarding the completion of the Hynes-UNO construction project.
11. **Old business.** None.
12. **New business.**
 - a. Bill Chauvin made a motion to approve a resolution for Hynes Charter School Corporation to provide the staff with the one-time stipend allocated by the Louisiana Legislature during the 2024 regular session. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - b. Cassandra Youmans made a motion to approve a resolution for Hynes Charter School Corporation to allocate the differentiated compensation funds approved by the Louisiana Legislature during the 2024 regular session for the stipends earned by teacher leaders on the Leading For Success teams. Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - c. Barbara Richard made a motion to approve a resolution authorizing Michelle Douglas to act on behalf of Hynes Charter School Corporation regarding the use of the \$200,000 provided by Act 776 from the Louisiana Legislature during the 2024 regular session, which is to be used for the playground project at Hynes-UNO. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - d. Jan Janz made a motion to approve a resolution regarding the substitution of Kris Scairono with Bill Chauvin on all Hynes accounts at Hancock Whitney National Bank. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - e. Bill Chauvin made a motion to approve Hynes Charter School Corporation entering a data sharing agreement with the Louisiana Workplace Commission. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
 - f. Bill Chauvin made a motion to approve the request from the Hynes Charter School-UNO PTO to host a soiree as an annual fundraising event on the school campus to include food, alcoholic beverage consumption, and/or raffle with the understanding that the following conditions are met; security for the event, proof of insurance, and beverages served by holders of a “ServSafe” card. Special event permits issued by the City of New Orleans and the Louisiana Commissioner of Alcohol and Tobacco Control and approval from NOLAPS, as necessary. The fair will be held on

April 5, 2025. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

- g. Helene Derbigny made a motion to authorize the CEO to sign an agreement with Caveon, a monitoring service to enhance the integrity of state assessments administered in our schools in accordance with the requirement of the Louisiana State Department of Education ("LDOE"). Jan Janz seconded the motions. With no public comment, the motion carried by a unanimous vote of board members present.
- h. Barbara Richard made a motion to approve the HVAC contract with Gootee service for Hynes-UNO. Jan Janz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Cassandra Youmans, seconded by Bill Chauvin, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:14 pm.



Edward Hynes Charter School
Board Meeting
Reporting Documents
January 13, 2025

**Hynes Charter School Corporation
CEO Report
January 13, 2025**

Celebration!

Today we celebrate our Teachers of the Year for 2026.

We also appreciate State Representative Hilferty for the proclamation and recognition.

Students & Academic

1. The first semester is over, and our report cards for quarter 2 will be distributed on Thursday, January 16th. All processes for mid-year progress tracking toward promotion are being followed.
2. Each campus has set 3rd quarter goals and our faculty and staff continue to set and pursue ambitious student learning targets for student growth through collaboration, PLCs, data analysis, and high dosage tutoring.

Faculty, Staff, and Administration

1. The Instructional Leadership Team (ILT) and Leading for Success Team (L4S) at each campus held a quarter 3 whole group meeting today to discuss each teams progress toward the overall achievement for the 2024-25 school year.
2. Hynes leaders and teachers will attend the Success for All conference in San Diego, CA on January 26th -29th.
3. Hynes-LV students will introduce the keynote speaker at the Plain Talk About Reading conference at the N.O. Hilton Feb. 12th -14th where a few staff will also be in attendance.

Family and Community Involvement

1. Hynes-Parkview band and units will march in Hermes, Sparta, Iris, and Thoth. The band will consist of approximately 55 students. The auxiliary units will include dancers, majorettes, cheerleaders, and a color guard team with approximately 38 members.
2. NOLA-PS conducted a safety and security meeting for Mardi Gras. We have developed a safety plan and will comply with the recommendations.
3. The NOLA-PS common enrollment portal for the main round closes on January 24th.
4. Hynes-UNO PTO is planning a fundraising soiree on Saturday, April 5th.

Operations and Facilities

1. Hynes-UNO will host their annual NOLAPS visit on January 30, 2025.
2. The 3rd quarter Impact Day is Wednesday, February 5th.

Edward Hynes Charter Schools
Facilities Report
January 13, 2025

UNO:

- Discuss the remaining items for the UNO Completion list

Lakeview:

- The next phase of the NOLA PS is ongoing and still in design.
- NOLA PS's yearly facilities inspection was completed, and all open items were handled.

Parkview:

- Fencing/Gate upgrades are currently in the procurement stage. NOLA PS is handling this scope of work.



Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

January 13, 2025

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of November 30, 2024. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of November 30, 2024

ASSETS

Current Assets

Cash and cash equivalents		\$ 7,091,865	A
Investments		\$ 12,896,693	B
Grants and other receivables:			
NOLAPS / LADOE /Federal / ERATE	\$ 64,886		C
Other receivables	33,039		D
Total grants and other receivables		97,925	
Prepaid expenses		361,769	E
Total Current Assets		20,448,253	

Other Assets

Deposits	17,400		F
Total Other Assets		17,400	

Fixed Assets

Leasehold improvements	\$ 7,530		G
Equipment	\$ 1,118,037		H
Total Fixed Assets		1,125,565	
Accumulated depreciation		(156,030)	I
Total Fixed Assets, net		969,535	J
TOTAL ASSETS		\$ 21,435,188	K

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ 217,917		L
Other Accounts payable	404,285		M
Accrued payroll liabilities	878,647		N
Deferred Revenues	-		O
Total Current Liabilities		\$ 1,500,849	

Net Assets

Net assets, beginning of this fiscal year	19,345,461		
Current year increase (decrease) in net assets	588,879		
Net Assets, end of this period		19,934,339	P
TOTAL LIABILITIES AND NET ASSETS		\$ 21,435,188	Q

Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	For the Five Months Ended November 30, 2024			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP			-	-
Federal Grants	-	-	-	-
State Grants	-		-	-
Other Grants	10,000		10,000	-
Donations	250		250	-
Other income	181,767	-	181,767	-
Total Revenues and Other Support	\$ 192,017	\$ -	\$ 192,017	A \$ -
<u>Expenses</u>				
Employee Salaries	544,980	580,000	35,020	1,385,000
Employee Benefits	161,311	174,000	12,689	420,000
Administrative fee			-	-
Depreciation Expense			-	-
Disposal services			-	-
Dues and fees	28,048	20,000	(8,048)	55,000
CMO Charge	(891,667)	(890,000)	1,667	(2,140,000)
Equipment rental			-	-
Food Service Management			-	-
Information technology services	16,617	30,000	13,383	70,000
Insurance			-	-
Materials and supplies	7,747	9,000	1,253	25,000
LEA (additional services)	-		-	-
Professional Development	5,827	3,000	(2,827)	10,000
Professional services	68,335	40,000	(28,335)	100,000
Repairs and maintenance			-	-
Textbooks			-	-
Transportation			-	-
Travel	66,468	66,000	(468)	75,000
Utilities		-	-	-
Total Expenses	\$ 7,666	\$ 32,000	\$ 24,334	B \$ -
CHANGE IN NET ASSETS	\$ 184,351	\$ (32,000)	\$ 216,351	\$ -

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Five Months Ended November 30, 2024			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	3,226,450	3,380,000	(153,550) A	8,113,000
Federal Grants	309,792	200,000	109,792 B	508,000
State Grants	130,924		130,924 C	-
Other Grants	-		-	-
Donations	905	-	905	20,000
Other income	189,413	51,000	138,413 D	125,000
Total Revenues and Other Support	\$ 3,857,484	\$ 3,631,000	\$ 226,484	\$ 8,766,000
<u>Expenses</u>				
Employee Salaries	1,514,151	1,365,000	(149,151) C	3,821,000
Employee Benefits	483,124	460,000	(23,124) C	1,294,000
Administrative fee	58,795	65,000	6,205	162,000
Depreciation Expense	25,845	20,000	(5,845)	50,000
Disposal services	4,968	5,000	32	12,000
Dues and fees	6,979	6,000	(979)	15,000
CMO Charge	294,167	295,000	833	706,000
Equipment rental	7,552	10,000	2,448	22,000
Lease	340,000	415,000	75,000	1,000,000
Food Service Management	8,655	4,000	(4,655)	9,000
Information technology services	121,969	45,000	(76,969) E	107,000
Insurance	186,355	150,000	(36,355) F	360,000
Materials and supplies	394,867	140,000	(254,867) B	337,000
LEA (additional services)	80,417	68,000	(12,417)	193,000
Professional Development	12,663	25,000	12,337	64,000
Professional services	99,860	25,000	(74,860) G	61,000
Repairs and maintenance	39,197	30,000	(9,197)	74,000
Textbooks	69,851	71,000	1,149	71,000
Transportation	63,358	70,000	6,642	200,000
Travel	102	3,000	2,898	11,000
Utilities	46,980	60,000	13,020	152,000
Total Expenses	\$ 3,859,855	\$ 3,332,000	\$ (527,855)	\$ 8,721,000
CHANGE IN NET ASSETS	\$ (2,371)	\$ 299,000	\$ (301,371)	\$ 45,000

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Five Months Ended November 30, 2024			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	3,595,776	3,731,000	(135,224) A	8,960,000
Federal Grants	166,567	-	166,567 B	387,000
State Grants	194,538	-	194,538 C	20,000
Other Grants	-	-	-	14,000
Donations	6,739	10,000	(3,261)	25,000
Other income	242,225	119,000	123,225 D	280,000
Total Revenues and Other Support	\$ 4,205,845	\$ 3,860,000	\$ 345,845	\$ 9,686,000
<u>Expenses</u>				
Employee Salaries	1,880,230	1,701,000	(179,230) C	4,753,000
Employee Benefits	615,310	625,000	9,690	1,745,000
Administrative fee	68,401	74,000	5,599	179,000
Depreciation Expense	7,524	10,000	2,476	18,000
Disposal services	4,887	5,000	113	15,000
Dues and fees	9,636	4,000	(5,636)	8,000
CMO Charge	356,250	355,000	(1,250)	855,000
Equipment rental	7,668	8,000	332	20,000
Food Service Management	10,545	4,000	(6,545)	11,000
Information technology services	98,747	56,000	(42,747) E	135,000
Insurance	77,947	145,000	67,053	350,000
Materials and supplies	262,069	209,000	(53,069) F	503,000
LEA (additional services)	70,833	70,000	(833)	170,000
Professional Development	12,546	60,000	47,454	143,000
Professional services	65,668	40,000	(25,668) B	91,000
Repairs and maintenance	155,761	105,000	(50,761) G	259,000
Textbooks	70,594	92,000	21,406	92,000
Transportation	30,958	28,000	(2,958)	75,000
Travel	808	9,000	8,192	35,000
Utilities	103,272	88,000	(15,272) H	185,000
Total Expenses	\$ 3,909,654	\$ 3,688,000	\$ (221,654)	\$ 9,642,000
 CHANGE IN NET ASSETS	 \$ 296,191	 \$ 172,000	 \$ 124,191	 \$ 44,000

Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets

	For the Five Months Ended November 30, 2024			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	2,514,501	2,795,000	(280,499) A	6,706,000
Federal Grants	195,403	-	195,403 B	482,000
State Grants	129,486	-	129,486 C	-
Other Grants	-	-	-	-
Donations	1,636	1,000	636	20,000
Other income	55,565	36,000	19,565 D	100,000
Total Revenues and Other Support	\$ 2,896,591	\$ 2,832,000	\$ 64,591	\$ 7,308,000
<u>Expenses</u>				
Employee Salaries	1,145,246	1,130,000	(15,246) C	3,200,000
Employee Benefits	390,323	384,000	(6,323) C	1,084,000
Administrative fee	48,603	57,000	8,397	134,000
Depreciation Expense	3,222	4,000	778	8,000
Disposal services	3,436	4,000	564	10,000
Dues and fees	3,145	4,000	855	11,000
CMO Charge	241,250	240,000	(1,250)	579,000
Equipment rental	6,905	5,000	(1,905)	15,000
Food Service Management	7,350	4,000	(3,350)	8,000
Information technology services	70,187	45,000	(25,187) E	109,000
Insurance	54,361	140,000	85,639	344,000
Materials and supplies	231,234	92,500	(138,734) F	222,000
LEA (additional services)	66,667	65,000	(1,667)	160,000
Professional Development	13,950	20,000	6,050	48,000
Professional services	45,111	45,000	(111)	105,000
Repairs and maintenance	187,345	190,000	2,655	451,000
Textbooks	11,281	81,000	69,719 F	81,000
Transportation	194,008	200,000	5,992	550,000
Travel	-	6,000	6,000	9,000
Utilities	62,258	65,000	2,742	158,000
Total Expenses	\$ 2,785,882	\$ 2,781,500	\$ (4,382)	\$ 7,286,000
CHANGE IN NET ASSETS	\$ 110,709	\$ 50,500	\$ 60,209	\$ 22,000

Hynes Charter School Corporation
Statement of Cash Flows
For the Five Months Ended November 30, 2024

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	588,879
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	36,591
Changes in operating assets:	
Grants and other receivables	698,963
Prepaid expenses	(255,156)
Other assets	-
Changes in operating liabilities:	
Accounts payable	(1,274,802)
Accrued payroll liabilities	(342,434)
Deferred Revenues	(156,250)
Net cash provided by (used in) operating activities	(704,208)

CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	(141,123)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

(845,330)

Cash and cash equivalents - Beginning of the year
CASH AND CASH EQUIVALENTS - End of this period

20,833,888
\$ 19,988,558

Hynes Charter School Corporation

Selected Information

January 13, 2025

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached November 2024 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached November 2024 financial statements.

The Net Assets for the period ended November 30, 2024 include \$10,000 of restricted funds related to the New Schools for New Orleans grant.