



Edward Hynes Charter School

Board Meeting

Agenda

September 23, 2024

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, September 23, 2024, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

DRAFT AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. August 19, 2024- Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. CEO Report
3. Facilities Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old Business
 - a. None
2. New Business
 - a. Motion to approve the 2024-25 HCSC Pupil Progression Plan.

- b. Motion to approve and authorize the President of the charter board to sign the 1st amendment to the lease agreement between Friends of Hynes (Lessor) and Hynes Charter School Corporation (Lessee) for the Hynes-University of New Orleans campus located at 1901 Leon C. Simon Drive.
- c. Motion to open nominations for the HCSC board.

3. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

August 19, 2024



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting Minutes
Monday, August 19, 2024**

Board Members Present: Alvin C. Miester, III, Jan Janz, Bill Chauvin, Barbara Richard, Helene Derbigny, Cassandra Youmans

Board Members Absent: Kris Scairono

Others Present: Michelle Douglas, Shawn Persick, Anne Kramer, Jeannine LaFonta, Leon Mathes, John Starr, Earl Cager, Brandi Huling, Jean Baptiste Gervreau, Dawn Lobell, Margo Johnson, Angela Goodly

Alvin Miester, III, Board President, called the meeting to order at 5:03 pm and proceeded with the agenda.

1. **Approval of agenda.** Jan Janz made a motion to approve the August 19, 2024, meeting agenda. Bill Chauvin seconded the motion. With no public comment, the motion carried by vote of board members present.
2. **Approval of minutes.** Helene Derbigny made a motion to waive the reading of and to approve the June 10, 2024, board and budget meeting minutes. Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** Birthday recognition for Bill Chauvin and John Starr.
4. **Facilities update.** Earl Cager – see attachment.
5. **CEO's report.** Michelle Douglas – see attachment.
6. **Legal committee report.** None.
7. **Financial report.** Leon Mathes – see reporting documents.
 - a. Discussion of the following:
 - i. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network.

8. **HR report.** None.

9. **Friends of Hynes Report.** Bill Chauvin shared an update about the completion of the Hynes-UNO campus.

10. **Old business.** None.

11. **New business.**

- a. Board review and discussed the employee benefits package for the 2024-2025 school year.
- b. Barbara Richard made a motion to approve the Crane Rehab Center occupational and physical therapy contract for the 2024-2025 school year. Cassandra Youmans seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- c. Board completed their 2024-2025 Governance Verification forms for NOLA-PS.
- d. Bill Chauvin made a motion to approve the 2024-2025 HCSC Student Handbook. Cassandra Youmans seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- e. Bill Chauvin made a motion to appoint Bourgeois Bennett as the provider of audit and tax services for the fiscal year ending on June 30, 2024. Cassandra Youmans seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- f. Bill Chauvin made a motion approve the new policies connected to the 2024 Legislative session: Given Name Act, Sickle Cell Training, and Opioid Antagonist Policies. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- g. Board reviewed and discussed the revision to the Open Meeting policies.

With no further business to discuss, a motion to adjourn was made by Helene Derbigny, seconded by Jan Janz, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:12 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

September 23, 2024

**Hynes Charter School Corporation
CEO Report
September 23, 2024**

Celebration!

Cognia has named the Hynes Charter School Corporation as a "System of Distinction." We are one of 60 institutions (49 schools, 11 systems) out of 1,952 Cognia accreditation reviews to be recognized with this honor. The institutions represent 23 states and five countries.

Students & Academic

I extend my gratitude to our network team and school leaders for addressing the complex changes connected to new state legislation and Louisiana Department of Education policies. Those include:

- Transferring Act 771 (high dosage tutoring for K-5) into practice. The Impact Day was devoted to analyzing student data and developing action plans to meet the varying needs of our students. As a result, students will have an Individual Academic Support Plan (IASP) which can include high dosage tutoring. This change is captured in the PPP.
- Receiving training (school administrators and six network leaders) in the Louisiana Educator's Rubric (LER). This evaluation and feedback system is replacing COMPASS. The school year 2024-25 is designated as a "learning" year for teachers and observers. This learning year is designed to set everyone up to maximize student success as the state transitions to a new accountability system in 2025-26.
- Receiving training (six network leaders and all principals) in the Louisiana Leader Rubric (LLR) designed to align with the LER and maximize a leader's ability to transform their schools through the implementation of best practices for school leaders.
- Navigating support for teachers and leaders through changing times takes compassion, patience, and strong leadership.

Faculty, Staff, and Administration

1. Our schools are still fully staffed. I recently approved new positions to meet the needs of our growing population of diverse learners.
2. New Orleans Public Schools closed for Hurricane Francine and lost three instructional days and a few hours from Tuesday, September 10th.
3. Act 260 has all 4th-8th grade teachers and administrators in a numeracy course designed to improve teacher understanding and instruction of mathematics.
4. Through Cambiar, the "Lift All Boats" training is a one-year program for 14 of our leaders, to develop core leadership skills so that the Hynes high yield practices are codified. The first session is November 1st.

Family and Community Involvement

1. The Hynes Special Education Advisory Committee (SEAC) hosted a successful Meet and Greet at the Hynes-UNO campus for all three schools from 5-7PM. The next meeting is Wednesday, September 25th at 5PM at the Hynes-UNO campus.
2. School tours for new families are scheduled on November 14, November 21st, and December 5th.

Operations and Facilities

1. A ribbon cutting ceremony will be scheduled as soon as the weather is cooler, and student groups can be selected to take part in the program.
2. Basketball courts and four goals were delivered, and the installation was put on hold due to Francine.

2023-2024 LEAP Mastery Percentage Data

Lakeview	%Mastery or Above	Growth from 22-23
Overall	66%	+1
ELA	78%	+0
Math	60%	-7
Science	61%	+3

Parkview	% Mastery or Above	Growth from 22-23
Overall	21%	+5
ELA	35%	+5
Math	15%	+1
Science	14%	+1

UNO	% Mastery or Above	Growth from 22-23
Overall	39%	+1
ELA	52%	-5
Math	31%	-6
Science	34%	+3

Social Studies was field tested and will not be counted in the SPS calculations. Science will be weighted double and equal to ELA and Math just for this year.

2023-2024 Assessment Index Scores

Lakeview	Assessment Index	AI Change from 22-23
Overall	96.2	+3.5
ELA	105	+4.4
Math	93.4	+1.2
Science	90.2	+4.8

Parkview	Assessment Index	AI Change from 22-23
Overall	44.9	+4
ELA	61.8	+7.4
Math	37.1	+4.9
Science	35.8	-0.3

UNO	Assessment Index	AI Change from 22-23
Overall	64.2	-1.3
ELA	72.1	-2.9
Math	55	-6.9
Science	65.6	+6

The Assessment Index (AI) is calculated by multiplying the number of students in each achievement level by the following calculation: Advanced # x 150; Mastery # x 100; Basic # x 80; and zero for all other achievement levels. The total is divided by the number of students assessed. The calculation above reflects the Assessment Index on the LEAP tests only; it does not include LEAP connect and ELPT.

2023-2024 Lakeview LEAP Achievement Level Percentages

ELA Achievement Level					
	% Advanced	% Mastery	% Basic	% App Basic	% Unsat
3rd	29	54	13	4	≤1
4th	13	51	21	10	6
5th	8	65	21	5	≤1
6th	33	51	15	≤1	≤1
7th	54	33	10	3	≤1
8th	34	41	17	3	5

Math Achievement Level					
	% Advanced	% Mastery	% Basic	% App Basic	% Unsat
3rd	20	43	29	8	≤1
4th	6	58	18	11	7
5th	15	56	19	8	3
6th	37	40	19	4	≤1
7th	17	49	19	14	≤1
8th	≤1	29	21	50	≤1
Alg	33	63	3	3	≤1

2023-2024 Parkview LEAP Achievement Level Percentages

ELA Achievement Level					
	% Advanced	% Mastery	% Basic	% App Basic	% Unsat
3rd	6	42	25	15	12
4th	≤1	28	26	31	15
5th	≤1	27	30	30	13
6th	≤1	30	39	17	15
7th	9	25	36	18	11
8th	11	33	28	20	7

Math Achievement Level					
	% Advanced	% Mastery	% Basic	% App Basic	% Unsat
3rd	≤1	21	33	27	19
4th	≤1	26	22	26	26
5th	2	14	27	43	14
6th	≤1	9	31	39	20
7th	2	13	24	49	13
8th	≤1	6	24	43	28

2023-2024 UNO LEAP Achievement Level Percentages

ELA Achievement Level					
	% Advanced	% Mastery	% Basic	% App Basic	% Unsat
3rd	8	53	15	13	10
4th	≤1	39	31	15	13

Math Achievement Level					
	% Advanced	% Mastery	% Basic	% App Basic	% Unsat
3rd	3	29	31	22	15
4th	2	27	26	26	18

**Edward Hynes Charter Schools
Facilities Report
September 23, 2024**

UNO:

- We have experienced some HVAC issues at the site. Several of the classroom and office units have malfunctioned. Also, we experienced a power outage before the storm. When the power was restored, the surge destroyed twelve control boards for the HVAC units that serve classrooms. Currently, our engineers and contractors are investigating to correct both issues. We are also waiting for the data to support the power surge from the Lemoine sub-contractors. This situation may be outside of the warranty, thus causing us to be responsible for the cost.
- There are several change order work items in process: a canopy from the cafeteria to the dismissal overhang, card swipe access points, and sidewalk. These are slated to start in the next couple of weeks.

Lakeview:

- The MOU for building Improvements for this site is being submitted for your review and signature. This project is still in the design phase.
- Our yearly NOLA PS building inspection is scheduled for next month.
- Synergy is working on an Entergy Smart Program package for us that will cover 95-100 percent of the cost for upgrading our lighting interior/exterior to LED. We are awaiting their report.

Parkview:

- Synergy is working on an Entergy Smart Program package for us that will cover 95-100 percent of the cost of upgrading our interior and exterior lighting to LED. We are awaiting their report.



Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

September 23, 2024

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of June 30, 2024. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of June 30, 2024

ASSETS

Current Assets

Cash and cash equivalents		\$ 10,496,862	A
Investments		\$ 10,337,026	B
Grants and other receivables:			
NOLAPS / LADOE / Federal / ERATE	\$ 765,878		C
Other receivables	31,010		D
Total grants and other receivables		796,888	
Prepaid expenses		106,614	E
Total Current Assets		21,737,390	

Other Assets

Deposits	17,400		F
Total Other Assets		17,400	

Fixed Assets

Leasehold improvements	\$ 7,530		G
Equipment	\$ 976,914		H
Total Fixed Assets		984,442	
Accumulated depreciation		(119,439)	I
Total Fixed Assets, net		865,003	J
TOTAL ASSETS		\$ 22,619,794	K

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ 1,607,829		L
Other Accounts payable	289,175		M
Accrued payroll liabilities	1,221,080		N
Deferred Revenues	156,250		O
Total Current Liabilities		\$ 3,274,334	

Net Assets

Net assets, beginning of this fiscal year	12,841,219		
Current year increase (decrease) in net assets	6,504,242	(1)	
Net Assets, end of this period		19,345,460	P
TOTAL LIABILITIES AND NET ASSETS		\$ 22,619,794	Q

(0.00)

(1) Includes \$75,000 contributed to Friends of Hynes.

Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	<u>For the Twelve Months Ended June 30, 2024</u>			<u>Annual</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>
<u>Revenues and Other Support</u>				
State and Local MFP			-	-
Federal Grants	317,648	365,000	(47,352)	365,000
State Grants	-		-	-
Other Grants	-		-	-
Donations	17,184		17,184	-
Other income	1,536,818	-	1,536,818	-
Total Revenues and Other Support	\$ 1,871,650	\$ 365,000	\$ 1,506,650	A \$ 365,000
<u>Expenses</u>				
Employee Salaries	1,092,171	1,186,000	93,829	1,186,000
Employee Benefits	355,730	411,000	55,270	411,000
Administrative fee			-	-
Depreciation Expense			-	-
Disposal services			-	-
Dues and fees	58,004	45,000	(13,004)	45,000
CMO Charge	(1,429,000)	(1,429,000)	-	(1,429,000)
Equipment rental			-	-
Food Service Management			-	-
Information technology services	14,497	7,000	(7,497)	7,000
Insurance			-	-
Materials and supplies	4,224	25,000	20,776	25,000
LEA (additional services)			-	-
Professional Development	6,081	10,000	3,919	10,000
Professional services	73,517	40,000	(33,517)	40,000
Repairs and maintenance			-	-
Textbooks			-	-
Transportation			-	-
Travel	64,151	70,000	5,849	70,000
Utilities		-	-	-
Total Expenses	\$ 239,375	\$ 365,000	\$ 125,625	B \$ 365,000
CHANGE IN NET ASSETS	\$ 1,632,275	\$ -	\$ 1,632,275	\$ -

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Twelve Months Ended June 30, 2024			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	6,180,665	5,500,000	680,665	5,500,000
Federal Grants	2,360,870	605,000	1,755,870	605,000
State Grants	1,000		1,000	-
Other Grants	4,610		4,610	-
Donations	41,086	20,000	21,086	20,000
Other income	806,795	200,000	606,795	200,000
Total Revenues and Other Support	\$ 9,395,026	\$ 6,325,000	\$ 3,070,026	A \$ 6,325,000
<u>Expenses</u>				
Employee Salaries	3,007,335	2,993,000	(14,335)	2,993,000
Employee Benefits	1,076,261	1,128,000	51,739	1,128,000
Administrative fee	118,591	110,000	(8,591)	110,000
Depreciation Expense	12,402	4,000	(8,402)	4,000
Disposal services	11,616	9,000	(2,616)	9,000
Dues and fees	11,334	15,000	3,666	15,000
CMO Charge	405,000	428,000	23,000	428,000
Equipment rental	15,829	11,000	(4,829)	11,000
Food Service Management	7,485	8,000	515	8,000
Information technology services	102,009	99,000	(3,009)	99,000
Insurance	34,153	147,000	112,847	147,000
Materials and supplies	1,395,686	627,000	(768,686)	627,000
LEA (additional services)	193,076	100,000	(93,076)	100,000
Professional Development	62,974	90,000	27,026	90,000
Professional services	94,076	85,000	(9,076)	85,000
Repairs and maintenance	40,578	115,000	74,422	115,000
Textbooks	70,464	31,000	(39,464)	31,000
Transportation	96,667	125,000	28,333	125,000
Travel	4,077	20,000	15,923	20,000
Utilities	107,701	130,000	22,299	130,000
Total Expenses	\$ 6,867,314	\$ 6,275,000	\$ (592,314)	B \$ 6,275,000
CHANGE IN NET ASSETS	\$ 2,527,712	\$ 50,000	\$ 2,477,712	\$ 50,000

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Twelve Months Ended June 30, 2024			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	8,381,562	7,895,000	486,562	7,895,000
Federal Grants	890,900	840,000	50,900	840,000
State Grants	-	30,000	(30,000)	30,000
Other Grants	9,720		9,720	14,000
Donations	18,353	25,000	(6,647)	25,000
Other income	1,240,671	280,000	960,671	280,000
Total Revenues and Other Support	\$ 10,541,206	\$ 9,070,000	\$ 1,471,206	A \$ 9,084,000
<u>Expenses</u>				
Employee Salaries	4,681,616	4,488,000	(193,616)	4,488,000
Employee Benefits	1,616,417	1,569,000	(47,417)	1,569,000
Administrative fee	160,455	150,000	(10,455)	150,000
Depreciation Expense	14,654	20,000	5,346	20,000
Disposal services	12,569	10,000	(2,569)	10,000
Dues and fees	25,920	10,000	(15,920)	10,000
CMO Charge	595,000	572,000	(23,000)	572,000
Equipment rental	26,023	20,000	(6,023)	20,000
Food Service Management	10,800	11,000	200	11,000
Information technology services	154,427	145,000	(9,427)	145,000
Insurance	254,437	200,000	(54,437)	200,000
Materials and supplies	276,482	646,000	369,518	646,000
LEA (additional services)	166,375	110,000	(56,375)	110,000
Professional Development	38,284	397,000	358,716	397,000
Professional services	184,499	63,000	(121,499)	63,000
Repairs and maintenance	229,994	217,000	(12,994)	217,000
Textbooks	77,741	75,000	(2,741)	75,000
Transportation	42,292	40,000	(2,292)	40,000
Travel	68,614	28,000	(40,614)	28,000
Utilities	228,760	180,000	(48,760)	180,000
Total Expenses	\$ 8,865,359	\$ 8,951,000	\$ 85,641	B \$ 8,951,000
 CHANGE IN NET ASSETS	 \$ 1,675,847	 \$ 119,000	 \$ 1,556,847	 \$ 133,000

Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets

	For the Twelve Months Ended June 30, 2024			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	5,911,631	6,023,000	(111,369)	6,023,000
Federal Grants	1,135,700	1,096,000	39,700	1,096,000
State Grants			-	-
Other Grants	4,610	20,000	(15,390)	20,000
Donations	12,925	-	12,925	-
Other income	630,829	100,000	530,829	100,000
Total Revenues and Other Support	\$ 7,695,695	\$ 7,239,000	\$ 456,695	A \$ 7,239,000
<u>Expenses</u>				
Employee Salaries	3,104,252	3,037,000	(67,252)	3,037,000
Employee Benefits	1,035,172	1,141,000	105,828	1,141,000
Administrative fee	114,193	119,000	4,807	119,000
Depreciation Expense	7,331	3,000	(4,331)	3,000
Disposal services	9,135	10,000	865	10,000
Dues and fees	8,362	5,000	(3,362)	5,000
CMO Charge	429,000	429,000	-	429,000
Equipment rental	13,982	10,000	(3,982)	10,000
Food Service Management	7,560	12,000	4,440	12,000
Information technology services	121,546	185,000	63,454	185,000
Insurance	178,685	130,000	(48,685)	130,000
Materials and supplies	241,660	396,000	154,340	396,000
LEA (additional services)	157,568	153,000	(4,568)	153,000
Professional Development	47,772	53,000	5,228	53,000
Professional services	288,207	259,000	(29,207)	259,000
Repairs and maintenance	459,368	413,000	(46,368)	413,000
Textbooks	48,428	92,000	43,572	92,000
Transportation	526,300	550,000	23,700	550,000
Travel	12,822	27,000	14,178	27,000
Utilities	140,944	205,000	64,056	205,000
Total Expenses	\$ 6,952,287	\$ 7,229,000	\$ 276,713	B \$ 7,229,000
CHANGE IN NET ASSETS	\$ 743,408	\$ 10,000	\$ 733,408	\$ 10,000

Hynes Charter School Corporation
Statement of Cash Flows
For the Twelve Months Ended June 30, 2024

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	6,504,242
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	34,387
Changes in operating assets:	
Grants and other receivables	1,811,086
Prepaid expenses	104,527
Other assets	-
Changes in operating liabilities:	
Accounts payable	1,623,804
Accrued payroll liabilities	86,961
Deferred Revenues	5,945
Net cash provided by (used in) operating activities	10,170,951

CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	(756,885)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

9,414,067

Cash and cash equivalents - Beginning of the year
CASH AND CASH EQUIVALENTS - End of this period

11,419,822

\$ 20,833,888

Hynes Charter School Corporation

Selected Information

September 23, 2024

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached June 2024 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached June 2024 financial statements.

The Net Assets for the period ended June 30, 2024 include \$5,662 of restricted funds related to the Project Lead the Way (PLTW) grant.