



Edward Hynes Charter School

Board Meeting

Agenda

October 23, 2023

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, October 23, 2023, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. September 19, 2023 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. Facilities Report
3. CEO Report
 - a. Update from CSSO-Jeannine Lafonta
4. Legal Report
5. Financial Report
 - a. Presentation by Bourgeois Bennett of the audited June 30, 2023, financial statements.
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business

- a. None

2. New business

- a. Grant authority to the CEO to open an investment account with Whitney Bank and to invest up to \$10,000,000.

-investment plan to purchase 3-month and 6-month Treasury Bills.

- b. Grant permission to the CEO to approve the final draft for the submission of a Capital Outlay request for consideration of the Louisiana legislature that is being prepared on behalf of the Hynes-UNO Playground committee.

3. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

September 18, 2023

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, September 18, 2023, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

Board Members Present: Barbara Richard, Kris Scairono, Alvin Miester, III, Helene Derbigny, Bill Chauvin

Board Members Absent: Cassandra Youmans, Jan Janz

Others Present: Michelle Douglas, Leon Mathes, Shawn Persick, Anne Kramer, John Starr, Allen Smith, Dawn Lobell, Dana Clark-Williams, Brittany Smith, Montana Cortez, Terri Williams, Brandi Huling, Ashlyn Williams, Joann Smith, and Jaimme Collins.

Alvin Miester III, Board President, called the meeting to order at 5:04 pm and proceeded with the agenda.

AGENDA

- 1. Approval of Agenda-** Barbara Richard made a motion to approve the September 18, 2023, meeting agenda. Kris Scairono seconded the motion. With no public comment, the motion carried with a unanimous vote by board members present.
- 2. Approval of Minutes-** Bill Chauvin made a motion to waive the reading of and to approve the August 7, 2023, board meeting minutes. Helene Derbigny seconded the motion. With no public comment, the motion carried with a unanimous vote by board members present.
- 3. Public comment-** None.
- 4. Facilities Report-** submitted by Earl Cager, read by Michelle Douglas- see Reporting Documents 09.18.2023.
- 5. CEO Report-** Michelle Douglas- see Reporting Documents 09.18.2023.
 - a. Special data review presentation- Allen Smith, Director of Data and Accountability, and John Starr, Director of Innovation and Strategy, presented the new internal data dashboard.
 - b. Impact Day Plans- Terri Williams, Dawn Lobell, and Brittany Smith, principals of the three Hynes campuses, presented an outline of the plans for the upcoming Impact Day.
- 6. Legal Committee Report-** None.
- 7. Financial Report-** Leon Mathes- See Reporting Documents 09.18.2023

a. Discussion of the following:

- i. Financial statements for Hynes- Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes CMO/Network as of June 30, 2023

8. HR Report- None

9. Friends of Hynes Report- Bill Chauvin shares status of construction for the Hynes-UNO campus.

10.Old business. None.

11.New business

- a. Barbara Richard made a motion to approve the request for the Class of 2000 of Edward Hynes School to host a class reunion on campus. The event organizers have arranged a food truck to serve prepared food to the attendees, request a tour of the campus, and only require use of the property and some school administrators to assist. Hynes will provide a custodian and a security detail during the event. Alcohol may be consumed by adults only but will not be sold. The Hynes Class of 2000 Reunion will be held on October 7, 2023, from 11AM to 2PM. Bill Chauvin seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- b. Kris Scairono made a motion to approve the request from the Hynes Charter School-Lakeview PTO to host a school fair as an annual fundraising event on the school campus to include food, alcoholic beverage consumption, and/or raffle with the understanding that the following conditions are met; security for the event, proof of insurance, and beverages served by holders of a "ServSafe" card. Special event permits issued by the City of New Orleans and the Louisiana Commissioner of Alcohol and Tobacco Control and approval from NOPS, as necessary. The fair will be held on March 16, 2024. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- c. Representatives of Liberty Bank spoke about the offerings available at Liberty Bank. Bill Chauvin made a motion to approve the request to establish an interest-bearing account with Liberty Bank. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- d. Barbara Richard made a motion to approve the request to purchase a Certificate of Deposit with Liberty Bank. Kris Scairono seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- e. Kris Scairono made a motion to approve the request for payment of the State Stipend to faculty and staff. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

- f. Bill Chauvin made a motion to attest to the contents of the legislative auditor questionnaire. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Barbara Richard, seconded by Helene Derbigny, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:10 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

October 24, 2023

**Edward Hynes Charter Schools
Facilities Report
October 23, 2023**

Hynes-Lakeview

- The compressor for chiller #2 installation is complete.

Hynes-UNO

- No updates.

Hynes-Parkview

- One of the main basketball goals is currently offline. The capacitor needs to be replaced. We will handle the replacement in-house. A lift will have to be rented to complete the replacement.
- Several motorized blinds in the gym need to be repaired or replaced. Pricing is ongoing.



Edward Hynes Charter School
Financial Report

For the October 23, 2023, Board Meeting, a representative from Bourgeois Bennett presented the draft of our annual audit. Once the audit has been finalized, that document will be available for request.

Hynes Charter School Corporation
CEO Report
October 23, 2023

Students & Academic

1. Quarter two is underway. Our ITM and STM teams have written their second quarter goals. The goals were shared this afternoon at our whole group quarterly meetings on each site.
2. Report card conferences are scheduled for parents/guardians of students in grades 1-8 on Thursday, October 26, 2023. Kindergarten students will not have class; those parents/guardians are scheduled for individual appointments and conferences.

Faculty, Staff, and Administration

1. Impact Day for the first quarter is scheduled for November 8, 2023. This is a holiday for students, and the time is used by school leaders, teachers, and staff to analyze mid-quarter data and refine differentiated plans in ELA and Math for students.
2. The 2024 Teachers of the Year were celebrated at the NSNO Excellence in Teaching Award Gala. The next honorees for 2025 Teacher of the Year will be recognized at the next board meeting.
3. We received a small rebate from our 2022 Blue Cross Blue Shield coverage. Network administration is working on a plan to distribute this back to last year's participants.

Family and Community Involvement

1. School tours for prospective parents/guardians will take place at 8AM on each campus on November 16, 30, and December 7, 2023. Registration is required and IDs will be checked upon arrival.
2. Hynes Schools will participate in Red Ribbon Week demonstrating drug and alcohol awareness and education.
3. Upcoming Events:
 - a. Hynes-UNO: Math Night for 3rd and 4th Grade Families - October 30th; Trunk or Treat (during Book Character Day - October 31st); PTO Meeting #2- November 9th; Little Gentlemen's Ball - November 11th.
 - b. Hynes-LV Upcoming Events: Trunk or Treat and Spooktacular- October 27th; PTO Meeting November 15th.
 - c. Hynes-PV Upcoming Events: Trunk or Treat during the school day on October 31st; PTO Meeting November 30th.

Operations and Facilities

1. The initial Hynes-UNO charter is up for renewal this year. The notice to renew has been submitted to NOLA-PS. We are awaiting the next step.

Special Projects

1. The Hynes Cognia application for candidacy has been approved and we will now move to the next phase to prepare for Cognia Accreditation and the engagement review.