



Edward Hynes Charter School

Board Meeting

Modified Agenda

February 7, 2022

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, February 7, 2022, at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. January 10, 2022 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
 - a. Teachers of the Year
 - b. Students of the Year
2. Facilities Report
3. CEO's Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison
 - b. E-Rate – Internet Safety and Acceptable Use Policy
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business
 - a. Move to Executive Session to evaluate professional competence of the Chief Executive Officer
3. Adjournment



Edward Hynes Charter School

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BOARD BUSINESS

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2. New business
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Edward Hynes Charter School

Board Meeting

Minutes

January 10, 2022



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting
Monday, January 10, 2022**

Board Members Present: Helene Derbigny, Jan Janz, Alvin C. Miester III, Barbara Richard, Kris Scairono

Board Members Absent: Bill Chauvin, Cassandra Youmans

Others Present: Elizabeth Bagert, Leon Mathes, Shawn Persick

Alvin C. Miester III, Board President, called the meeting to order at 5:03 pm and proceeded with the agenda.

1. **Approval of agenda.** Barbara Richard made a motion to approve the January 10, 2022, meeting agenda. Jan Janz seconded the motion. With no public comment, the motion carried by a roll call vote of board members present.
2. **Approval of minutes.**

Helene Derbigny made a motion to modify the December 6, 2021, board meeting minutes.

Date Reference: Change Monday, October 11, 2021, to Monday, December 6, 2021

Jan Janz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

Barbara Richard made a motion to waive the reading of and to approve the modified December 6, 2021, board meeting minutes. Kris Scairono seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

3. **Public comment.** None.

4. **Facilities update.** Shawn Persick on behalf of Earl Cager – see attachment.

5. **CEO's report.** Shawn Persick on behalf of Michelle Douglas – see attachment.

6. **Legal committee report.** None.

7. **Financial report.** Leon Mathes – see attachment.

a. Discussion of the following:

i. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network as of November 30, 2021.

ii. IRS Form 990 – The board chair takes notice that all board members present have received a draft of the IRS Form 990, and it was previously circulated with agenda materials to the board.

8. **HR report.** None.

9. **Friends of Hynes Report.**

a. Kris Scairono explained to the HCSC Board of Directors that FOH has worked to reduce hard cost through value engineering.

10. **Old business.** None.

11. **New business.**

a. Kris Scairono made a motion to increase the credit limit of the Corporate Credit Card (CEO controlled) to \$20,000.00. Jan Janz seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

b. Barbara Richard made a motion to approve the Caveon monitoring contract for state assessment. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Barbara Richard, seconded by Helene Derbigny, and passed unanimously by a vote of board members present. The meeting was adjourned at 5:56 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

February 7, 2022

**Edward Hynes Charter Schools
Facilities Report
February 7, 2022**

Hynes-Lakeview

- The replacement of the failed compressor is ongoing.
- NOLA PS upcoming yearly facility inspection is scheduled for February 15th.

Hynes-UNO

- NOLA PS yearly facilities inspection took place the week prior to the Christmas/New Year's break. All items have been corrected and verified by NOLA PS.

Hynes-Parkview

- NOLA PS window replacement project is ongoing. The project is expected to completed the week after Mardi Gras.

**Edward Hynes Charter School
CEO's Report
February 7, 2022**

Students & Academic

1. COVID cases are dropping. Optional, weekly surveillance testing remains in place at our three campuses.
2. Approximately 2/3 of our student body have complied with the vaccination mandate set forth by New Orleans Public Schools. We are reaching out to students whose families have not complied.
3. Student achievement is a priority for all network leaders and administrators. We are hoping to reinstate grouping for students in reading by proficiency level.
4. The Strong Schools Strategic Planning process is breaking down priorities that will guide our work during the next 3-5 years.

Faculty, Staff, and Administration

1. Our administrators, faculty, and staff have demonstrated an unbelievable level of professionalism and flexibility throughout these tough times.
2. A group of 16 teachers and facilitators recently attended the SFA conference in Orlando, FL.
3. A plan for summer professional learning is being organized and resources are being secured.
4. Faculty and Staff are currently in the "Intent to Return" phase of our talent cycle.
5. Dr. Douglas was admitted to the LA Superintendent's Academy. Mrs. Persick is entering year 2 of the E3 Fellowship. Mrs. Kramer is starting year 1 of the E3 fellowship. Mr. Mathes is completing the Edunomics class for school business executives.

Family and Community Involvement

1. Vaccination events have been scheduled to provide adults and children with access on site to COVID vaccines.

Operations and Facilities

1. We are following the LDH and CDC guidelines for positive cases.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

February 7, 2022

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of December 31, 2021. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of December 31, 2021

ASSETS

Current Assets

Cash and cash equivalents		\$ 6,172,275	A
Grants and other receivables:			
NOLAPS / LADOE /Federal / ERATE	\$ -		B
Other receivables	19,964		C
Total grants and other receivables		19,964	
Prepaid expenses		231,533	D
Total Current Assets		6,423,772	

Other Assets

Deposits	267,400		E
Total Other Assets		267,400	

Fixed Assets

Leasehold improvements	\$ 7,530		F
Equipment	\$ 63,548		G
Total Fixed Assets		71,076	
Accumulated depreciation		(51,347)	H
Total Fixed Assets, net		19,730	I

TOTAL ASSETS		\$ 6,710,902	J
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LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable NOLAPS	\$ 225,900		K
Other Accounts payable	228,003		L
Accrued payroll liabilities	688,497		M
Deferred Revenues from SAF	2,159		N
Total Current Liabilities		\$ 1,144,559	

Net Assets

Net assets, beginning of this fiscal year	5,665,761		
Current year increase (decrease) in net assets	(99,417)		
Net Assets, end of this period		5,566,343	O

TOTAL LIABILITIES AND NET ASSETS		\$ 6,710,902	P
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Hynes Charter School Corporation Network Office
Statement of Activities and Changes in Net Assets

	For the Six Months Ended December 31, 2021			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	-	-	-	-
Federal Grants	(11,991)	-	(11,991)	100,000
State Grants	-	-	-	-
Other Grants	-	-	-	-
Donations	5,000	-	5,000	-
Other income	-	-	-	-
Total Revenues and Other Support	\$ (6,991)	\$ -	\$ (6,991)	\$ 100,000
<u>Expenses</u>				
Employee Salaries	436,343	431,200	(5,143)	952,000
Employee Benefits	109,639	162,606	52,967	359,000
Administrative fee	-	-	-	-
Depreciation Expense	-	-	-	-
Disposal services	-	-	-	-
Dues and fees	24,770	20,000	(4,770)	50,000
CMO Charge	(700,000)	(700,002)	(2)	(1,400,000)
Equipment rental	625	-	(625)	-
Food Service Management	-	-	-	-
Information technology services	1,398	-	(1,398)	-
Insurance	-	-	-	-
Materials and supplies	16,467	9,000	(7,467)	21,000
Miscellaneous expense	-	-	-	-
LEA (additional services)	-	-	-	-
Professional Development	713	-	(713)	-
Professional services	50,277	20,000	(30,277)	50,000
Repairs and maintenance	-	-	-	-
Textbooks	-	-	-	-
Transportation	-	-	-	-
Travel	3,185	20,000	16,815	50,000
Utilities	-	-	-	-
Total Expenses	\$ (56,583)	\$ (37,196)	\$ 19,387	\$ 82,000
CHANGE IN NET ASSETS	\$ 49,592	\$ 37,196	\$ 12,396	\$ 18,000

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Six Months Ended December 31, 2021				Annual
	Actuals	Budget	Variance		Budget
<u>Revenues and Other Support</u>					
State and Local MFP	1,405,390	1,339,002	66,388	A	2,678,000
Federal Grants	289,142	137,750	151,392	B	551,000
State Grants	-	-	-		-
Other Grants	3,000	-	3,000	C	85,000
Donations	-	-	-		-
Other income	77,887	42,498	35,389	D	-
Total Revenues and Other Support	\$ 1,775,419	\$ 1,519,250	\$ 256,169		\$ 3,314,000
<u>Expenses</u>					
Employee Salaries	777,241	745,904	(31,337)		1,702,000
Employee Benefits	236,526	282,672	46,146	E	645,000
Administrative fee	19,396	25,998	6,602		52,000
Depreciation Expense	1,824	1,998	174		4,000
Disposal services	3,658	3,000	(658)		6,000
Dues and fees	1,479	4,998	3,519		10,000
CMO Charge	147,500	147,498	(2)		295,000
Equipment rental	2,604	3,000	396		6,000
Food Service Management	2,250	2,500	250		5,000
Information technology services	39,902	25,500	(14,402)		51,000
Insurance	33,075	10,998	(22,077)		22,000
Materials and supplies	191,466	73,500	(117,966)	F	147,000
LEA (additional services)	17,490	17,502	12		35,000
Professional Development	25,188	12,000	(13,188)		24,000
Professional services	57,616	64,998	7,382		130,000
Repairs and maintenance	23,789	27,000	3,211		54,000
Textbooks	62,689	96,000	33,311		96,000
Transportation	15,725	34,998	19,273		70,000
Travel	1,657	11,502	9,845		23,000
Utilities	42,461	60,000	17,539		120,000
Total Expenses	\$ 1,703,536	\$ 1,651,566	\$ (51,970)		\$ 3,497,000
CHANGE IN NET ASSETS	\$ 71,883	\$ (132,316)	\$ 204,199		\$ (183,000)

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Six Months Ended December 31, 2021			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	3,358,178	3,248,000	110,178 A	6,496,000
Federal Grants	216,491	233,250	(16,759) B	933,000
State Grants	-	-	-	
Other Grants	10,191	112,500	(102,309) C	225,000
Donations	526		526	
Other income	189,488	20,000	169,488 D	40,000
Total Revenues and Other Support	\$ 3,774,874	\$ 3,613,750	\$ 161,124	\$ 7,694,000
<u>Expenses</u>				
Employee Salaries	1,752,292	1,740,000	(12,292)	3,961,000
Employee Benefits	812,260	620,268	(191,992) E	1,412,000
Administrative fee	64,962	66,498	1,536	133,000
Depreciation Expense	4,751	4,998	247	10,000
Disposal services	5,500	7,002	1,502	14,000
Dues and fees	7,555	16,002	8,447	32,000
CMO Charge	338,000	337,998	(2)	676,000
Equipment rental	10,945	9,498	(1,447)	19,000
Food Service Management	5,335	7,000	1,665	14,000
Information technology services	111,761	107,502	(4,259)	215,000
Insurance	86,197	97,500	11,303	195,000
Materials and supplies	89,717	82,002	(7,715)	164,000
LEA (additional services)	90,510	90,500	(10)	181,000
Professional Development	12,568	19,002	6,434	38,000
Professional services	34,947	56,502	21,555	113,000
Repairs and maintenance	100,370	91,998	(8,372)	184,000
Textbooks	60,937	61,000	63	61,000
Transportation	15,725	35,000	19,275	70,000
Travel	1,657	18,000	16,343	36,000
Utilities	147,807	112,800	(35,007) F	200,000
Total Expenses	\$ 3,753,796	\$ 3,581,069	\$ (172,727)	\$ 7,728,000
 CHANGE IN NET ASSETS	 \$ 21,078	 \$ 32,681	 \$ (11,603)	 \$ (34,000)

Hynes Charter School Corporation Parkview
Statement of Activities and Changes in Net Assets

	For the Six Months Ended December 31, 2021			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and Local MFP	1,999,509	2,092,500	(92,991) A	4,185,000
Federal Grants	-	410,500	(410,500) B	1,642,000
State Grants	-	-	-	
Other Grants	429,500	212,502	216,998 C	425,000
Donations	5,037	-	5,037	-
Other income	28,951	-	28,951 D	-
Total Revenues and Other Support	\$ 2,462,997	\$ 2,715,502	\$ (252,505)	\$ 6,252,000
<u>Expenses</u>				
Employee Salaries	1,153,043	1,223,000	69,957	2,840,000
Employee Benefits	432,281	446,137	13,856	1,036,000
Administrative fee	34,933	40,500	5,567	81,000
Depreciation Expense	-	-	-	-
Disposal services	4,143	7,002	2,859	14,000
Dues and fees	434	1,998	1,564	4,000
CMO Charge	214,500	214,500	-	429,000
Equipment rental	4,741	4,998	257	10,000
Food Service Management	6,045	4,500	(1,545)	9,000
Information technology services	78,002	119,502	41,500	239,000
Insurance	46,386	87,498	41,112	175,000
Materials and supplies	162,985	133,002	(29,983) D	266,000
LEA (additional services)	99,900	100,002	102	200,000
Professional Development	7,039	7,998	959	16,000
Professional services	75,678	81,000	5,322	162,000
Repairs and maintenance	178,934	136,500	(42,434) E	273,000
Textbooks	36,520	28,002	(8,518) D	56,000
Transportation	84,000	162,498	78,498	325,000
Travel	2,485	7,998	5,513	16,000
Utilities	82,918	64,998	(17,920) F	130,000
Total Expenses	\$ 2,704,967	\$ 2,871,633	\$ 166,666	\$ 6,281,000
 CHANGE IN NET ASSETS	 \$ (241,970)	 \$ (156,131)	 \$ (85,839)	 \$ (29,000)

Hynes Charter School Corporation
Statement of Cash Flows
For the Six Months Ended December 31, 2021

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	(99,417)
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*Adjustments to reconcile change in net assets to
net cash provided by (used) in operating activities:*

Depreciation	6,575
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Changes in operating assets:

Grants and other receivables	657,663
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Prepaid expenses	225,785
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Other assets	(250,000)
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Changes in operating liabilities:

Accounts payable	358,538
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Accrued payroll liabilities	(377,353)
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Deferred Revenues from SAF	(115,901)
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Net cash provided by (used in) operating activities	<u>405,890</u>
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CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	-
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	<u>405,890</u>
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Cash and cash equivalents - Beginning of the year	5,766,384
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CASH AND CASH EQUIVALENTS - End of this period	<u>\$ 6,172,275</u>
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Hynes Charter School Corporation

Selected Information

February 7, 2022

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached December 2021 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Funds are included in the attached December 2021 financial statements.

The Net Assets for the period ended December 31, 2021 include \$47,708 of restricted funds related to the Project Lead the Way (PLTW) grant, the New Schools for New Orleans (NSNO) grant for Parkview planning and NSNO IQI grants for instructional quality.