



Edward Hynes Charter School

Board Meeting

Agenda

January 10, 2022

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, January 10, 2022 at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. December 6, 2021 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. Facilities Report
3. CEO's Report
4. Legal Report
5. Financial Report
 - a. Discussion of financial statements, including budget to actual comparison
 - b. IRS Form 990 – Board acknowledgement that Form 990 was available for Board review before filing
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business
 - a. Motion to increase the credit limit of the Corporate Credit Card (CEO controlled) to \$20,000.00.
 - b. Motion to approve the Caveon monitoring contract for state assessment.
3. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

December 6, 2021



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting
Monday, December 6, 2021**

Board Members Present: Bill Chauvin, Jan Janz, Alvin C. Miester III, Barbara Richard, Kris Scairono

Board Members Absent: Helene Derbigny, Cassandra Youmans

Others Present: Elizabeth Bagert, Michelle Douglas, Anne Kramer, Jeannine LaFonta, Leon Mathes, Shawn Persick

Alvin C. Miester III, Board President, called the meeting to order at 5:09 pm and proceeded with the agenda.

1. **Approval of agenda.** Barbara Richard made a motion to approve the December 6, 2021, meeting agenda. Jan Janz seconded the motion. With no public comment, the motion carried by a roll call vote of board members present.
2. **Approval of minutes.** Jan Janz made a motion to waive the reading of and to approve the October 11, 2021, board meeting minutes. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** None.
4. **Facilities update.** Earl Cager – see attachment.
5. **CEO's report.** Michelle Douglas – see attachment.
6. **Legal committee report.**

- a. Kris Scairono made a motion to close nominations and elect the 2021-2022 HCSC Board of Directors. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

7. Financial report. Leon Mathes – see attachment.

- a. Discussion of the following:
 - i. Financial statements for Hynes-Lakeview, Hynes-UNO, Hynes-Parkview, and Hynes-CMO/Network as of October 31, 2021.
 - ii. Bill Chauvin made a motion to adopt the Cash Management Agreement, a policy that addresses Title 28; Education; Part CXXXIX. Bulletin 126-Charter Schools; Chapter 25. Charter School Fiscal Responsibilities; §2511. Cash Management and Investment. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

8. HR report. None.

9. Friends of Hynes Report.

- a. Bill Chauvin explained to the HCSC Board of Directors that FOH is working to reduce the hard costs.
- b. Kris Scairono requested an update on fundraising. Michelle Douglas explained that FOH has received monies through their fundraising efforts.

10. Old business. None.

11. New business.

- a. Jan Janz made a motion to approve the approve the Hynes Charter School – Lakeview PTO Men’s Committee’s request to host a corn hole tournament event on the school campus to include food, alcoholic beverage consumption, and an auction and/or raffle with the understanding that the following conditions are met; security for the event, proof of insurance, and beverages served by holders of a “ServSafe” card. Special event permits issued by the City of New Orleans and the Louisiana Commissioner of Alcohol and Tobacco Control and approval from NOPS, as necessary. The corn hole tournament will be held on December 11, 2021, from 12:00 PM – 4:00 PM. This “Getting Along Together” tournament event is intended to restart camaraderie and help prepare for other Spring fundraising events. Kris Scairono seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

- b. Jan Janz made a motion to approve the approve the Hynes Charter School – Parkview’s request to host a Holiday Party on the school campus to include food, alcoholic beverage consumption, and a raffle with the understanding that the following conditions are met; security for the event, proof of insurance, and beverages served by holders of a “ServSafe” card. Special event permits issued by the City of New Orleans and the Louisiana Commissioner of Alcohol and Tobacco Control and approval from NOPS, as necessary. The holiday party will be held on December 17, 2021, from 7:00 PM – 11:00 PM. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- c. Jan Janz made a motion to approve the Hynes Charter School – Lakeview PTO’s request to host a fundraising fair event on the school campus to include food, alcoholic beverage consumption, and an auction and/or raffle with the understanding that the following conditions are met; security for the event, proof of insurance, and beverages served by holders of a “ServSafe” card. Special event permits issued by the City of New Orleans and the Louisiana Commissioner of Alcohol and Tobacco Control and approval from NOPS, as necessary. The fair will be held on March 26, 2022. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- d. Jan Janz made a motion to approve the Hynes Charter School – UNO PTO’s request to host a fundraising gala event on the Hynes Charter School – Lakeview campus to include food, alcoholic beverage consumption, and an auction and/or raffle with the understanding that the following conditions are met; security for the event, proof of insurance, and beverages served by holders of a “ServSafe” card. Special event permits issued by the City of New Orleans and the Louisiana Commissioner of Alcohol and Tobacco Control and approval from NOPS, as necessary. The gala will be held on April 9, 2022. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- e. At 6:38 pm, Jan Janz made a motion to move to Executive Session to evaluate the professional competence of the Chief Executive Officer. Kris Scairono seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Bill Chauvin, seconded by Barbara Richard, and passed unanimously by a vote of board members present. The meeting was adjourned at 7:15 pm.