



Edward Hynes Charter School

Board Meeting

Agenda

October 19, 2020

**HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING**

Monday, October 19, 2020 at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. September 28, 2020 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. Facilities Report
3. CEO's Report
4. Legal Report
5. Financial Report
 - a. Discussion of Financial Statements.
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business
 - a. Adopt revisions to Interim COVID-9 Return to School Campus Guidelines, Policies and Procedures.
 - b. Adopt the 2020 – 2021 Hynes Pupil Progression Plan.
3. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

September 28, 2020



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting
Monday, September 28, 2020**

Board Members Present: Helene Derbigny, Jan Janz, Kris Scairono, Alvin C. Miester III, Barbara Richard; Cassandra Youmans @ 5:02 PM

Board Members Absent: Bill Chauvin

Others Present: Elizabeth Bagert, Drew Chapman, Michelle Douglas, Leon Mathes, Paul Pechon, Shawn Persick, Mike Townsend

Alvin C. Miester III, Board President, called the meeting to order at 5:01 pm and proceeded with the agenda.

1. **Approval of agenda.** Barbara Richard made a motion to approve the September 28, 2020 meeting agenda. Helene Derbigny seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Approval of minutes.** Jan Janz made a motion to waive the reading of and to approve the August 10, 2020 board meeting minutes. Kris Scairono seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** Michelle Douglas, CEO of Hynes Charter Schools, introduced the new leader of the Hynes-Parkview (Mary B. Coghill) campus, Tarynesa "Terri" Williams. Terri Williams introduced herself to the Hynes Board of Directors and expressed her excited about her new leadership position with Hynes Charter Schools.
4. **Facilities update.** Mike Townsend – see attachment.

5. CEO's report. Michelle Douglas – see attachment.

6. Legal committee report. None.

7. Financial report.

- a. Discussion of Bourgeois Bennett's year end audit 2020 – Paul Pechon and Drew Chapman – see attachment.
 - i. The board is in receipt of the Audit Draft presented by Bourgeois Bennett.
- b. Discussion of the 2020 – 2021 budget revision, including various new grant allocations – Leon Mathes – see attachment.

8. HR report. None.

9. Friends of Hynes Report. Michelle Douglas informed the board that representative from both Hynes-Lakeview and Hynes-UNO participated in a charrette with GraceHebert Architects. She also informed the board that representatives from the Friends of Hynes board and others met with a potential partner.

10. Old business. None.

11. New business.

- a. Michelle Douglas informed the board of the following: The committee to draft the 2020-21 Hynes Pupil Progression Plan has been formed. The committee has several other meetings planned and working groups have been established to address the revised portions of the State template. Currently, our schools are following the NOLAPS PPP from 2019-20 until the revised plan is presented for adoption at the October 2020 Board meeting.
- b. Barbara Richard made a motion to adopt the following agreement: Cooperative Endeavor Agreement between Friends of Hynes and Hynes Charter School Corporation. Kris Scairono seconded the motion. With no public comment, the motion carried unanimously by vote of board members present.
- c. Jan Janz made a motion to adopt the following agreement: Cooperative Endeavor Service Agreement between Friends of Hynes and Hynes Charter School Corporation – Transfer of Funds. Cassandra Youmans seconded the motion. With no public comment, the motion carried unanimously by vote of board members present.
- d. Kris Scairono made a motion to modify the September 28, 2020 meeting agenda to add the following item: to revise and amend the motion "to approve the 2020-

2021 Employee Benefits Plan, adding the option for employees to select a Flexible Savings Account (FSA), and including approval for the FSA provider to draft via ACH from the Hynes Operating Bank Account,” from the August 10, 2020 meeting, to include Hynes Employee Benefits “Cafeteria” Plan. Barbara Richard seconded the motion. With no public comment, the motion carried unanimously by roll call of board members present.

- e. Jan Janz made a motion to revise and amend the motion “to approve the 2020-2021 Employee Benefits Plan, adding the option for employees to select a Flexible Savings Account (FSA), and including approval for the FSA provider to draft via ACH from the Hynes Operating Bank Account,” from the August 10, 2020 meeting, to include Hynes Employee Benefits “Cafeteria” Plan. Helene Derbigny seconded the motion. With no public comment, the motion carried unanimously by vote of board members present.

With no further business to discuss, a motion to adjourn was made by Cassandra Youmans, seconded by Kris Scairono, and passed unanimously by a vote of board members present. The meeting was adjourned at 6:25 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

October 19, 2020

**Edward Hynes Charter School
Facilities Report
October 19, 2020**

- 1. Coronavirus, (COVID 19) Preventive Measures**
- 2. Phase III – NOLAPS**
- 3. Hynes-Lakeview & Hynes–UNO**
 - a. Ongoing Repairs & Maintenance
- 4. Professional Development**
 - a. Learning Session

**Edward Hynes Charter School
CEO's Report
October 19, 2020**

Students & Academic

1. Annual goals from 2019-20

Hynes-Lakeview

Reading Goal: By May 2020, 92% of students will read on or above level.

Language Goal: By May 2020, 80% of 3rd-8th grade students will score strong overall performance on the 2020 LEAP 2025 in ELA.

Math Goal: By May 2020, 65% of 3rd-8th grade students will score strong overall performance on the 2020 LEAP 2025 in Math.

Science and Social Studies Goal: By May 2020, 65% of 3rd-8th grade students will score strong overall performance on the 2020 LEAP 2025 in Science and Social Studies.

Hynes-UNO

Reading and Math: By May 2020, 92% of students in Kindergarten will score on or above level in Reading and 90% will score on or above level in Mathematics as measured by the end of the year assessments. (We will add 1st grade goals.)

***These goals will be the baseline for 2021 goals that we set, and will be revised based upon assessments. LEAP 2025 was not administered. Data will be analyzed by subgroups to determine if any gaps in performance exist.

2. Students in grades 5-8 whose parents/guardians selected Option A have joined their lower grade classmates for in-person classes. We continue to monitor symptoms and temperatures upon arrival, use CDC guidelines, and ramped-up sanitation standards.
3. Each campus has ~20% of its students in Option B, opt-out. The daily attendance rate continues to be between 94%-98% for both campuses in both programs, A or B.
4. Report cards will be distributed the last week of October. Conferences will be held, as needed. Teachers and instructional coaches are conducting academic reviews of student data to identify any unfinished learning so that skills can be addressed during class time using on-grade level materials.
5. The new 2020-21 Pupil Progression Plan is before you today for approval.

Faculty, Staff, and Administration

1. Hynes-UNO has one vacancy for a new position (teacher) which was necessitated by the student enrollment in special programs.
2. Planning for the Coghill transformation is well underway with our leaders. We expect that plan to be in effect in late November or early December.
3. The Hynes Mental Health and Wellness Leadership Team has conducted a needs assessment to determine the wellbeing of our faculty and staff during these unusual times. In response, we are taking some small, but meaningful steps to modify our 2nd quarter calendar whereby the use of time which was planned for 4

structured PLCs and 3 structured after school meetings has been reallocated as times for our teachers to get items of their choosing addressed. It is our hope that this temporary reprieve will help teachers by reducing some of the stress they feel, without reducing academic expectations for teaching and learning.

4. Our social work team received funding to establish a short-term employee assistance program. We have contacted several LCSWs in private practice to refer staff to for up to four free sessions, covered by this grant. Anyone wishing to access services may anonymously seek them through the social workers.
5. Our DEI cohort is continuing to participate in the Equity in Schools Cohort offered by the Beloved Community. This Steering Committee will explore topics, develop an action plan, and review progress as it relates to building on our diverse and inclusive practices.

Family and Community Involvement

1. The officers of both PTOs continue to modify and adjust their plans for engagement and funding raising based upon most current guidance and to the best of their abilities.

Operations and Facilities

1. We are up-to-date with state reporting.
2. The Phase III work at Hynes-LV is being planned.
3. This week, October 19th, is National School Lunch Week. I want to give special thanks to the ladies who coordinate breakfast and lunch at each of our campuses.

Replication

1. The strategic plan is still in full-effect. The Hynes-Coghill at Parkview transformation is being added to this work.
2. Hynes was named as operator of the Mary D. Coghill School located at the Parkview Campus in the Gentilly Woods/Pontchartrain Park area of the city. I was told that the draft of the charter agreement would come in spring 2021.
3. We are generating a series of videos which will take the place of in-person school tours for prospective families. We are also initiating a small PR campaign to target our neighborhoods, specifically the Gentilly area, announcing the Hynes-Coghill transformation.
4. LEA Transition Work:
 - a. The COMPASS program is underway. Teachers are setting SLTs and administrators are scheduling evaluations.
 - b. The Hynes Pupil Progression Plan will be adopted tonight.
 - c. The e-Rate consultant has incorporated Hynes 3 in our application for next year.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

October 19, 2020

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the financial statements as of September 30, 2020. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of September 30, 2020

ASSETS

Current Assets

Cash and cash equivalents		\$ 5,667,580	A
Grants and other receivables:			
OPSB / LDOE / CSP	\$ 339,319		B
Other receivables	4,819		C
Total grants and other receivables		344,138	
Prepaid expenses		187,560	D
Total Current Assets		6,199,278	

Other Assets

Deposits	17,400		E
Total Other Assets		17,400	

Fixed Assets

Leasehold improvements	\$ 7,530		F
Equipment	\$ 63,650		G
Total Fixed Assets		71,178	
Accumulated depreciation		(32,338)	H
Total Fixed Assets, net		38,841	I

TOTAL ASSETS		\$ 6,255,519	J
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LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable OPSB	\$ 45,000		K
Other Accounts payable	70,836		L
Loans Payable	1,288,418		M
Accrued payroll liabilities	266,565		N
Total Current Liabilities		\$ 1,670,819	

Net Assets

Net assets, beginning of this fiscal year	4,298,679		
Current year increase (decrease) in net assets	286,023		
Net Assets, end of this period		4,584,701	O
TOTAL LIABILITIES AND NET ASSETS		\$ 6,255,520	P

Hynes Charter School Corporation CMO
Statement of Activities and Changes in Net Assets

	For the Three Months Ended September 30, 2020			Annual
	Actuals	Budget	Variance	Budget
<u>Revenues and Other Support</u>				
State and local Minimum Foundation	-	-	-	-
Federal Grants	-	-	-	253,000
State Grants	-	-	-	-
Other Grants	-	-	-	-
Donations	-	-	-	-
Other income	-	-	-	56,000
Total Revenues and Other Support	\$ -	\$ -	\$ -	\$ 309,000
<u>Expenses</u>				
Administrative fee	-	-	-	-
Advertising	-	-	-	-
Depreciation Expense	-	-	-	-
Disposal services	-	-	-	-
Dues and fees	-	-	-	22,000
CMO Charge	(216,250)	(216,250)	-	(865,000)
Employee Benefits	40,905	54,705	13,800	304,000
Employee Salaries	125,256	149,000	23,744	828,000
Equipment rental	-	-	-	-
Food Service Management	-	-	-	-
Information technology services	-	-	-	-
Insurance	-	-	-	-
Materials and supplies	-	-	-	-
Miscellaneous expense	-	-	-	-
LEA (additional services)	-	-	-	-
Professional Development	-	-	-	-
Professional services	3,300	-	(3,300)	-
Repairs and maintenance	-	-	-	-
Textbooks	-	-	-	-
Transportation	-	-	-	-
Travel	97	-	(97)	20,000
Utilities	-	-	-	-
Total Expenses	\$ (46,692)	\$ (12,545)	\$ 34,148	\$ 309,000
CHANGE IN NET ASSETS	\$ 46,692	\$ 12,545	\$ (34,148)	\$ -

Hynes Charter School Corporation UNO
Statement of Activities and Changes in Net Assets

	For the Three Months Ended September 30, 2020			Annual
	Actuals	Budget	Variance	Budget
Revenues and Other Support				
State and local Minimum Foundation	406,539	457,500	(50,961) A	1,830,000
Federal Grants	-	139,000	(139,000) B	558,000
State Grants	-	-	-	-
Other Grants	-	-	-	-
Donations	2,125	44,000	(41,875) C	176,000
Other income	1,256	-	1,256	-
Total Revenues and Other Support	\$ 409,921	\$ 640,500	\$ (230,579)	\$ 2,564,000
Expenses				
Administrative fee	9,749	9,249	(500)	37,000
Advertising	-	-	-	-
Depreciation Expense	912	999	87	4,000
Disposal services	1,543	2,499	956	10,000
Dues and fees	1,250	1,251	1	5,000
CMO Charge	47,499	47,499	-	190,000
Employee Benefits	48,204	78,073	29,869	431,000
Employee Salaries	166,822	212,329	45,507	1,172,000
Equipment rental	1,302	1,251	(51)	5,000
Food Service Management	-	333	333	3,000
Information technology services	13,095	5,751	(7,344)	23,000
Insurance	4,850	3,000	(1,850)	12,000
Materials and supplies	82,795	58,248	(24,547)	233,000
Miscellaneous expense	-	-	-	-
LEA (additional services)	4,746	9,500	4,754	38,000
Professional Development	3,301	2,499	(802)	10,000
Professional services	20,815	17,499	(3,316)	70,000
Repairs and maintenance	21,638	9,000	(12,638)	36,000
Textbooks	50,588	41,000	(9,588)	63,000
Transportation	1,675	11,667	9,992	70,000
Travel	1,953	15,501	13,548	62,000
Utilities	28,554	21,960	(6,594)	90,000
Total Expenses	\$ 511,291	\$ 549,108	\$ 37,817	\$ 2,564,000
CHANGE IN NET ASSETS	\$ (101,370)	\$ 91,392	\$ (268,396)	\$ -

Hynes Charter School Corporation Lakeview
Statement of Activities and Changes in Net Assets

	For the Three Months Ended September 30, 2020				Annual
	Actuals	Budget	Variance		Budget
<u>Revenues and Other Support</u>					
State and local Minimum Foundation Program	1,734,072	1,650,000	84,072	A	6,601,000
Federal Grants	-	319,000	(319,000)	B	1,278,000
State Grants	4,375	-	4,375		
Other Grants	-	-	-		
Donations	10,625	73,000	(62,375)		294,000
Other income	11,512	52,000	(40,488)		211,000
Total Revenues and Other Support	\$ 1,760,585	\$ 2,094,000	\$ (333,415)		\$ 8,384,000
<u>Expenses</u>					
Administrative fee	32,678	34,998	2,320		140,000
Advertising	-	-	-		-
Depreciation Expense	3,233	2,499	(734)		10,000
Disposal services	2,260	3,501	1,241		14,000
Dues and fees	17,542	5,001	(12,541)		20,000
CMO Charge	168,750	168,750	-		675,000
Employee Benefits	109,257	265,737	156,480		1,520,000
Employee Salaries	569,942	740,917	170,975		4,238,000
Equipment rental	3,891	4,500	609		18,000
Food Service Management	-	1,444	1,444		13,000
Information technology services	61,779	44,250	(17,529)		177,000
Insurance	39,503	32,499	(7,004)		130,000
Materials and supplies	95,900	130,500	34,600		522,000
Miscellaneous expense	500	-	(500)		-
LEA (additional services)	33,000	33,750	750		135,000
Professional Development	18,718	17,499	(1,219)		70,000
Professional services	29,232	30,000	768		120,000
Repairs and maintenance	40,911	36,000	(4,911)		144,000
Textbooks	124,822	76,000	(48,822)		152,000
Transportation	1,675	11,667	9,992		70,000
Travel	4,000	9,000	5,000		36,000
Utilities	62,289	43,920	(18,369)		180,000
Total Expenses	\$ 1,419,884	\$ 1,692,432	\$ 272,548		\$ 8,384,000
CHANGE IN NET ASSETS	\$ 340,701	\$ 401,568	\$ (605,964)		\$ -

Hynes Charter School Corporation
Statement of Cash Flows
For the Three Months Ended September 30, 2020

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	286,023
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*Adjustments to reconcile change in net assets to
net cash provided by (used) in operating activities:*

Depreciation	4,145
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Changes in operating assets:

Grants and other receivables	401,343
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Prepaid expenses	(84,543)
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Deposit	(0)
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Changes in operating liabilities:

Accounts payable	(163,565)
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Loans Payable	-
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Accrued payroll liabilities	(266,112)
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Net cash provided by (used in) operating activities	<u>177,290</u>
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CASH FLOW FROM INVESTING ACTIVITIES

Fixed Assets Purchased	(39,557)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

	<u>137,733</u>
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Cash and cash equivalents - Beginning of the year

	5,529,847
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CASH AND CASH EQUIVALENTS - End of this period

	<u>\$ 5,667,580</u>
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Hynes Charter School Corporation

Selected Information

October 19, 2020

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached September 2020 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Fund and Friends of Hynes are not included in the attached September 2020 financial statements.

The Net Assets for the period ended September 30, 2020 include \$51,072 of restricted funds related to the Project Lead the Way (PLTW) grant and New Schools New Orleans IQI grants.



Hynes Charter School Corporation
PUPIL PROGRESSION PLAN
2020 – 2021

BACKGROUND AND PURPOSE

Louisiana state law (R.S. 24.4) requires local education agencies (LEAs) to establish a comprehensive Pupil Progression Plan based on student performance on the Louisiana Educational Assessment Program with goals and objectives that are compatible with the Louisiana Competency-Based Education Program and which supplements the minimum standards approved by the State Board of Elementary and Secondary Education (BESE). **The plan shall address student placement and promotion** and shall require the student's mastery of grade-appropriate skills before he or she can be recommended for promotion.

The law states that "particular emphasis shall be placed upon the student's proficiency in grade-appropriate skills which may be considered in promotion and placement; however, each local school board shall establish a policy regarding student promotion and placement." The law goes on to require the state Department of Education to establish, subject to the approval of BESE, the level of achievement on the fourth and eighth grade LEAP test-in mathematics, English language arts, science, and social studies-needed for students to advance to grades five and nine. BESE must also determine the nature and application of various intervention options to be used when students fail to meet the minimum academic standards approved by the board.

BESE has established minimum standards in *Bulletin 1566 – Pupil Progression Policies and Procedures*, that relate to placement, promotion, and supports and interventions for students not meeting minimum academic standards. BESE has also approved regulations pursuant to state law that relate to placement and promotion in *Bulletin 741 – Louisiana Handbook for School Administrators*, which includes but is not limited to instructional time, grading policies, credit recovery, and graduation requirements. These bulletins also adhere to federal and state laws and regulations that govern the placement and promotion of students with disabilities, English learners, and transfer students.

The purpose of this document is to assist LEAs in developing their required Pupil Progression Plan in accordance with applicable laws and regulations, and to codify LEA policies and procedures related to student placement and promotion. In each section of this document, language that conforms to applicable laws and regulations has been prepopulated. Space is provided for LEAs to add any additional local policies and procedures that fulfill the mandate of the law and support students in acquiring proficiency in grade-appropriate skills. Once completed, submitted to the Louisiana Department of Education, and published locally, teachers shall determine promotion or placement of each student on an individual basis. LEAs may review promotion and placement decisions in order to ensure compliance with their established policy, and reviews may be initiated by a school's governing body, the local superintendent, or a student's parent or legal custodian.

Questions about this document should be directed to ppp@la.gov.

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PLACEMENT OF STUDENTS IN KINDERGARTEN AND GRADE 1

Kindergarten

Schools can only make recommendations to parents regarding student enrollment in Kindergarten, since Kindergarten is not mandatory. However, in accordance with state law (R.S. 17:221), once students have enrolled in Kindergarten, they are subject to compulsory attendance laws and promotion requirements set forth by the LEA.

Every child, as a prerequisite to enrollment in any first grade of a public school, shall meet one of the following criteria:

- attended a full-day public or private kindergarten for a full academic year; or
- passed an academic readiness screening administered by the LEA at the time of enrollment for first grade

The minimum age for kindergarten shall be one year younger than the age required for that child to enter first grade. Each local educational governing authority, by rule, may provide for a child of younger age to enter kindergarten, provided that such child has been evaluated and identified as gifted in accordance with state regulations for such evaluation.

Grade 1

- Any child admitted to kindergarten pursuant shall be eligible to enter first grade upon successful completion of kindergarten, provided all other applicable entrance requirements have been fulfilled.
- The age at which a child may enter the first grade of any public school at the beginning of the public school session shall be six years on or before September thirtieth of the calendar year in which the school year begins.
- Any child transferring into the first grade of a public school from another state and not meeting the requirements herein for kindergarten attendance shall be required to pass an academic readiness screening administered by the LEA prior to the time of enrollment for the first grade.

In the space below, please describe any additional placement considerations or policies required by the LEA. Include the names of any required assessments and explain how results will be used.

A certified teacher may administer one or more of the following assessments to determine placement: End of Year Kindergarten Assessment, DIBELS Nonsense Word Fluency (students must score 27 or higher), and Initial Sound Fluency (students must score 10 or higher).

It is recommended that schools administer the academic readiness screening prior to the start of the school year to ensure the student is placed in the appropriate grade. However, as students are assigned to schools in the city-wide common enrollment system, the time of enrollment will be defined as the first school day after the student is assigned. If a student is assigned after the first day of school, the school will have 5 school days to administer the academic readiness screener to determine placement.

Failure of the student to pass the academic readiness screening required for placement in the First Grade will not jeopardize the student's placement at the school in the appropriate grade. (e.g., the school may re-assign the student to an appropriate grade).

Any child applying to enter the French immersion program in Grade 1 shall be required to meet the requirements outlined above and shall also pass the school-based French assessment administered by a French immersion teacher and coordinated by appointment at the school site prior to placement by Enroll NOLA.

PLACEMENT OF TRANSFER STUDENTS

A student who has transferred from a public school, in- or out-of-state, or a nonpublic school, shall be granted credit for work completed in the previous school. A properly certified transcript shall be required with the student's record of attendance, levels of achievement, history of immunization, and units of credit earned.

Evaluation information for exceptional students transferring from another school system shall be reviewed by pupil appraisal and approved by a supervisor of special education before the student is enrolled in a special education program.

Students in grades 5 and 9 transferring to a public school from any in-state nonpublic school, any approved home study program, or a Louisiana resident transferring from any out-of-state school, shall be required to pass the English language arts and mathematics portions of the LEAP placement test.

In the space below, please describe any additional considerations or local policies related to placement of transfer students.

French immersion is a special program with its own track for admissions through the city-wide central enrollment system. Before placement by Enroll NOLA of a student in French immersion for grades 2-5, the student must meet the requirements outlined above, pass the school-based French assessment administered by a French immersion teacher, and attend an appointment at the school site.

PROMOTION FOR STUDENTS IN KINDERGARTEN AND GRADES 1, 2, 3, 5, 6, AND 7

Teachers shall, on an individual basis, determine the promotion of each student according to the local Pupil Progression Plan. Particular emphasis shall be placed upon the student's proficiency in grade-appropriate skills.

In the space below, please describe the LEA's policies and procedures that will be used to determine promotion for students in Kindergarten and Grades 1, 2, 3, 5, 6, and 7.

Hynes Charter Schools will use the following criteria to determine the promotion of each student in grade Kindergarten, 1, 2, 3, 5, 6, and 7:

- Students are promoted to the next grade level at the end of the school year by meeting the promotional requirements by maintaining a minimum of a 67 D average in each of the promotional subjects listed below.
- The promotional subjects for each grade level are as follows:
 - Grade K Benchmark on DIBELS End of Year Assessment and Roots Reading Assessment, and 75% mastery of Language Arts, Math and Social Development on the final (4th quarter) report card.
 - Grades 1-2 Reading, Language Arts, Mathematics.
 - Grades 3, 5, 6, and 7 Reading, Language Arts, Mathematics, Science, and Social Studies

Our Student Assistance Team (SATeam) will review and either approve or reverse each determination of student promotion made by a teacher at the school.

Hynes Charter Schools, through its Principal and Retention Study Committee, may grant a waiver to assign a student to the next grade who otherwise meets a school's promotional standards (including coursework and proficient scores on state assessments), but have an excessive number of unexcused absences.

Students who are enrolled in Grades 1-5 French immersion shall meet the performance criteria listed for the appropriate grade level as measured by the promotional subjects. Students in immersion will also receive a progress-only grade in French language, speaking, writing, and listening. This grade will not impact grade point average of promotional subjects.

PROMOTION OF STUDENTS IN GRADE 4

Each LEA shall identify third and fourth grade students who have not met an acceptable level of performance that would enable them to successfully transition to the next grade level. Fourth grade students who have not met the acceptable level of performance may be retained or promoted, but in either case, shall be provided with an individual academic improvement plan that adheres to the following requirements:

- The school shall convene an in-person meeting with the student's parent or legal custodian, all teachers of core academic subjects, and specialized support personnel, as needed, to review the student's academic strengths and weaknesses, discuss any other relevant challenges, and formulate an individual academic improvement plan designed to assist the student in achieving proficiency in all core academic subjects. All participants shall sign the documented plan and meet to review progress at least once more before the next administration of the LEAP assessment.
- The student shall be provided with focused, on-grade level instructional support that is appropriate to the content area(s) in which the student has not yet achieved proficiency. Instruction shall be aligned with state academic content standards.
- The student shall be identified as requiring an academic improvement plan in the state Student Information System (SIS).

- The student shall be afforded the opportunity to receive grade-level instruction during the summer.
- Each LEA shall adopt a written policy pertaining to the development of individual academic improvement plans. This policy shall be included in the Pupil Progression Plan.
- The Department shall audit a random sampling of students identified as needing an individual academic improvement plan in each local education agency each year.

The LDOE will provide to each LEA a roster of third and fourth grade students who have scored below the “Basic” achievement level in at least two core academic subjects. Such roster will assist the LEA in making final determinations relative to students’ required individual academic plans.

- The decision to retain a student as a result of his/her failure to achieve the standard on the LEAP shall be made by the LEA in accordance with this pupil progression plan.
- The individual academic improvement plan shall continue to be in effect until such time as the student achieves a score of “Basic” in each of the core academic subjects that initially led to the development of the student’s individual academic plan.

In the space below, please describe any local policies or additional considerations used to determine promotion of students at the end of the fourth grade.

The decision to promote or retain a student in fourth grade will be made in collaboration with parents, teachers, counselors and administrators after careful consideration of all the available data. The final recommendation, however, lies with the school.

Students are promoted to the next grade level at the end of the school year by meeting the promotional requirements stated in the Pupil Progression Plan and by maintaining a minimum of a 67 D average in each of the promotional subjects. The promotional subjects for Fourth grade level are Reading, Language Arts, Mathematics, Science, and Social Studies.

Fourth grade students who have not met the acceptable level of performance may be retained or promoted. Each student shall be provided with an individual academic improvement plan.

PROMOTION AND SUPPORT OF STUDENTS IN GRADE 8

Regular Grade 8 Promotion

Eighth grade students shall score at least at the “Basic” achievement level in either English language arts or mathematics and “Approaching Basic” in the other subject in order to be promoted to the ninth grade. Students who do not meet the promotion standard after taking the eighth-grade state assessments in the spring may be placed on a high school campus in the transitional ninth grade. For any student who recently completed the eighth grade and is transferring into the LEA from another state or country after the completion of summer remediation, the LEA shall review the student’s academic record to determine appropriate placement in ninth grade or transitional ninth grade. Such placement shall occur no later than October 1 of each school year.

Grade 8 Promotion Waivers

The LEA may waive the state policy for students scoring at the “Unsatisfactory” level in English language arts or mathematics, if the student scores at the “Basic” level in the other, provided that the student has participated in the spring administrations of LEAP and has attended the summer remediation program offered by the LEA.

An LEA, through its superintendent, may grant a waiver on behalf of individual students who are unable to participate in LEAP testing or unable to attend LEAP summer remediation, including summer remediation required for placement in transitional ninth grade, because of one or more of the following extenuating circumstances as verified through appropriate documentation:

Physical Illness—appropriate documentation must include verification that the student is under the medical care of a licensed physician for illness, injury, or a chronic physical condition that is acute or catastrophic in nature. Documentation must include a statement verifying that the illness, injury, or chronic physical condition exists to the extent that the student is unable to participate in remediation.

Custody Issues—certified copies of the court-ordered custody agreements must be submitted to the LEA at least ten school days prior to summer remediation

Transitional 9th Grade

Any first-time eighth grade student who does not meet the passing standard set forth in BESE Bulletin 1566, §703, and any student not eligible for any waiver pursuant to §707 of the bulletin, after completing summer remediation, may be placed on a high school campus in transitional ninth grade.

LEAs shall follow the guidelines set forth in §703 to determine, based on evidence of student learning, whether eighth grade students may be promoted to the ninth grade or placed on a high school campus in transitional ninth grade. The percentage of an LEA's eighth graders placed in transitional ninth grade is expected to remain stable over time. In the event that the percentage of an LEA's eighth graders placed in transitional ninth grade exceeds the percentage of eighth graders in that LEA eligible for transitional ninth grade at the conclusion of the prior school year, the local superintendent of that LEA shall provide a written justification to the state superintendent.

The initial decision to place a student in the transitional ninth grade or to retain a student in the eighth grade shall be made by the school in which the student is enrolled in the eighth grade, in consultation with the student's parents.

The LEA shall admit transitional ninth grade students, subject to any admissions requirements approved by the school's governing authority or charter authorizer.

For any student who recently completed the eighth grade from another state or country and is transferring into the LEA after summer remediation has taken place, the LEA shall review the student's academic record to determine appropriate placement in ninth grade or transitional ninth grade. Students placed in the transitional ninth grade shall complete the remediation program offered by the LEA. Such placement shall occur no later than October 1 of each school year.

After one full year of transitional ninth grade, students shall be included in the ninth grade graduation cohort for high school accountability purposes.

Students enrolled in transitional ninth grade shall receive appropriate academic supports in any subjects in which they did not score at or above proficient, as determined by BESE. A plan outlining such academic supports shall be included in the student's individual graduation plan (IGP). Progress pursuant to such specified academic supports shall be reviewed at least once throughout the school year in order to determine effectiveness and any needed adjustments.

In the space below, please describe any local policies or additional considerations used to determine promotion of students at the end of the eighth grade.

The decision to promote or retain will be made in collaboration with parents, teachers, counselors and administrators after careful consideration of all the available data. The final recommendation, however, lies with the school. See Appendix A for Documentation of Promotion/Retention.

Types of data to consider when making the decision to promote or retain includes, but are not limited to, the following:

- Students must attain at least the lowest "D" percentage as defined by the LDOE's Grading Policy in each of the Core Subjects: Reading, Language Arts, Math, Science and Social Studies.
- All students must meet yearly attendance requirements as outlined in Hynes Charter School Corporation's policy and in accordance with Bulletin 741, whether or not the student meets the expectations set for successfully completing summer remediation, including 90% attendance rate in summer remediation program
- Growth from beginning of summer remediation to end of summer remediation
- Re-analysis of the data used to determine non-proficiency in ELA and/or Math
- Number of subjects in which the student was identified as non-proficient
- Qualitative data from parents, teachers, counselors and administrators
- Multi-Tiered System of Support (MTSS) data

The SATeam/Stakeholders will convene to evaluate individual students based on the criteria set above and make a recommendation. The final recommendation, however, lies with the Principal and/or designee.

Types of measures to determine successful completion of summer remediation could include, but are not limited to, the following:

- State-released ELA and Math Practice Tests results
- Results from purchased assessments rated as Tier 1 and Tier 2 through the Instructional Materials Review
- Results from district developed assessments aligned to the Louisiana State Standards (e.g., EAGLE)
- Results from district developed assessments aligned to the priority content outlined in the Assessment Guidance
- Growth from pre-test to post-test aligned to the Louisiana State Standards

8th grade students who have not met the acceptable level of performance may be retained or promoted. Each student shall be provided with an individual academic improvement plan. See Appendix F Individual Academic Improvement Plan.

By the end of 8th grade, every student (with the assistance of his parent or other legal custodian and school guidance personnel, counselor) or IEP team (when applicable) shall begin to develop an Individual Graduation Plan (IGP). See Appendix G Individual Graduation Plan (IGP)

HIGH SCHOOL CONSIDERATIONS

Instructional Minutes

When awarding credit based on instructional time, LEAs shall provide a minimum of 7,965 instructional minutes for one Carnegie credit, and students shall be in attendance for a minimum of 7,515 minutes. In order to grant one-half Carnegie credit, LEAs shall provide a minimum of 3,983 instructional minutes, and students shall be in attendance for a minimum of 3,758 minutes.

Individual Graduation Planning

By the end of the eighth grade, every student (with the assistance of his parent or other legal custodian and school guidance personnel, counselor) or IEP team (when applicable) shall begin to develop an Individual Graduation Plan (IGP). An IGP guides the next academic year's coursework, assisting students in exploring educational and career possibilities and in making appropriate secondary and postsecondary education decisions as part of an overall career/post-secondary plan.

Financial Aid Planning

Louisiana requires public school students graduating spring 2018 and beyond to take one of the following steps as part of their Individual Graduation Plan:

- Complete the FAFSA; or
- Complete the Louisiana TOPS form; or
- Certify a waiver in writing to the LEA (sample: non-participation LEA form/Letter); or
- Receive a waiver through the district hardship waiver process.

Early Graduation

Each LEA shall develop an early graduation program allowing students to accelerate their academic progress, complete all state graduation requirements, and receive a high school diploma in less than four years.

- The early graduation program may include distance education (§2326), dual enrollment (§2327), and Carnegie credit and credit flexibility (§2314).
- LEAs shall not have any policies or requirements that would prevent students from graduating in less than four years.

Credit Recovery

Students may earn a maximum of seven credit recovery units that may be applied towards diploma graduation requirements and no more than two Carnegie units annually. The school system must annually report to LDE the rationale for any student:

- receiving more than two credit recovery credits annually; and/or
- applying more than seven total credit recovery Carnegie units towards graduation requirements.

Students earning Carnegie credit in a credit recovery course must have previously taken and failed the field. Previously attempted coursework is considered an academic record and must be recorded on the official transcript.

Completed credit recovery courses must be recorded and clearly labeled on the official transcript.

Students enrolled in credit recovery courses are not required to meet the instructional minute requirements found in §333 (Part A).

Credit recovery courses must be aligned with state content standards and include a standards aligned pre-assessment to identify unfinished learning and a standards aligned post-assessment to demonstrate course proficiency for content identified as non-proficient.

Credit recovery courses taught in a classroom setting using online courses designed for credit recovery must have an assigned certified Louisiana teacher of record or certified teacher of record recognized through a state reciprocity agreement facilitating the instruction.

The end-of-course exam weight in a student's final grade determined by the LEA must be the same for a traditional course and a credit recovery course. Students who have previously passed the end-of-course exam, but have failed the course, may choose to retain the previous end-of-course exam score in lieu of participating in an additional administration of the exam.

NCAA Policy

Nontraditional Courses.

Courses include classes taught online or through blended learning, distance learning, credit recovery, independent study, or similar means. For a nontraditional program to be approved, the courses must meet the following requirements:

- The courses must meet NCAA course requirements.
- The courses must have ongoing and regular teacher-initiated interaction for the purposes of teaching, evaluating, and providing assistance throughout the duration of the course. Examples include synchronous or asynchronous instructive interaction, including emails, videoconferencing, online chats, phone calls, and feedback on assessments.
- The courses must have a defined time period for completion. This means the nontraditional program must identify the fastest and slowest paths to successfully complete a course.

Nontraditional courses could fail to meet NCAA core-course requirements for any of the following reasons:

- Does not require regular and ongoing instructive interaction between the student and teacher throughout the duration of a course.
- Does not require students to complete the entire course.
- Allows students to take numerous courses at the same time, especially courses in the same subject area or that are sequential.
- Does not prepare students for four-year college classwork.
- Does not have official student grade records.

Information for School Administrators.

If a nontraditional course or program at your school has not yet been reviewed by the NCAA, please contact the [NCAA Eligibility Center](#) to begin the review process.

Credit Recovery Programs.

For a credit recovery program to be approved, the courses must meet the following requirements:

- The courses must meet NCAA core-course requirements, and in some instances, nontraditional course requirements.
- The school must follow its credit recovery policies, regardless if the student is an athlete. The NCAA Eligibility Center may request the school's policy, if necessary.
- The credit recovery courses should be clearly identified as such on the high school transcript.
- Repeated courses must be substantially comparable, qualitatively and quantitatively, to the previously attempted course.

Distance and E-Learning Environments.

Coursework completed via distance learning during the spring and summer of 2020 will not require a separate review. This guidance applies to students seeking college eligibility.

Students are encouraged to complete their NCAA-approved core-courses through the channels of instruction provided or recommended by their school, district, or state department of education.

In the space below, please describe any local policies or additional considerations used to determine the promotion of students in Grades 9 and above and to support their attainment of a high school diploma.

N/A Hynes does not offer grades 9-12.

SUPPORT FOR STUDENTS

School Year Support

The individual academic plan for each student identified in §701 of BESE Bulletin 1566 will outline the responsibilities of each party for students who have failed to achieve the standards by the end of fourth grade.

The LEA will design and implement additional instructional strategies to move the students to grade-level proficiency by providing at least two of the following, which will be documented in the individual academic improvement plan:

- The student is placed in the classroom of a teacher who has been rated “Highly Effective” pursuant to his/her most recent evaluation or has achieved a value-added rating of “Highly Effective” pursuant to his/her most recent evaluation, or has documented evidence derived from state summative assessments of improving the academic performance of students having individual academic improvement plans in the past.
- The student completes summer remediation.
- Additional instructional time is provided during or outside of the school day to expose the student to high-quality instruction. This will not result in a student being removed from English language arts, mathematics, science, or social studies courses.
- The student is provided access to on grade-level instruction that is aligned to Louisiana State Standards, which may include some below grade-level content and support needed to address the student’s identified weaknesses.
- Remediation programs used throughout the school day and school year will not account for more than 35 percent of total instructional minutes.

The LEA will offer, at no cost, extended, on-grade level instruction through summer remediation to students who did not take the spring LEAP tests or who failed to meet the standard set forth in §701 and §703 of BESE Bulletin 1566. The LEA will provide transportation to and from the assigned remediation summer site(s) from, at a minimum, a common pick-up point.

Students with disabilities attending summer remediation will receive special supports as needed.

Summer Remediation

Pursuant to state law (R.S. 17:24.4), LEAs shall continue to offer summer remediation to any student not meeting promotion standards as determined by BESE. Summer remediation programs will meet all of the following requirements:

- Uses curriculum determined by the Louisiana Department of Education to fully align to Louisiana State Standards (Bulletin 141 – Louisiana Standards for English Language Arts, Bulletin 142 – Louisiana Standards for Mathematics, Bulletin 1962 – Louisiana Science Content Standards, and Bulletin 1964 – Louisiana Social Studies Content Standards).
- Utilizes teachers rated “Highly Effective” pursuant to the teacher’s most recent evaluation or have achieved a value-added rating of “Highly Effective” on the most recent evaluation.

- Limits remedial (below grade-level) instruction to only necessary and focused skills as identified from top-quality assessments and does not account for more than 35 percent of the total summer remediation instructional time.

PROMOTION AND PLACEMENT OF CERTAIN STUDENT POPULATIONS

Students with Disabilities

Students with disabilities attending summer remediation shall receive special supports as needed.

IEP teams shall determine promotion to the next grade level for a student with a disability who fails to meet state or local established performance standards for the purposes of promotion. Such determination shall be made only if, in the school year immediately prior to each grade level in which the student would otherwise be required to demonstrate certain proficiency levels in order to advance to the next grade level, the student has not otherwise met the local requirements for promotion or has not scored at or above the basic achievement level on the English language arts or mathematics components of the required state assessment and at or above the approaching basic achievement level on the other (Bulletin 1530 §403).

English Learners

The requirements of Title VI of the Civil Rights Act of 1964 are as follows:

- Establish procedures to identify language minority students.
- Establish procedures to determine if language minority students are Limited English Proficient.
- Establish procedures for age-appropriate placement and determine the specialized language services or program the district will use to address the linguistic and cultural needs of the Limited English Proficient student.

Limited English Proficient (LEP) students shall participate in the statewide assessments pursuant to Bulletin 118. Increasing the expectations for the academic content that students must master in grades K-12 requires a parallel increase in expectations for English language acquisition.

- Establish procedures to monitor former Limited English Proficient students for two years.
- Ensure that no LEP student shall be retained solely because of limited English proficiency.

In the space below, please describe any local policies or additional considerations related to the promotion and placement of students with disabilities, English learners, or other student populations.

Hynes establishes and monitors compliance with civil rights requirements for students with disabilities through our grant management and compliance monitoring procedures, established in consultation with obligations for Hynes Schools receiving IDEA funds. All Hynes Schools, regardless of their IDEA funding, are required to comply with all district monitoring requirements.

Hynes establishes and monitors compliance with civil rights requirements for English Learners through our grant management and compliance monitoring procedures, established in consultation with obligations for LEAs receiving Title III funds. All LEA schools, whether they benefit directly from Title III funds or not, are required to comply with all district monitoring requirements.

Hynes establishes and monitors compliance with civil rights requirements for students experiencing homelessness through our grant management and compliance monitoring procedures, established in consultation with obligations for LEAs receiving Title IIA and McKinney-Vento funds. All LEA schools, whether they benefit directly from Title IIA and McKinney-Vento or not, are required to comply with all district monitoring requirements.

ALTERNATIVE EDUCATION PLACEMENTS

Alternative schools/programs serve students who are not succeeding in the traditional educational setting and offer a venue that aids in preventing these students from dropping out of school. Alternative schools/programs provide educational and other services to students who have a variety of behavioral and other needs that cannot be adequately met in a traditional school setting. (Refer to Bulletin 741, §2903 and Bulletin 131)

In the space below, please describe the LEA's policies for placement of students in an alternative program or school, including any promotion policies that may differ from what was provided above.

Hynes does not include any alternative school sites. Students in secure-care facilities are automatically enrolled in the district's alternative education programs operating in the Youth Student Center and Orleans Justice Center.

Students in Hynes Schools interested in attending alternative schools/programs within the parish (or Type 2 charter programs in surrounding parishes) may enroll in such programs via the Enroll NOLA common enrollment system.

DUE PROCESS RELATED TO STUDENT PLACEMENT AND PROMOTION

In the space below, please describe the LEA's due process procedures related to student placement for regular education students, students with disabilities having an Individualized Education Program plan, and students having an Individual Accommodation/Section 504 plan.

Students Enrolled in General Education

In case of a discrepancy with student placement at the school site, the student and/or parent may make an appointment with the Principal or Designee to discuss the discrepancy.

Parents/guardians may request an appeal of a disputed grade through the Student Assistance Team/Promotional Committee which consists of the teacher of record, the principal, teacher, and social worker. All final decisions must be documented and placed in the student's cumulative record.

Students with Disabilities

Students performing in the diploma track shall follow the guidelines set forth for the general education students. The request for review of records for promotion is given to the Student Assistance Team. This team consists of persons who have knowledge of the exceptionality and the students' programming. The decision is made after review of records, programming and assessment by the SATeam.

Students with Section 504

Section 504 students shall follow the guidelines set forth for the general education students.

ADDITIONAL LEA POLICIES RELATED TO STUDENT PLACEMENT, PROMOTION, ETC.

In the space below, please describe any additional LEA policies related to student placement and promotion, etc. that have not been addressed in other sections of this document.

Note: This may include course pre-reqs, class ranking, etc.

Uniform Grading Policy

Hynes Charter Schools shall use the following uniform grading system for students enrolled in all grades 1-8 for which letter grades are used. Kindergarten will receive a standards-based report card graded using the scale below.

Kindergarten Standard Based Grading Scale	
3	Meets expectation
2	Is progressing toward expectation
1	Has not yet met expectation

1-8 Grading Scale	
Grade	Percentage
A	100-93
B	92-85
C	84-75
D	74-67
F	0-66

Citizenship Grading Scale	
O	100-90 Outstanding
S	89-80 Satisfactory
N	79-70 Needs Improvement
U	69 and Below Unsatisfactory

Coursework Grading Grades 1 – 8

Individual students' grades and averages are expressed as alphabetical grades. Numerical grades are placed on the official documents: Roll Book and PowerSchool (which will print onto report cards).

The following grading category weights are to be followed:

Formative Assessments	Summative Assessments	Quarterly Assessment
35%	45%	20%
Examples:	Examples:	Quarterly Exam ONLY
<ul style="list-style-type: none">classwork/participation	<ul style="list-style-type: none">mid-module tests	
<ul style="list-style-type: none">quiz	<ul style="list-style-type: none">end of module tests	
<ul style="list-style-type: none">homework averageoral presentations	<ul style="list-style-type: none">tests and unit testsmajor projects	

The lowest grade entered in PowerSchool is a 60. If a student receives a grade lower than a 60, that grade is recorded in the teachers' paper grade book, not in PowerSchool. Every attempt should be made by teachers to have students submit work or projects to avoid a "zero"/60, this includes parent contact.

- Ex: A student receives a 45F on a test. The grade entered into PowerSchool is a 60F.

After a student returns to school from an absence, he/she has the same number of days as the absence to make-up missed work for full credit. It is the student's responsibility to obtain any make-up work from his/her teacher. Extra credit will be offered at the teacher's discretion.

Special Education: Report Cards/Grading Procedures

All special education pupils must receive quarterly Progress Report Forms. The format of Report Cards for exceptional pupils will typically be the same as report cards given to general education pupils. Grades must reflect the functioning level on which the grades were given except for Gifted/Talented students. Progress of pupils with severe/profound disabilities will be documented on a quarterly Progress Report Form, in lieu of a report card, and will reflect progress toward annual IEP goal achievement.

Gifted or Talented

In grades Kindergarten through 8, report card grades for pupils assigned to gifted classes reflect grade-level work, regardless of the teacher of instruction. Any above grade level work shall be reported on the Special Education Progress Report form. If both the teacher of the gifted and the regular education teacher teach the student the same subject area, the grade level grade shall be determined by averaging the two grades together (or a percentage based on the amount of time spent with each teacher). Report card grades are not given for talented services in grades

Kindergarten through 8. Performance in the talented area is reported on the Special Education Progress Report Form.

English Language Student Grading

Enduring Understandings

- Students who are acquiring the English language require accommodations and modifications within the classroom, on assessments and on the grading scale that is utilized to record student progress.
- Grades are used to evaluate and record student progress in academic courses.
- The goal of implementing grading guidelines for English Learners is to equitably document student progress towards mastery of discipline concepts and practices while increasing linguistic and academic abilities of students,
- An environment that sets students up for success and establishes a positive feeling of achievement results in increased student engagement.

LEA ASSURANCES AND SUBMISSION INFORMATION

Assurance is hereby made to the Louisiana Department of Education that this Hynes Charter School Corporation 2020-2021 Pupil Progression Plan has been developed in compliance with all applicable federal and state laws and regulations. If any local policy outlined in this plan conflicts with federal or state laws or regulations, I understand that federal and state laws and regulations shall supersede the local policy.

Date approved by local school board or governing authority:

Superintendent

_____/_____/_____
Date

Board President

_____/_____/_____
Date

DRAFT

**RESOLUTION OF THE HYNES CHARTER SCHOOL CORPORATION
TO AMEND THE INTERIM COVID-19 RETURN TO SCHOOL CAMPUS GUIDELINES,
POLICIES AND PROCEDURES**

WHEREAS, pursuant to statewide guidance and law, the maximum class and group size for Phase III was initially limited to fifty (50) persons;

WHEREAS, Hynes Charter School ("Hynes") has drafted and adopted Interim Covid-19 Return to School Campus Guideline, Policies and Procedures reflecting the initial fifty (50) person group and class size for Phase III as required by law;

WHEREAS, on October 7, 2020, NOLA PS sent correspondence to all Orleans Parish schools indicating that it would be imposing a more restrictive Phase III maximum group size of thirty (30) persons per indoor group to be effective on October 12, 2020.

NOW, THEREFORE, in consideration of NOLA PS's recent changes to the maximum group size allowed to convene indoors in a single room, the policy adopted by Hynes is amended as follows:

Social Distancing and Group Sizes

Employees and students should practice social distancing when possible and according to City and State law. Employees and students should not be within 6 feet of another individual. This rule applies at all times in all areas unless otherwise notified and outlined in the Hynes Charter School Operational Plans. Classroom size and composition is subject to change in accordance with the health and needs of the city and in accordance with CDC recommendations. To the extent that more restrictive policies regarding the below are imposed by NOLA Public Schools, the Louisiana Board of Elementary and Secondary Education, or the Louisiana Department of Education, Hynes Charter School shall adhere to the more restrictive guidelines.

- 1) The maximum group size that may convene indoors in a single room, irrespective of room size, or outdoor at any given time are as follows:
 - Phase 1: ten (10) individuals
 - Phase 2: twenty-five (25) individuals
 - Phase 3: thirty (30) individuals.

I hereby certify that the above and foregoing is a true and correct copy of a resolution approved and adopted by the Board of Directors of the Hynes Charter School Corporation at its meeting held on October 19, 2020.

President of the Board

Hynes Charter School Corporation
Budget To Actual Details
For the three months ending September 30, 2020

UNO

		Operating	Fed Funds	CARES	NSNO	IQI	CSP	CENF/EEF	NOLAPS	CODOFIL	CSGF	PPP Loan	Total
Sal/Ben Expenses	A	192,921	4,772	7,738	-	-	9,595	-	-				215,026
Budget	B	1,411,000	46,000	63,000			83,000						1,603,000
Operating Expenses	A	107,298	36,000	14,436	24,000	-	71,658	16,000	26,873				296,265
Budget	B	419,000	95,000	122,000	91,000	20,000	122,000	65,000	27,000				961,000
Total	A	300,219	40,772	22,174	24,000	-	81,254	16,000	26,873				511,291
Total	B	1,830,000	141,000	185,000	91,000	20,000	205,000	65,000	27,000				2,564,000

Lakeview

Sal/Ben Expenses	A	568,754	24,856	15,870			17,224		40,495	12,000			679,199
Budget	B	5,101,850	202,150	194,000			159,000		41,000	60,000			5,758,000
Operating Expenses	A	537,931	17,937	66,790	15,000	-			89,477		13,550		740,685
Budget	B	1,642,150	242,850	346,000	59,000	20,000	-	20,000	93,000		60,000	143,000	2,626,000
Total	A	1,106,685	42,793	82,660	15,000	-	17,224	-	129,972	12,000	13,550	-	1,419,884
Total	B	6,744,000	445,000	540,000	59,000	20,000	159,000	20,000	134,000	60,000	60,000	143,000	8,384,000